



Jacqui Sinnott-Lacey
Chief Operating Officer

52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Wednesday, 1 November 2023

**TO: COUNCILLORS J FILLIS (CHAIRMAN), T DEVINE (VICE-CHAIRMAN),
M ANDERSON, R BAILEY, P BURNSIDE, N HENNESSY,
M PARLOUR, E POPE, I RIGBY AND D WESTLEY**

Dear Councillor,

A meeting of the **EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE** will be held in the **CABINET AND COMMITTEE ROOM, 52 DERBY STREET, ORMSKIRK L39 2DF** on **THURSDAY, 9 NOVEMBER 2023 at 7.00 PM** at which your attendance is requested.

Yours faithfully

A handwritten signature in black ink, appearing to be 'JSL', written over a horizontal line.

Jacqui Sinnott-Lacey
Chief Operating Officer

AGENDA
(Open to the Public)

- 1. APOLOGIES**
- 2. MEMBERSHIP OF THE COMMITTEE**
To be apprised of any changes to the membership of the Committee in accordance with Council Procedure Rule 4.
- 3. URGENT BUSINESS, IF ANY, INTRODUCED BY THE CHAIRMAN**
Note: No other business is permitted unless, by reason of special circumstances, which shall be specified at the meeting, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

- 4. DECLARATIONS OF INTEREST** 1 - 2
 If a member requires advice on Declarations of Interest, he/she is advised to contact the Legal and Democratic Services Manager in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)
- 5. DECLARATIONS OF PARTY WHIP**
 In accordance with Overview and Scrutiny Committee Procedure Rule 16, Members must declare the existence of any Party Whip, and the nature of it, when considering any matter in the following categories:
- The review of any decision of the Cabinet or
 - The performance of any Member of the Cabinet
- N.B. The Secretary of State believes whipping is incompatible with Overview and Scrutiny.
- 6. MINUTES** 3 - 8
 To receive as a correct record the Minutes of the meeting held on Thursday, 14 September 2023.
- 7. CABINET MINUTES** 9 - 18
 To scrutinise the Minutes of Cabinet held on Tuesday 26 September 2023.
- 8. PUBLIC SPEAKING** 19 - 24
 Residents of West Lancashire on giving notice, may address the meeting to make representations on any item on the agenda except where the public and press are to be excluded during consideration of the item. The deadline for submissions is 10.00am on Friday 3 November 2023. A copy of the public speaking protocol and form to be completed is attached.
- 9. CUSTOMER FEEDBACK Q1 & Q2 2023/2024 IN RELATION TO WATES** 25 - 32
 To consider the report of the Corporate Director of Transformation, Housing and Resources, requested at the previous meeting of the Committee.
 (Relevant Portfolio Holder: Councillor N Pryce-Roberts)
- 10. Q2 GRA REVENUE & MTFs UPDATE**
 To consider the report of the Head of Finance, Procurement & Commercial Services.
 (Relevant Portfolio Holder: Councillor R Molloy)
 (TO FOLLOW)
- 11. Q2 GRA REVISED CAPITAL PROGRAMME** 33 - 48
 To consider the report of the Head of Finance, Procurement & Commercial Services.
 (Relevant Portfolio Holder: Councillor R Molloy)

- | | | |
|-----|---|-----------|
| 12. | <p>Q2 HRA REVENUE & CAPITAL MONITORING REPORT</p> <p>To consider the report of the Head of Finance, Procurement & Commercial Services.
(Relevant Portfolio Holder: Councillor N Pryce-Roberts)</p> | 49 - 56 |
| 13. | <p>Q2 TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS MONITORING 2023-24</p> <p>To consider the report of the Head of Finance, Procurement & Commercial Services.
(Relevant Portfolio Holder: Councillor R Molloy)</p> | 57 - 64 |
| 14. | <p>COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDING PROGRAMME 2024 - 2026</p> <p>To consider the report of the Corporate Director of Transformation, Housing & Resources.
(Relevant Portfolio Holder: Councillor G Dowling)</p> | 65 - 258 |
| 15. | <p>TREE POLICY</p> <p>To consider the report of the Corporate Director of Transformation, Housing & Resources.
(Relevant Portfolio Holder: Councillor N Furey & A Yates)</p> | 259 - 278 |
| 16. | <p>MEADOW AREAS</p> <p>To consider the report of the Corporate Director of Transformation, Housing & Resources.
(Relevant Portfolio Holders: Councillors A Yates & N Furey)</p> | 279 - 306 |
| 17. | <p>MEMBER DEVELOPMENT COMMISSION - MINUTES OF THE MEETING HELD ON THURSDAY, 19 OCTOBER 2023</p> <p>To consider and note the minutes of the Member Development Commission held on Thursday 19 October 2023.</p> | 307 - 308 |

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-
Democratic Services on 01695 585384
Or email Member.Services@westlancs.gov.uk

**FIRE EVACUATION PROCEDURE FOR:
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT
(52 DERBY STREET, ORMSKIRK)**

PERSON IN CHARGE: Most Senior Officer Present
ZONE WARDEN: Member Services Officer / Lawyer
DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.

Agenda Item 4

MEMBERS INTERESTS 2012

A Member with a disclosable pecuniary interest in any matter considered at a meeting must disclose the interest to the meeting at which they are present, except where it has been entered on the Register.

A Member with a non pecuniary or pecuniary interest in any business of the Council must disclose the existence and nature of that interest at commencement of consideration or when the interest becomes apparent.

Where sensitive information relating to an interest is not registered in the register, you must indicate that you have an interest, but need not disclose the sensitive information.

Please tick relevant boxes

Notes

	General		Notes
1.	I have a disclosable pecuniary interest.	<input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 below</i>
2.	I have a non-pecuniary interest.	<input type="checkbox"/>	<i>You may speak and vote</i>
3.	I have a pecuniary interest because it affects my financial position or the financial position of a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest or it relates to the determining of any approval consent, licence, permission or registration in relation to me or a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	<input type="checkbox"/> <input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i> <i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i>
4.	I have a disclosable pecuniary interest (Dispensation 20/09/16) or a pecuniary interest but it relates to the functions of my Council in respect of: (i) Housing where I am a tenant of the Council, and those functions do not relate particularly to my tenancy or lease. (ii) school meals, or school transport and travelling expenses where I am a parent or guardian of a child in full time education, or are a parent governor of a school, and it does not relate particularly to the school which the child attends. (iii) Statutory sick pay where I am in receipt or entitled to receipt of such pay. (iv) An allowance, payment or indemnity given to Members (v) Any ceremonial honour given to Members (vi) Setting Council tax or a precept under the LGFA 1992	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i>
5.	A Standards Committee dispensation applies (relevant lines in the budget – Dispensation 15/09/20 – 14/09/24)	<input type="checkbox"/>	<i>See the terms of the dispensation</i>
6.	I have a pecuniary interest in the business but I can attend to make representations, answer questions or give evidence as the public are also allowed to attend the meeting for the same purpose	<input type="checkbox"/>	<i>You may speak but must leave the room once you have finished and cannot vote</i>

'disclosable pecuniary interest' (DPI) means an interest of a description specified below which is your interest, your spouse's or civil partner's or the interest of somebody who you are living with as a husband or wife, or as if you were civil partners and you are aware that that other person has the interest.

Interest

Prescribed description

Employment, office, trade, profession or vocation

Any employment, office, trade, profession or vocation carried on for profit or gain.

Sponsorship

Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.

	This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

"body in which the relevant person has a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest; "director" includes a member of the committee of management of an industrial and provident society;

"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income; "M" means a member of a relevant authority;

"member" includes a co-opted member; "relevant authority" means the authority of which M is a member;

"relevant period" means the period of 12 months ending with the day on which M gives notice to the Monitoring Officer of a DPI;

"relevant person" means M or M's spouse or civil partner, a person with whom M is living as husband or wife or a person with whom M is living as if they were civil partners;

"securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

'non pecuniary interest' means interests falling within the following descriptions:

- 10.1(1)(i) Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) Any body (a) exercising functions of a public nature; (b) directed to charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;
- (iii) Any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income.
- 10.2(2) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a connected person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

'a connected person' means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 10.1(1)(i) or (ii).

'body exercising functions of a public nature' means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

NB Section 21(13) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

Agenda Item 6

EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE

HELD: Thursday, 14 September 2023

Start: 7.00 pm

Finish: 7.51 pm

PRESENT:

Councillor: J Fillis (Chairman)

Councillors: T Devine (Vice-Chairman) P Burnside
N Hennessy K Jukes
M Parlour E Pope
I Rigby D Westley

In attendance: Councillor Y Gagen, Leader of the Council

Officers: James Peirce, Head of Finance, Procurement & Commercial Services (Virtual)
Paul Charlson, Head of Planning & Regulatory Services
Alison Grimes, Performance Improvement Lead (Virtual)
Tom Dickinson, Principal Solicitor
Jacqueline Pendleton, Corporate Compliance & Governance Manager
Catherine Kirwan, Procurement Manager
Tom McGowan, Principal Planning & Implementation Officer (Virtual)
Peter Quick, Principal Finance Business Partner (Virtual)
Jacky Denning, Democratic Services Manager

14 APOLOGIES

There were no apologies for absence received.

15 MEMBERSHIP OF THE COMMITTEE

In accordance with Council Procedure Rule 4, the Committee noted the termination of Councillors R Bailey and the appointment of Councillor K Jukes for this meeting only, thereby giving effect to the wishes of the Political Groups

16 URGENT BUSINESS, IF ANY, INTRODUCED BY THE CHAIRMAN

There were no items of urgent business.

17 DECLARATIONS OF INTEREST

There were no declarations of interests.

18 DECLARATIONS OF PARTY WHIP

There were no declarations of Party Whip.

19 MINUTES

RESOLVED: That the Minutes of the meeting held 15 June 2023 be received as a correct record and signed by the Chairman.

20 PUBLIC SPEAKING

There were no items under this heading.

21 RELEVANT MINUTES OF CABINET

Consideration was given to the Minutes of Cabinet held on 27 June 2023 as contained on pages 121 to 126 of the Book of Reports.

RESOLVED: That the Minutes of Cabinet held 27 June 2023 be noted.

22 QUARTER 1 COUNCIL PLAN MONITORING REPORT

The Performance Improvement Lead, introduced the report of the Corporate Director of Transformation, Housing & Resources, as contained on pages 127 to 148 of the Book of Reports, which presented the performance monitoring data for the quarter ended 30 June 2023.

RESOLVED: That the Council's performance against the Council Plan for the quarter ended 30 June 2023 be noted.

23 COUNCIL VISION AND PRIORITIES 2023-2028

To Performance Improvement Lead, introduced the report of the Corporate Director of Transformation, Housing & Resources, as contained on pages 149 to 174 of the Book of Reports, which sought approval of the Council Vision and Priorities 2023-2028.

Comments and questions were raised in respect of the responses received, particularly the low response from young people.

RESOLVED: That the contents of the report and the draft Council Vision and Priorities 2023- 2028 (attached at Appendix A) be noted.

24 FUNDING FOR THE ORMSKIRK - BURSCOUGH LINEAR PARK

The Principal Planning & Implementation Officer introduced the report of the Corporate Director of Transformation, Housing & Resources, as contained on pages 175 to 186 of the Book of Reports, which sought authorisation to allocate and spend Section 106 (S106) and Strategic Community Infrastructure Levy (CIL) funding to deliver a phase of the Ormskirk – Burscough Linear Park.

RESOLVED: That the Committee note and support the content of the report and the

recommendations contained therein.

25 DRAFT COMMUNITY INFRASTRUCTURE LEVY FUNDING PROGRAMME 2024-2026

The CIL/S106 and Research Officer, introduced the report of the Corporate Director of Transformation, Housing & Resources, as contained on pages 187 to 376 of the Book of Reports, which sought authority to conduct public consultation on the draft CIL Funding Programme for 2023/24-2025/26, including options regarding which infrastructure projects might be prioritised to receive CIL funding in 2023/24 - 2025/26.

RESOLVED: That the Committee note the content of the report.

26 Q1 GRA REVENUE MONITORING 2023/24

The Principal Finance Business Partner introduced the report of the Head of Finance, Procurement & Commercial Services, as contained on pages 377 to 380 of the Book of Reports, which provided a summary of the General Revenue Account (GRA) position for the 2023/24 financial year at quarter 1.

Comments and questions were raised in respect of:

- Overspend funding, potentially from reserves
- Current work being undertaken by officers to produce a savings plan

RESOLVED: That the 2023/24 GRA Q1 financial position be noted.

27 Q1 GRA CAPITAL MONITORING 2023/24

The Head of Finance, Procurement & Commercial Services introduced his report, as contained on pages 381 to 388 of the Book of Reports, which set out the Revised General Revenue Account (GRA) Capital Programme for 2023/24 and provide an update on progress on capital schemes.

RESOLVED:

- A. That the revised Capital Programme, including the re-profiling, virements and budget adjustments contained within Appendix A, be noted.
- B. That progress against the Revised Capital Programme at Quarter 1 be noted.

28 Q1 HRA REVENUE & CAPITAL MONITORING 2023/24

The Principal Finance Business Partner introduced the report of the Head of Finance, Procurement & Commercial Services, as contained on pages 389 to 396 of the Book of Reports, which provided a summary of the Housing Revenue Account (HRA) and Housing capital programme positions for the 2023/24 financial year.

Comments and questions were raised in respect of the following:

- Crumbling concrete – Investigatory work underway
- Kitchens – low percentage of completions
- Customer satisfaction statistics for Wates, the Council's Housing repairs contractor.

RESOLVED:

- A. That the 2023/24 HRA and Housing capital programme positions be noted.
- B. That a report be submitted to a future meeting of the Committee, which provides details of the customer satisfaction statistics for Wates, the Council's housing repairs contractor.

29 Q1 TREASURY MANAGEMENT MONITORING 2023/24

The Head of Finance, Procurement and Commercial Services introduced his report, as contained on pages 397 to 404 of the Book of Reports, which set out details of Treasury Management operations for the first quarter of 2023/24 and reported on the Prudential Indicators, where available.

RESOLVED: That the Treasury Management activity and Prudential Indicator performance for the first quarter of 2023/24 be noted.

30 RISK MANAGEMENT FRAMEWORK & KEY RISK REPORT

The Corporate Compliance and Governance Manager introduced the report of the Head of Finance, Procurement and Commercial Services, as contained on pages 405 to 418 of the Book of Reports, which provided an update on the council's Risk Management Framework and set out details on the Key Risks facing the council and how they are being managed.

RESOLVED: That the progress made in relation to the management of the risks shown in the Key Risk Register (Appendix A) be noted.

31 SOCIAL VALUE POLICY

The Procurement Manager introduced the report of the Head of Finance, Procurement and Commercial Services, as contained on pages 419 to 428 of the Book of Reports, which set out details of the proposed Social Value Policy.

RESOLVED: That the content of the report and Social Value Policy be noted.

32 WLBC SAFEGUARDING POLICY 2023 AND REPORTING PROCEDURE

The Head of Planning and Regulatory Services introduced his report, as contained on pages 429 to 462 of the Book of Reports, which sought approval of an updated

Safeguarding Policy and Reporting Procedure and provided an update on the work currently being undertaken in relation to the Council's safeguarding arrangements.

RESOLVED: That the report be noted.

.....
Chairman

Agenda Item 7

CABINET

HELD: Tuesday, 26 September 2023

Start: 7.00 pm

Finish: 7.25 pm

PRESENT:

Councillors:

Portfolio

Councillor Yvonne Gagen	Leader of the Council & Portfolio Holder for Legal & Democratic
Councillor Gareth Dowling	Deputy Leader and Portfolio Holder for Planning & Community Safety
Councillor Carl Coughlan	Portfolio Holder for Leisure; and Youth Champion
Councillor Vickie Cummins	Portfolio Holder for Health & Wellbeing
Councillor Anne Mary Fennell	Portfolio Holder for Communities; and Dementia Champion
Councillor Neil Furey	Portfolio Holder for Street Scene
Councillor Rob Molloy	Portfolio Holder for Finance
Councillor Adam Yates	Deputy Leader & Portfolio Holder for Green Growth

In attendance: Councillor Nicola Pryce-Roberts (Portfolio Holder for Housing) (Virtual)

Councillors Councillor David Westley (Leader of the Conservative Group) (Virtual)
Councillor John Howard

Officers: Jacqui Sinnott-Lacey, Chief Operating Officer
Lisa Windle, Head of Corporate and Customer Services(Virtual)
Paul Charlson, Head of Planning & Regulatory Services(Virtual)
Kay Lovelady, Head of Legal & Democratic Services
Jacky Denning, Democratic Services Manager
Nicola Hamilton, CIL/S106 and Research Officer(Virtual)
Catherine Kirwan, Procurement Manager(Virtual)
Tom McGowan, Principal Planning & Implementation Officer(Virtual)

104 **APOLOGIES**

Councillor Pryce-Roberts submitted her apologies for not being in attendance in person, although she was present virtually and would present her report but would not move the recommendations or vote on any items included on the agenda.

105 **SPECIAL URGENCY (RULE 16 ACCESS TO INFORMATION PROCEDURE RULES)/URGENT BUSINESS**

There were no items of special urgency.

106 PUBLIC SPEAKING

Cabinet was advised that a request to speak had been received in respect of item 7(b) 'Council Vision and Priorities 2023-2028'.

107 DECLARATIONS OF INTEREST

1. Councillor Coughlan (Tenant of a Council garage) declared a disclosable pecuniary interest in relation to item 7(j) 'Q1 HRA Revenue & Capital Monitoring 2023/24' for the reasons indicated (nothing in these reports relates particularly to his interests arising from the tenancy).
2. Councillors Carl Coughlan, Vicki Cummins and Yvonne Gagen declared a non-pecuniary interest in agenda items relating to Lancashire County Council (LCC) as employees of Lancashire County Council and did not enter into detailed discussions, which affected LCC.

108 MINUTES

RESOLVED: That the minutes of the Cabinet meeting held on Tuesday 27 June 2023 be received as a correct record and signed by the Leader.

109 PROCEDURAL MATTERS - ESTATES REGENERATION CABINET WORKING GROUP & BUDGET CABINET WORKING GROUP

RESOLVED:

- A. That the following change of Terms of Reference of the Estates Regeneration Cabinet Working Group be noted:

Functions

- (a) To oversee the Regeneration Projects.
- (b) To oversee the development of key HRA estates improvement and regeneration schemes.
- (c) To consider innovation options in development and construction in potential schemes.
- (d) To report recommendations to Cabinet and/or Council as appropriate

- B. That the Terms of Reference of the Budget Cabinet Working Group be noted:

Functions

- (a) To review the Medium-Term Financial Strategy (MTFS) and make recommendations to Cabinet and Council, when required.
- (b) To consider annual budget setting matters, i.e., Council Tax, GRA (General Revenue Account) and HRA (Housing Revenue Account) requirements and the Capital Programme and make recommendations to Cabinet and Council.

110 **MATTERS REQUIRING DECISIONS**

Consideration was given to the reports relating to the following matters requiring decisions and contained on pages 1 to 350 of the Book of Reports.

111 **QUARTER 1 COUNCIL PLAN MONITORING REPORT**

Councillor Molloy introduced the report of the Corporate Director of Housing, Transformation & Resources, as contained on pages 1 to 22 of the Book of Reports, which presented performance monitoring data for the quarter ended 30 June 2023.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision, Cabinet considered the report and the recommendations contained therein.

RESOLVED:

- A. That the Council's performance against the Council Plan for the quarter ended 30 June 2023 be noted.
- B. That the call-in procedure is not appropriate for this item as the report was submitted to the meeting of the Executive Overview & Scrutiny Committee on 14 September 2023.

112 **COUNCIL VISION AND PRIORITIES 2023-2028**

A Member of the public attended the meeting to speak and make representations in respect of the matters contained within the request to speak form circulated prior to the meeting as follows:

"1. Create empowered, engaged creative communities

- a) Build on and develop strengths within local communities - I don't see this happening. Can you give some examples please?*
- b) Use Councillors' existing reach and influence to provide community feedback to shape decision making - Is it possible for the council to provide a set of guidelines for Cllrs on what is expected of them and how to go about getting feedback on the issues?*
- c) I don't like the way residents and businesses have been separated in the Council Plan. Residents in Skelmersdale work in the businesses in Skelmersdale. So, the Council Plan should have more objectives that combine individuals with businesses.*

2. Support businesses to adapt and prosper

- a) Promote West Lancashire as a place to invest through the Skelmersdale Place Board & Ambassadors - Skelmersdale Business Ambassadors hasn't been meeting since 2020, before lockdown. So, how is this objective being achieved? Is the forum going to be reactivated*

- b) *Develop a strong web presence which positively promotes West Lancashire- I've seen nothing of this.*
- c) *Create enlivened town centres offering diverse leisure opportunities and night time economy- work on this seems to be happening with the Ormskirk Night Market. But, what is happening for Skelmersdale? I've seen nothing of a night time economy in Skelmersdale, so lots more work is needed to fulfil this objective.*
3. *Greener West Lancs*
- a) *Reduce waste and improve recycling, implement a Waste strategy with a focus on sustainable solutions - but recycling targets are very low (far too low) and are still not being met. So, what remedial action is being taken to meet the objective set out in the Council Plan for this? And is there a plan to not only meet the current low targets, but also set higher targets to aim for in future?"*

Councillor Molloy advised that the report of the Corporate Director of Transformation, Housing & Resources, as contained on pages 37 to 62 of the Book of Reports, sought approval of the Council Vision and Priorities 2023-2028, which underwent public consultation for 6 weeks over the summer and once approved an action plan would support delivery of those priorities. Councillor Molloy advised that the comments raised related to the Council Plan 2020-2023 which was coming to the end of its period and that quarterly performance monitoring had been undertaken by Scrutiny and Cabinet during that period.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

Councillor Molloy moved the recommendations contained at paragraph 3 of the report, which were seconded.

An Amendment, which was moved and seconded, was accepted by Councillor Molloy, which became the substantive Motion.

A vote was taken on the Substantive Motion, which was CARRIED.

In reaching the decision below, Cabinet considered the matters raised in the request to speak, the report before it and the recommendations contained therein, and the Amendment moved at the meeting.

RESOLVED:

- A. That the Council Vision and Priorities 2023-2028 attached at Appendix A be approved to take forward to Council for adoption, subject to the following wording in bold:

Prosperity

- Attract investment, support businesses and direct wealth into the local economy **and support co-operatives**

Council

- Attract, retain and develop an engaged, skilled and motivated workforce, ***including through an Employee Recognition Scheme***

Communities

- ***Support our Armed Forces and vulnerable residents***

- B. That the results of the consultation set out at Appendix B be noted.
- C. That the proposed process for adopting a monitoring framework for the new Priorities, to be taken through Executive Scrutiny and Cabinet in February/March 2024, be approved.
- D. That the proposed interim reporting arrangements for the remaining quarter performance reporting for 2023/24 are approved.
- E. That Call In is not appropriate for this item as the report was submitted to the Executive Overview and Scrutiny Committee on 14 September 2023.

(Note:

- (i) This item was considered prior to item 7(a) 'Council Performance Delivery Plan – Q1 2023/24'
- (ii) The Leader gave an undertaking to provide a response to the member of the public in respect of the issues raised in his request to speak form.)

113 SOCIAL VALUE POLICY

Councillor Molloy introduced the report of the Head of Finance, Procurement and Commercial Services, as contained on pages 63 to 72, which set out details of the proposed Social Value Policy.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision below, Cabinet considered the report before it and the recommendations contained therein.

RESOLVED: That the content of the report be noted, and the Social Value Policy be passed to Council for consideration.

114 FUNDING FOR THE ORMSKIRK - BURSCOUGH LINEAR PARK

Councillor Dowling introduced the report of the Corporate Director of Transformation Housing & Resources, which sought approval to allocate and spend Section 106 (S106) and Strategic Community Infrastructure Levy (CIL) funding to deliver a phase of the Ormskirk – Burscough Linear Park.

The Minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision below, the Cabinet considered the report before it and the recommendation contained therein.

RESOLVED: That Cabinet approve the use of £164,000 of S106 funding from planning permissions 2012/1224/OUT Abbey Lane, Burscough and 2017/0416/FUL Briars Lane, Burscough and £200,200 of Strategic CIL funding to deliver a phase of the Ormskirk – Burscough Linear Park.

115 **DRAFT COMMUNITY INFRASTRUCTURE LEVY FUNDING PROGRAMME 2024-2026**

Councillor Dowling introduced the report of the Corporate Director Transformation, Housing & Resources, which sought authority to conduct public consultation on the draft CIL Funding Programme for 2023/24-2025/26, including options regarding which infrastructure projects might be prioritised to receive CIL funding in 2023/24 - 2025/26.

The minute of the Executive Overview & Scrutiny Committee was circulated prior to the meeting.

RESOLVED:

- A. That the public consultation on a Draft CIL Funding Programme for 2023 be approved, and the shortlist of infrastructure projects identified at paragraphs 6.1 and 6.2 of this report be included in that consultation:
- Holmeswood Play Area Fence Replacement, Rufford and Holmeswood Parish Council - £3,000
 - Holmeswood MUGA (Phase 2), Rufford and Holmeswood Parish Council - £13,000
 - Replacement Bus Shelters Rufford Holmeswood, Rufford and Holmeswood Parish Council - £9,900
 - Rufford Park Play Area, Rufford and Holmeswood Parish Council - £4,500
 - Aughton Surgery, - increase capacity to deliver GP and primary care NHS provision, NHS Lancashire and South Cumbria Integrated Care Board (ICB) - £50,000
 - Hall Green Surgery, Skelmersdale - increase capacity to deliver GP and primary care NHS provision - £25,000
 - Hants Lane Clinic, Ormskirk - increase capacity for the provision of GP and primary care services, NHS Lancashire and South Cumbria ICB - £50,000
 - Fairy Glen Green Infrastructure Improvements, WLBC - £55,000
 - Environmental site enhancements at Kiln Lane and Tongbarn playing fields, Skelmersdale, WLBC - £62,700

- Halsall-Scarisbrick Canal Towpath Improvements, Canal and River Trust - £175,095.14 CIL requirement
 - UK Shared Prosperity Fund (UKSPF) Community Grant Scheme Match Funding, WLBC - £355,000 CIL requirement
 - Beacon Country Park Play Area Improvements, WLBC - £346,500
- B. That the public consultation on the spending of Neighbourhood CIL monies in Ormskirk be approved, and that the shortlist identified at paragraph 6.3 of this report be included in that consultation:
- Whittle Drive Changing Facilities, WLBC - £40,000
 - West End Park Improvements, WLBC - £80,000
 - Halsall Lane Park Improvements, WLBC - £16,500
 - Green Lane Rugby Pitch Improvements, Ormskirk Rugby Club - £9,261.97
 - Whittle Drive Pitch Improvements, Ormskirk West End Football Club - £6,100
- C. That delegated authority be given to the Head of Planning and Regulatory Services to carry out the public consultations set out in paragraphs A. and B. above.

116

WLBC SAFEGUARDING POLICY 2023 AND REPORTING PROCEDURE

Councillor Dowling introduced the report of the Corporate Director of Transformation, Housing & Resources, which sought approval of an updated Safeguarding Policy and Reporting Procedure and provided an update on the work currently being undertaken in relation to the Council's safeguarding arrangements.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

Councillor Dowling moved the recommendations in the report, which were seconded.

An Amendment to change the abuse description from 'domestic violence' to 'domestic abuse', was accepted.

In reaching the following decision, the Cabinet considered the report before it, the recommendations contained therein, and the Amendment moved at the meeting.

RESOLVED:

- A. That the updated Safeguarding Policy and Reporting Procedure attached as Appendix 1 to this report, be approved, subject to the following change: that the abuse description from 'domestic violence' to 'domestic abuse'.
- B. That delegated authority be given to the Head of Planning and Regulatory

Services in consultation with the relevant Portfolio Holder to make amendments to the Safeguarding Policy and Reporting Procedure Holder during the lifetime of the document.

117 RISK MANAGEMENT FRAMEWORK & KEY RISK REPORT

Councillor Molloy introduced the report of the Head of Finance, Procurement & Commercial Services, which provided an update on the council's Risk Management Framework and set out details on the Key Risks facing the council and how they are being managed.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision below, Cabinet considered the report before it and the recommendations contained therein.

RESOLVED: That the progress made in relation to the management of the risks shown in the Key Risk Register (Appendix A) be endorsed.

118 Q1 GRA REVENUE MONITORING 2023/24

Councillor Molloy introduced the report of the Head of Finance, Procurement & Commercial Services, which provided a summary of the General Revenue Account (GRA) position for the 2023/24 financial year at quarter 1.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision below, the Cabinet considered the report before it and the recommendations contained therein.

RESOLVED: That the 2023/24 GRA quarter 1 position be noted.

119 Q1 GRA CAPITAL MONITORING 2023/24

Councillor Molloy introduced the report of the Head of Finance, Procurement and Commercial Services, which set out the Revised General Revenue Account (GRA) Capital Programme for 2023/24 and provided an update on progress on capital schemes.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision below, Cabinet considered the report before it and the recommendations contained therein.

RESOLVED:

- A. That the revised Capital Programme, including the re-profiling, virements and budget adjustments contained within Appendix A, be noted.
- B. That progress against the Revised Capital Programme at Quarter 1 be noted.

120 **Q1 HRA REVENUE & CAPITAL MONITORING 2023/24**

Councillor Pryce-Roberts introduced the report of the Head of Finance, Procurement & Commercial Services, which provided a summary of the Housing Revenue Account (HRA) and Housing capital programme positions for the 2023/24 financial year.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

Councillor Downing moved the recommendation in the report, as Councillor Pryce-Roberts was in attendance virtually.

In reaching the decision below, Cabinet considered the report before it and the recommendations contained therein.

RESOLVED: That the 2023/24 HRA and Housing capital programme positions be noted.

121 **Q1 TREASURY MANAGEMENT MONITORING 2023/24**

Councillor Molloy introduced the report of the Head of Finance, Procurement & Commercial Services, which set out details of Treasury Management operations for the first quarter of 2023/24 and reported on the Prudential Indicators, where available.

The minute of the Executive Overview & Scrutiny Committee had been circulated prior to the meeting.

In reaching the decision below, the Cabinet considered the report before it and the recommendations contained therein.

RESOLVED: That the Treasury Management activity and Prudential Indicator performance for the first quarter of 2023/24 be noted.

.....
Leader

PUBLIC SPEAKING – PROTOCOL

(For meetings of Cabinet, Overview & Scrutiny Committees, Audit & Governance Committee and Standards Committee)

1.0 Public Speaking

- 1.1 Residents of West Lancashire may, on giving notice, address any of the above meetings to make representations on any item on the agenda for those meetings, except where the public and press are to be excluded from the meeting during consideration of the item.
- 1.2 A Parish Council Representative may, on giving notice, address any of the above meetings to make representations on any item on the agenda for those meetings, except where the public and press are to be excluded from the meeting during consideration of the item.
- 1.3 The form attached as an Appendix to this Protocol should be used for submitting requests.

2.0 Deadline for submission

- 2.1 The prescribed form should be received by Member Services by 10.00 am on the Friday of the week preceding the meeting. This can be submitted by e-mail to member.services@westlancs.gov.uk or by sending to:

Member Services
West Lancashire Borough Council
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

- 2.2 Completed forms will be collated by Member Services and circulated via e-mail to relevant Members and officers and published on the Council website via Modgov. Only the name of the speaker (and representative) and details of the issue to be raised will be published.
- 2.3 Groups of persons with similar views should elect a spokesperson to speak on their behalf to avoid undue repetition of similar points. Spokespersons should identify in writing on whose behalf they are speaking.

3.0 Scope

- 3.1 Any matters raised must be relevant to an item on the agenda for the meeting.
- 3.2 The Legal & Democratic Services Manager may reject a submission if it:
 - (i) is defamatory, frivolous or offensive;
 - (ii) is substantially the same as representations which have already been submitted at a previous meeting; or
 - (iii) discloses or requires the disclosure of confidential or exempt information.

4.0 Number of items

- 4.1 A maximum of one form per resident will be accepted for each Agenda Item.
- 4.2 There will be a maximum of 10 speakers per meeting. Where there are more than 10 forms submitted by residents, the Legal & Democratic Services Manager will prioritise the list of those allowed to speak. This will be considered having regard to all relevant matters including:
- a. The order in which forms were received.
 - b. If one resident has asked to speak on a number of items, priority will be given to other residents who also wish to speak
 - c. Whether a request has been submitted in relation to the same issue.

No amendments will be made to the list of speakers once it has been compiled (regardless of withdrawal of a request to speak).

- 4.3 All submissions received will be published on the Council's website and circulated to Members of the relevant body and officers for consideration.

5.0 At the Meeting

- 5.1 Speakers will be shown to their seats. At the commencement of consideration of each agenda item the Leader/Chairman will invite the speakers to make their representations. Speakers will have up to 3 minutes to address the meeting. The address must reflect the issue included on the prescribed form submitted in advance.
- 5.2 Members may discuss what the speaker/s have said, along with any other information/representations submitted under this protocol, when all speakers on that item have finished and will then make a decision. Speakers should not circulate any supporting documentation at the meeting and should not enter into a debate with Councillors.
- 5.4 If residents feel nervous or uncomfortable speaking in public, then they can ask someone else to do it for them, including a Parish or Borough Councillor representative. They can also bring an interpreter if they need one. They should be aware there may be others speaking as well.

(Note: If a Resident wishes to have their Borough Councillor speak on their behalf, the Borough Councillor is not a member of the body considering the item.)

5.5 Speakers may leave the meeting at any time, taking care not to disturb the meeting.

(Please see attached form.)



REQUEST FOR PUBLIC SPEAKING AT MEETINGS

MEETING & DATE

NAME

ADDRESS

Post Code

PHONE

Email

Please indicate if you will be in attendance at the meeting

YES/NO*

*delete as applicable

Please indicate if someone will be speaking on your behalf at the meeting

YES/NO*

*delete as applicable

If someone is speaking on your behalf please provide their contact details:

NAME

PHONE

Email

Note: This page will not be published.

(P.T.O.)

PLEASE PROVIDE DETAILS OF THE MATTER YOU WISH TO RAISE

Agenda Item Number

Title

Details

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Name Dated

Completed forms to be submitted by 10.00am on the Friday of the week preceding the meeting to:-

*Member Services, West Lancashire Borough Council, 52 Derby Street, Ormskirk, Lancashire, L39 2DF or
Email: member.services@westlancs.gov.uk*

If you require any assistance regarding your attendance at a meeting (including access) or if you have any queries regarding your submission please contact Member Services on 01695 585065

Note: This page will be circulated to Members of the Committee and published.



**EXECUTIVE OVERVIEW & SCRUTINY
COMMITTEE:
9 November 2023**

Report of: Corporate Director of Transformation, Housing & Resources

Relevant Portfolio Holder: Councillor Nicola Pryce-Roberts

**Contact for further information: Rebecca Spicer
(E-mail: Rebecca.spicer@westlancs.gov.uk)**

**SUBJECT: CUSTOMER FEEDBACK Q1 & Q2 2023/2024 IN RELATION TO
WATES**

Borough Wide

1.0 PURPOSE OF THE REPORT

1.1 To provide an update on the Quarter 1 and 2 Customer Feedback data received in relation to the Council's responsive repairs contractor Wates, and the actions being taken as a result of the data to improve the service provided.

2.0 RECOMMENDATION

2.1 The update provided in this report be noted.

3.0 BACKGROUND

3.1 On the 31st March 2020 the Council entered into a responsive repairs contract with Wates Property Services Limited. The contract includes responsive repairs and maintenance, works to void properties, cyclical decorations, ad hoc planned works, and component replacements. The contract is a 10-year contract with an option to extend for a further 5 years.

4.0 REPAIRS DATA

4.1 To put the data received via our Customer Feedback Policy into context it is necessary to understand the number of repairs that have taken place over Quarter 1 (Q1) & 2 (Q2). Q1 includes data from 1st April 2023 to 30th June 2023 inclusive, and Q2 from 1st July 2023 to 30th September 2023 inclusive.

4.2 The number of repair jobs attended by Wates is as follows,

April: 1,198

May: 1,196
 June: 1,439
 July: 1,389
 August: 1,353
 September: 1,117

Wates carried out a total of 3,833 jobs in Q1 and 3,859 jobs in Q2.

5.0 ANALYSIS OF CUSTOMER FEEDBACK DATA

- 5.1 This report analyses the data received via our Customer Feedback Policy, along with Voicescape data. Voicescape is a system that sends phone surveys as soon as a repair is completed, allowing us to gain instantaneous feedback from our tenants. Detailed data is shown at Appendix A.
- 5.2 An analysis of complaints received via our Customer Feedback Policy in relation to Wates is detailed as follows.

Quarter	Number of complaints received about the repairs service	Number of complaints received in relation to Wates	% of total complaints in relation to Wates	% of complaints in relation to repairs carried out
Q1	60	38	63%	0.99%
Q2	50	38	76%	0.98%

- 5.3 We have looked at the main themes for complaints received. In Q1 it was the standard of service provided which covers a range of issues from poor quality repairs to communication. In Q2 the main theme was timeliness, which relates to how quickly the repair was completed.
- 5.4 Voicescape data shows that in Q1, of the 34% of tenants who responded to the survey, 88% were satisfied. The main reasons for dissatisfaction were "other" or "works not being completed". In Q2, of the 36% who responded, 85% were satisfied. The main theme of dissatisfaction was works not being completed.
- 5.5 Wates record their own satisfaction data which is derived from their automated text messaging system. The satisfaction target is 95% and has been recorded at April 97%, May 97%, June 95.4%, July 98.4%, August 95.5%, and September 95.3%. The satisfaction target has therefore been met each month in Q1 and Q2.
- 5.6 We have benchmarked complaints data against Housmark data. Housemark is the leading data and insight company for the UK housing sector and is jointly owned by the National Housing Federation and the Chartered Institute for Housing. For 22-23 the median percentage of tenant satisfaction with the overall repairs service received over the last 12 months was 77.8%. The median satisfaction with the time taken to complete the most recent repair was 71.45%. Therefore, both the Council's and Wates satisfaction data shows that tenants are more satisfied than the average benchmarked by Housemark.

6.0 IMPROVEMENTS BEING MADE TO THE REPAIRS SERVICE

- 6.1 The Council has been working with Wates to improve the service provided to tenants. The Council now receives weekly reports from Wates of all repairs that are cancelled and not completed on time so that both parties can ensure that these are remedied as soon as possible.
- 6.2 The Council has increased the number of surveyors to enable more post inspections to take place to ensure the quality of repairs is acceptable.
- 6.3 All complaints are followed up after the scheduled repair date to ensure that a Wates operative did attend, that tenants are satisfied with the work, and that the issues raised have been resolved.
- 6.4 Wates and WLBC discuss complaints and lessons that can be learnt to ensure that where possible issues are resolved to ensure that similar complaints do not present in the future. Senior staff at Wates are made aware of every complaint to ensure that they can put appropriate actions into place. A complaint action plan is being developed.
- 6.5 Partnership away days have taken place and further days have been scheduled to discuss issues arising from complaints and about how we can improve the service provided to tenants.
- 6.6 A new urgent category is being developed to ensure that where appropriate customers do not have to wait 20 working days to have urgent issues repaired under the routine category of repairs. Emergency jobs will still be made safe within 24 hours and completed within 4 working days.
- 6.7 Wates have employed extra operatives to support these changes.
- 6.8 An improved process has been implemented focusing on better communication with customers from Wates scheduling team who are responsible for the scheduling and booking of all repairs.
- 6.9 Wates hold daily review meetings to look at the previous day's work and to look forward to the next day's tasks. The Council feed into this process by working closely with Wates to inform them of any issues and complaints as they arise.
- 6.10 Wates have engaged additional contractors to allocate more complicated, larger works to.
- 6.11 Wates have recruited a Divisional Customer Services Manager to support the team from a customer journey perspective.
- 6.12 Trades are being developed internally at Wates so that the number of multiskilled operatives increases. This will also assist with succession planning.
- 6.13 We are conducting a joint exercise to analyse where larger works on a non-responsive nature sit outside the repairs function. This will better enable us to understand required resources, planning, and supervision of such works.

- 6.14 Wates and officers of the Council regularly meet in person in order to build better working relationships. There is also shared working space to support collaborative working and to resolve issues as soon as they arise.
- 6.15 Wates have appointed an additional resource to reduce the aged work in progress, that is those jobs that have fallen outside of target for completion.

7.0 SUSTAINABILITY IMPLICATIONS

- 7.1 There are no significant sustainability impacts associated with this report and, in particular, no significant impact on crime and disorder.

8.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 8.1 A more effective repairs service and relationship with repairs contractors will ensure that that resources are used more effectively and reduce costs.

9.0 RISK ASSESSMENT

- 9.1 This report is for information only and does not require a separate risk assessment.

10.0 HEALTH AND WELLBEING IMPLICATIONS

- 10.1 An improved repairs service will promote good health and wellbeing and enable people to flourish and enable us to more effectively repair issues which can lead to ill health.

Background Documents

There are no background documents (as defined in section 100D(5) of the Local Government Act 1972) to this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

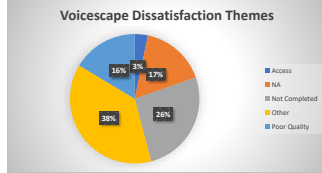
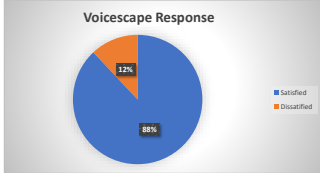
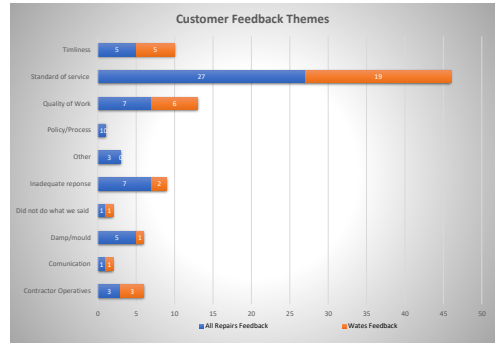
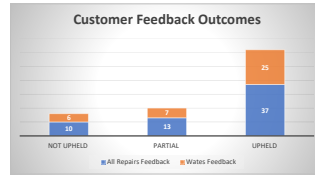
Appendices

A – Customer Feedback Data

Q1

Customer Feedback Stats 2023 Q1 (01/03/2023-31/05/2023)		
	Total Repairs	
	Complaints	Wates Complaints
Outcomes		
Not Upheld	10	6
Partial	13	2
Upheld	37	25
Themes		
Contractor Operatives	3	3
Communication	1	1
Damp/mould	5	1
Did not do what we said	1	1
Inadequate response	7	3
Other	3	0
Policy/Process	1	0
Quality of Work	7	5
Standard of service	27	19
Timeliness	5	5
Total	60	38
Percentage of complaints which relate to Wates		
		63%

Voicescape Stats 2023 Q1 (01/03/2023-31/05/2023)	
Total surveys offered	1520
Responses	
Didn't respond	322
Answered Machine	51
Call Rejected	11
Follow Up Delivered	500
Not Connected	110
Satisfied	455
Disatisfied	61
Themes (Disatisfaction)	
Access	2
N/A	18
Not Completed	16
Other	23
Poor Quality	10
Percentage of dissatisfaction	4%
Voicescape Response Rates	
Overall Response Rate	34%
Satisfied	88%
Disatisfied	12%



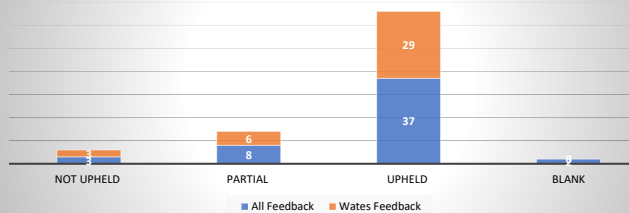
Q2

Customer Feedback Stats 2023 Q2 (01/06/2023-30/09/2023)		
	Total Repairs Complaints	Wates Complaints
Outcome		
Not Upheld	3	3
Partial	8	6
Upheld	37	29
Blank	2	0
	50	38
Themes		
Contractor Operatives	3	3
Communication	2	2
Damp/mould	15	8
Did not do what we said	6	5
Inadequate reponse	0	0
Other	1	0
Staff Attitude	1	0
Policy/Process	1	1
Quality of Work	7	6
Standard of service	3	3
Timliness	11	10
Total	50	38
Percentage of complaints which relate to Wates.		76%

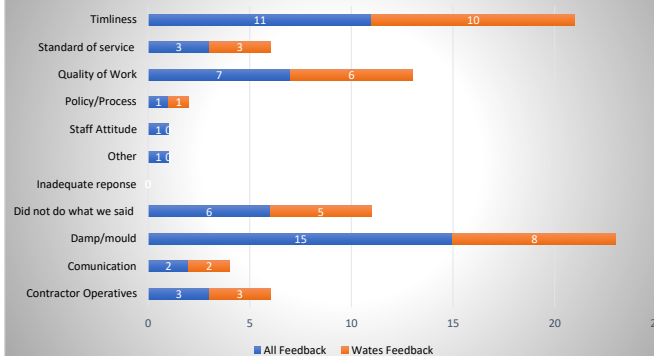
Voicescape Stats 2023 Q2 (01/06/2023-30/09/2023)	
Total surveys offered	1682
Responses	
No Option Selected	415
Answer Machine	43
Call Rejected	0
Follow Up Delivered	503
Not Connected	116
Satisfied	517
Dissatisfied	88
Themes (Dissatisfaction)	1682
Access	1
NA	12
Not Completed	40
Other	28
Poor Quality	7
	88
Percentage of dissatisfaction	5%

Voicescape Response Rates	
Overall Response Rate	36%
Satisfied	85%
Dissatisfied	15%

Customer Feedback Outcomes



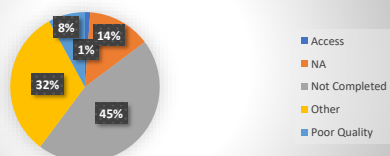
Customer Feedback Themes



Voicescape Response



Voicescape Dissatisfaction Themes





**EXECUTIVE OVERVIEW &
SCRUTINY COMMITTEE:**
9 November 2023

CABINET: 21 November 2023

COUNCIL: 13 December 2023

Report of: Head of Finance, Procurement and Commercial Services

Relevant Portfolio Holder: Councillor R. Molloy

Contact for further information: Cathy Murphy (Ext. 5057)
(E-mail: Cathy.Murphy@westlancs.gov.uk)

SUBJECT: REVISED CAPITAL PROGRAMME

Wards affected: Borough Wide

1.0 PURPOSE OF REPORT

1.1 To agree a Revised General Revenue Account (GRA) Capital Programme for 2023/24 and provide an update on progress on capital schemes.

2.0 RECOMMENDATIONS

- 2.1 That the revised Capital Programme, including budget adjustments and re-profiling contained within Appendix A and B, be approved.
- 2.2 That progress against the Revised Capital Programme at the mid-year point be noted.

3.0 BACKGROUND

- 3.1 The Capital Programme is set on a three-year rolling basis and the Programmes for 2023/2024, 2024/2025 and 2025/2026 were approved by Council in February 2023.
- 3.2 In accordance with best practice, the Capital Programme is subject to revision during the year to ensure that it is based on the latest available information and to make monitoring of the Programme more meaningful. It enables Managers to review their schemes with the most up to date information and to review the

resources available. It also provides a base upon which to build future Capital Programmes.

- 3.3 Members are kept informed of the financial position of the Capital Programme through monitoring reports. The Housing Public Sector programme is the subject of a separate report elsewhere on the agenda and will be also presented to this Cabinet meeting. This report concentrates on the GRA programme.

4.0 REVISED CAPITAL PROGRAMME

- 4.1 The original Capital Programme that was set for the 2023/2024 financial year together with underspends brought forward from the previous financial year totals £13.971m of which £3.448m is funded by Capital Receipts as shown in Appendix A - Funding of Capital Programme.

- 4.2 Heads of Service have reviewed their respective schemes and are now proposing that changes are made as a result of more up to date information that has become available. This review process has incorporated a number of considerations including:
- Re-profiling of schemes to match the anticipated timing of spending.
 - Increasing expenditure budgets to reflect new and / or additional external funding

- 4.3 The proposed changes to the 2023/24 Programme are analysed in Appendix C. This shows a net decrease of £7.754m largely due to the following
- Restructuring Costs - £152k
 - Capitalise revenue transformation costs - £300k
 - Burscough Sports Centre - £396k
 - Affordable Housing - £247k
 - Skelmersdale Town Centre - £3.258m
 - Play Strategy Improvements – £315k
 - Leisure Centre Projects (CIL funded) - £1.561m
 - UK Shared Prosperity Fund - £254k

The revised GRA Capital Programme totals £6.187m for 2023/24 following these changes.

- 4.4 There is a new bid for £80K for a replacement Webaspx system that has been requested to be added to the Capital Programme.

5.0 CAPITAL EXPENDITURE

- 5.1 Generally, capital schemes are profiled with relatively low spending compared to budget in the early part of the financial year with increased spending as the year progresses. This reflects the fact that many new schemes have considerable lead in times. Other schemes are dependent on external partner funding and can

only begin once their funding details have been finalised. Other related issues include contract retentions or contingencies that will only be spent some time after completion of the contract.

- 5.2 For the current year, £2.674M (19.4%) of total expenditure has been incurred by the midyear (before capital Re-profiling). A substantial amount of this is due to spend on the Leisure Centres (£1.096M), Disabled Facilities Grants (£790k) and the Cycle Trail at Cheshire Lines (£436k).

Although the Electric Charging points has an overspend of £19k and the Cycle Trail at Cheshire Lines has an overspend of £8k pf a grant will be applied for and is expected to be received.

Comparisons to previous years' programmes comparing schemes funded by Capital Receipts are shown in **Table 1**. The expenditure against budget before and after re-profiling is analysed in Appendix B – 2023/24 Revised Capital Programme Spend to Date against Budget.

Table 1: GRA Capital Expenditure funded by Capital Receipts against Budgets			
Year	Expenditure £m	Budget £m	% spend against Budget
2023/2024	0.331	3.448	10%
2022/2023	0.534	4.723	11%
2021/2022	0.630	3.665	17%
2020/2021	2.085	7.087	29%
2019/2020	0.998	5.175	19%
2018/2019	1.908	7.128	27%
2017/2018	0.455	2.634	17%

6.0 CAPITAL RESOURCES

- 6.1 There are sufficient resources identified to fund the 2023/24 Revised Capital Programme as shown in Appendix A.
- 6.2 The main area of the capital resources budget that is subject to variation is in relation to capital receipts. These are the useable proceeds from the sale of Council assets (mainly houses under Right to Buy legislation) that are available to fund capital expenditure. These receipts can vary significantly depending on the number and value of assets sold.
- 6.3 The budget for useable capital receipts (including the affordable housing element) to be generated from Council House sales in the year is set at £0.960m from 50 sales. At the mid-year point 19 sales had been completed with a sales value of £0.935m and the targets for the year are expected to be met.

6.4 The Council is allowed to keep all capital receipts from Right to Buy sales for 2022/23 and 2023/24 on the condition that they are utilised only for projects within the HRA. Receipts from prior years are still allowable for GRA projects as set out in 4.1.

7.0 SUSTAINABILITY IMPLICATIONS

7.1 The Capital Programme includes schemes that the Council plans to implement to enhance service delivery and assets. The Capital Programme also achieves the objectives of the Prudential Code for Capital Finance in Local Authorities by ensuring capital investment plans are affordable, prudent, and sustainable. This report provides an updated position on project plans and shows progress against them.

8.0 RISK ASSESSMENT

8.1 Capital assets shape the way services are delivered for the long term and, as a result, create financial commitments. The formal reporting of performance against the Capital Programme is part of the overall budgetary management and control framework that is designed to minimise the financial risks facing the Council. Schemes within the Programme that are reliant on external contributions and/or decisions are not started until funding is secured. Other resources that are subject to fluctuations are monitored closely to ensure availability. The Capital receipts position is scrutinised on a regular basis and managed over the medium term to mitigate the risk of unfunded capital expenditure.

9.0 HEALTH AND WELLBEING IMPLICATIONS

9.1 Some of the Capital Schemes will enhance the Health and Wellbeing of residents and the management of the delivery is ensured via the reporting mechanism.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The majority of the budget issues set out in this report have been the subject of previous reports to committees and consequently an Equality Impact Assessment has already been prepared for them where relevant.

Appendices

- A Funding of Capital Programme
- B 2023-2024 Revised Capital Programme Spend to Date Against Budget.
- C Capital Re-profiling and Significant Variances
- D Minute of Executive Overview & Scrutiny Committee (Cabinet & Council only)
- E Minute of Cabinet (Council only)

APPENDIX 1: GRA CAPITAL PROGRAMME 2023/24 - 2025/26

Service	Capital Scheme	New Capital Bid December 2023	Total Budget	2023/24					total spend	Remaining Budget	2024/25				2025/26				
				Q1 Actual Spend	Q2 Actual Spend	Q3 Forecast	Q4 Forecast	Recurring and Continuation of Schemes			Approved Budget Feb 2022	Slippage from 2023/24	New Capital Bids Feb 2023	Total Budget	Recurring and Continuation of Schemes	New Capital Bids Feb 2023	Total Budget		
				£'000	£'000	£'000	£'000	£'000			£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Corporate and Customer Services	Etarmis System		£17	£0		£17		£17	£0										
Corporate and Customer Services	ICT Infrastructure		£150			£7	£143	£150	£0	£50				£50	£50				£50
Corporate and Customer Services	ICT Development Programme		£623				£623	£623	£0	£200				£200	£200				£200
Corporate and Customer Services	Website		£20				£20	£20	£0										£0
Corporate and Customer Services	CRM System		£67				£67	£67	£0										£0
Corporate and Customer Services	Right Kit Right Role Right Refresh - support agile working		£96				£96	£96	£0										£0
Corporate and Customer Services	Microsoft Enterprise Site Licence		£66			£66		£66	£0										£0
Corporate and Customer Services	Corporate wifi upgrade		£85				£85	£85	£0										£0
Corporate and Customer Services	Website development		£200				£200	£200	£0										£0
Corporate and Customer Services	Communication devices		£40			£40		£40	£0										£0
Corporate and Customer Services	Invest to Save Digital Services		£59				£59	£59	£0										£0
Corporate and Customer Services	Egress Secure Email & File Transfer		£0					£0	£0										£0
Corporate and Customer Services	Digital Transformation - Implementation of IT Strategy		£218				£218	£218	£0										£0
Corporate and Customer Services	Less HRA funding for Strategy		(£200)				(£200)	(£200)	£0										£0
Corporate and Customer Services	Hybrid, Remote and Streaming Council Meetings		£92				£92	£92	£0										£0
Corporate and Customer Services	Mastercard Gateway Upgrade		£7				£7	£7	£0										£0
Corporate and Customer Services	Microsoft M365 Phase 3		£100			£100		£100	£0										£0
Corporate and Customer Services	Digital innovation and the continued development of ServiceNow		£80				£80	£80	£0										£0
Corporate and Customer Services	Shop Front Improvement Fund		£50					£0	£50			£50		£50					£0
Corporate and Customer Services	Digital Transformation		£6					£0	£6										£0
Environmental Services	Culvert Debris Screens		£2				£2	£0	£0										£0
Environmental Services	Purchase of Vehicles		£2					£0	£2										£0
Environmental Services	Purchase of Wheelie Bins		£0					£0	£0										£0
Environmental Services	Expand In Cab System		£1					£0	£1										£0
Environmental Services	Waste Collection Projects		£0					£0	£0										£0
Environmental Services	Litter Bin Policy Review (Cabinet November 2019)		£62	£23	£5	£7	£10	£45	£17	£0	£30	£17		£47					£0
Environmental Services	Street Cleansing Tools		£0					£0	£0										£0
Environmental Services	Liverpool Road Cemetery		£1				£1	£1	£0										£0
Environmental Services	Waste Management Service		£35					£0	£35			£35		£35					£0
Environmental Services	Glutton Vacuum Cleaner		£0					£0	£0										£0
Environmental Services	Becconsall Closed Church Yard		£30					£0	£30			£30		£30					£0
Environmental Services	Tree Management		£100				£10	£10	£90			£90		£90					£0
Environmental Services	Culvert Management		£30				£30	£30	£70			£70		£70					£0
Environmental Services	Replace faulty domestic bins		£19		£15	£4		£19	(£0)	£30				£30					£0
Environmental Services	Littering T&F 23/24		£23	£1	£3		£8	£13	£10										£0
Environmental Services	Street Recycling Bins 23/24		£10		£6		£4	£10	£0										£0
Environmental Services	Free Trees		£23			£5		£5	£18			£18		£18					£0
Environmental Services	Conservation Area Enhancement		£12					£0	£12			£12		£12					£0
Environmental Services	Abbey Lake Quarry		£0					£0	£0										£0
Environmental Services	Mill Dam Lane		£2			£2		£2	(£0)										£0
Environmental Services	Alder Lane		£5			£5		£5	£0										£0
Environmental Services	Electric Vehicle Charging point		£0		£19			£19	(£19)										£0
Environmental Services	Webaspx System		£80				£80	£80	£0										£0
Finance Procurement and Commercial Services	Parish Capital Schemes		£31	£1	£0		£30	£31	(£0)	£30				£30	£30				£30
Finance Procurement and Commercial Services	Restructuring Costs		£152					£0	£152			£152		£152					£0

Notes
we have signed contract with HFX and the new system Impergo starting implementation in october
Delayed as dependant on Lancashire County Council Negotiations
Delayed as dependant on Lancashire County Council Negotiations
Delayed as dependant on Lancashire County Council Negotiations
Delayed as dependant on Lancashire County Council Negotiations
Delayed as dependant on Lancashire County Council Negotiations
Delayed as dependant on Lancashire County Council Negotiations
awaiting a contract award awaiting this going out to tender currently with procurement could potentially give this up to savings or it could be used for right kit right role
Delayed as dependant on Lancashire County Council Negotiations
plan is not to require all of this, looks like only 50k only needed not yet confirmed
this is be looked into further as the task and finish groups for this have been disbanded and this project is on hold.
This project is no longer going ahead and will be released back to the pot
release no longer required
release no longer required
The £5k that is in recurrence of schemes is not required in 2023/24 so has been removed
White Paper has been released now awaiting LCC
This is with legal and hopefully won't be needed
with procurement as at present awaiting quotes for a consultant, 1st quote is £30k
£0k will be given back to the pot as agreed with the budget manager
Currently looking at places that these could be stored and residents could collect from , looking to re-profile 18k to 2024/25
This project has been confirmed as complete with the budget manager and the £20k is no longer needed and has been released back for other projects
This has been funded by an external grant
These are 2 year schemes we expect to spend most in Q4
These schemes are to be identified as part of 2023/24 budget setting and the exploration of the use of flexible capital receipts in line with guidance

APPENDIX B - 2023/2024 CAPITAL PROGRAMME
SPEND TO DATE AGAINST BUDGET BEFORE RE-PROFILING

Service	Budget Approval	Spend to date		Budget remaining
	£000	£000	%	£000
Corporate and Customer Services	1,777	0	0%	1,777
Environmental Services	426	73	17%	353
Finance Procurement and Commercial Services	966	121	13%	845
Housing Services	2,051	855	42%	1,197
Planning and Regulatory Services	276	21	8%	255
Wellbeing and Place Services	8,474	1,605	19%	6,870
Total	13,971	2,674	19%	11,297

SPEND TO DATE AGAINST BUDGET AFTER RE-PROFILING

Service	Budget Approval	Spend to date		Amount left
	£000	£000	%	£000
Corporate and Customer Services	1,721	0	0%	1,721
Environmental Services	141	73	52%	68
Finance Procurement and Commercial Services	499	121	24%	378
Housing Services	1,690	855	51%	836
Planning and Regulatory Services	256	21	8%	235
Wellbeing and Place Services	1,879	1,605	85%	274
Total	6,187	2,674	43%	3,512

APPENDIX C- CAPITAL RE-PROFILING FOR INDIVIDUAL SCHEMES - 2023/2024

	£'000	£'000	Notes
		13,971	
<u>Corporate and Customer Services</u>			
			this is be looked into further as the task and finish groups for this have been disbanded and this project is on hold.
Shop Front Improvement Fund	50		
Corporate and Customer Services Total		50	
<u>Environmental Services</u>			
Litter Bin Policy Review	17		
Waste Management Service	35		White Paper has been released now awaiting LCC
Beaconsall Closed Church Yard	30		This is with legal and hopefully won't be needed
Tree Management	90		This is procurement at present for tender, the project is now planned to start in 2024/25
Culvert Management	70		awaiting quotes for a consultant, 1st quote is £30k
			Currently looking at places that these could be stored and residents could collect from ,
Free Trees	18		looking to re-profile 18k to 2024/25
Conservation Area enhancement	12		
Environmental Services Total		272	
<u>Finance Procurement and Commercial Services</u>			
Restructuring Costs	152		
Capitalise revenue transformation costs.	300		
Building Compliance on Commercial Property	15		surveys in 24/25 after work complete
Finance Procurement and Commercial Services Total		467	
<u>Planning and Regulatory</u>			
Planning/building control and land charges system upgrades	20		
		20	
<u>Housing and Regulatory Services</u>			
Corporate Property	94		
Renovation Grants	20		
			£72K has been earmarked as a contribution to the Egerton project however none of this is expected to be spent in 2023/24. Plans are in place and project are being looked into how the rest of this budget can be utilised
Affordable Housing	247		
Housing and Regulatory Services Total		361	

Wellbeing and Place

Skelmersdale Town Centre	3258	
Play Strategy Improvements	315	This project is on hold awaiting the other leisure centres
Burscough Sports Centre	396	
Allotment Improvement	4	
Tawd Valley	29	
Hesketh Avenue	40	
Nye Bevan	9	
Park Pool	10	
Whittle Drive (s106 Funded)	60	This will likely be spent in 2024/25 as planning permission needs to be applied for at present
Abbey Lakes	8	
Resurfacing of Blaguegate Lane (Grant)	160	The council still holds the 160k capital contribution from the CCG, however due to the CCG's disbanding discussions are still ongoing on the funding
Leisure Facilities Project	1561	The expenditure incurred on this scheme is being reviewed by officers and a report will be presented to members on completion of this work explaining the findings
Moor Street	171	
Ormskirk Cycle and Pedestrian improvements	95	
Skelmersdale Vision	11	
Economic Regeneration	5	
Skelmersdale Gateway Improvements	50	
Cycle Path (S106)	10	
Changing Places Facility	60	
UK Shared Prosperity Fund	254	
Ginnells	77	
Elmers Clough Improvements	2	
Wellbeing and Place Total	6,584	
Total of Re-profiling	6,217	7,754

Significant Variances not to be included in Re-profiling

Corporate and Customer Service

Digital Transformation

This is no longer required and will be released for other schemes -6

Environmental Services

Purchase of Vehicles

The rest of the outstanding amount is no longer required -2

Expand In Cab System

The rest of the outstanding amount is no longer required -1

Littering Task & Finish Group

This part is to be released back to Capital Receipts -10

Wellbeing and Place

Bowling Greens

This project is no longer going ahead and will be released back into the S106 pot	-11
<u>Total to be excluded</u>	-30
<u>Revised Capital Programme Total</u>	6,187



**EXECUTIVE OVERVIEW & SCRUTINY
COMMITTEE: 9 November 2023**

CABINET: 21 November 2023

COUNCIL: 13 December 2023

Report of: Head of Finance, Procurement and Commercial Services

Relevant Portfolio Holder: Councillor N. Pryce-Roberts

**Contact for further information: Peter Quick (Extn. 5203)
(peter.quick@westlancs.gov.uk)**

SUBJECT: HRA REVENUE AND CAPITAL QUARTER TWO (Q2) REVIEW

Wards affected: Borough wide

1.0 PURPOSE OF THE REPORT

1.1 To provide a summary of the Housing Revenue Account (HRA) and Housing capital programme positions for the 2023/24 financial year.

2.0 RECOMMENDATIONS TO COMMITTEES AND CABINET

TO EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE

2.1 That the 2023/24 HRA and Housing capital programme positions be noted and any comments forwarded to Cabinet for consideration.

TO CABINET

2.2 That the 2023/24 HRA and Housing capital programme positions be noted and endorsed.

3.0 RECOMMENDATIONS TO COUNCIL

3.1 That the 2023/24 HRA and Housing capital programme positions be noted.

3.2 That the virements in tables 5.3 and 7.1 be approved.

3.3 That expenditure and funding slippage in table 7.1 be approved.

4.0 BACKGROUND

4.1 In February 2023, Council agreed the HRA revenue and capital budgets for the 2023/24 financial year.

- 4.2 The Government's current rent policy confirms annual increases of up to cpi + 1% until 2025/26. The cpi + 1% increase is applied to the cpi rate from the September before, so for 2024/25 rent setting it will be based on September 2023 cpi, which is 6.7%
- 4.3 Government guidance is awaited as to the rent increase policy after 2025/26, in the interests of prudence the HRA business plan assumes annual increases thereafter will be cpi only.

5.0 HRA – 2023/24 Q2 Projected Outturn

- 5.1 The table below summarises proposed changes to the 2023/24 HRA revenue budget.
- 5.2 In February 2023 Council approved a £500k capital budget for 2023/24 to fund work on tackling damp and mould. After working through the detail of how to deliver this it has been concluded that £250k would be best used to fund additional staff and washing equipment to address the issue, with the remainder staying in capital for other works.
- 5.3 As the HRA budget must balance to zero, a £250k increase in revenue costs will be balanced by a £250k reduction in revenue contribution to capital. The tables in paragraph 7.1 include the equal and opposite proposed virements to the capital budget. This means that, all other things being equal, the amount of borrowing required by the HRA to fund capital in 2023/24 would increase by £250k. However, the total amount of capital that now needs funding has reduced by £250k, so funding net zero effect on capital.

Budget Area	2023/24 Budget £000	Virement £000	Revised 2023/24 £000
Employee Expenses	4,304	220	4,524
Void and response repairs plus electrical testing	5,370		5,370
Other premises costs	4,241	30	4,271
Transport costs	191		191
Budget contingency	390		390
Supplies and Services	1,527		1,527
Support Services and internal income (net)	2,905		2,905
Loan interest & Contribution towards Repayment	3,492		3,492
Contributions to capital	7,455	-250	7,205
Dwelling rents	-25,900		-25,900
Other external income	-3,975		-3,975
Total	0	0	0

5.4 A summary of the projected HRA revenue outturn against revised budget is set out in the table below. The HRA is expected to outturn around £260k (0.9%) below budget.

Budget Area	2022/23 Revised Budget £000	Q1 Var. £000	Outturn Var. £000	Comment
Employee Expenses	4,524	150	200	Pay settlement partially offset by vacancies (after vacancy factor).
Void and response repairs plus electrical testing	5,370	0	0	Favourable in-year run rate offsets retrospective costs for 2022/23.
Other premises costs	4,271	0	0	Heating outturn will be zero through y/e debtor.
Transport costs	191	0	0	
Budget contingency	390	0	-150	Various plans that will require most of contingency.
Supplies and Services	1,527	0	0	
Support Services and internal income (net)	2,905	0	-110	Estates recharge for HRA valuations. Legal recharge for vacant post.
Loan interest & Contribution towards Repayment	3,492	0	0	£3,432k is 'fixed' interest and debt repayment. Additional £60k depends on level of additional borrowing for capital programme and TVDL works.
Contributions to capital	7,205	0	0	
Dwelling rents	-25,900	-100	-150	RTB run rate reduced to around 40 for the year, new homes through TVDL coming on line.
Other external income	-3,975	-50	-50	Furnishing service likely to be ahead of budget.
Total	0	0	-260	0.9% of total expenditure budget

- 5.5 Energy cost pressures on the **district heating scheme** (DHS) were reported throughout 2022/23. Final outturn recognised a shortfall within the account overall of around £370k, which will need to be recovered from DHS customers over time. An overall shortfall in 2023/24 is also expected though with timing delays in billing and changing energy prices it is difficult to provide an accurate forecast. As in 2022/23, any shortfall will be treated as a debtor at year-end so the overall DHS accounting outturn position in year will be zero.
- 5.6 Budget pressure identified to date primarily relates to the provisional pay settlement of £1,925 per full time employee. Budgets were set assuming a 3% increase, the current offer is closer to 6% on average. Negotiations are ongoing so it is possible that the settlement may increase further.
- 5.7 Salary budget pressures are expected to be offset by rental and furnishing service income. Updated forecasts for use of budget contingency leave around £150k unallocated. In addition, latest estimates suggest that around £110k of recharges to the HRA are unlikely to occur due to a vacant post for Housing-specific work in the Legal team and expected levels of external valuation work procured through Estates. If these remain the case then it is expected to lead to a modest favourable outturn position of around £260k, (0.9% of total expenditure budget).

6.0 HRA Business Plan Pressures and 2023/24 Rent Setting

- 6.1 September 2023 cpi remains high at 6.7%. Rents are generally increased by September cpi plus 1%. However, 2023/24 rents were limited by Government in most cases to a 7% increase because cpi in September 2022 was 10.1%. There is a diminishing possibility that Government might choose to intervene again, thus limiting rental income in 2024/25 and beyond. Meanwhile contract inflation will probably continue to rise.
- 6.2 If the standard rent setting approach of cpi plus 1% is allowed by Government and cpi remains high, this could have a detrimental impact on some tenants. However, in February 2023 rent setting, a budget issue was approved to provide up to £250k of additional hardship support in 2024/25 as well as £500k in the current financial year.

7.0 Capital Investment Programme

- 7.1 It is standard practice that at mid-year all Housing capital budgets are reviewed in light of operational developments, and required budget amendments identified. The table below shows the current 2023/24 Housing Capital budget plus proposed amendments, to create the revised 2023/24 budget. The table includes the equal and opposite revenue virements identified in paragraphs 5.2 and 5.3.

Scheme	2023/24 Current £000's	2023/24 Virement £000's	2023/24 Slippage £000's	2023/24 Revised £000's
Kitchens	1,573			1,573
Walls	1,566	-470	-310	786
External Areas	1,347			1,347
Heating	936	200		1,136
Bathrooms	689		-200	489
Roofing	679	270		949
Windows & Doors	636			636
Electricals	608			608
Communal Services	218			218
Housing Capital Investment Plan	8,252	0	-510	7,742
Digmoor Regeneration	5,000		-4,750	250
Decarbonisation – wave 2.1	4,556		-1,556	3,000
Environmental Programme	681			681
Salary costs & Professional Fees	600			600
Disabled Adaptations	566			566
Disrepair mitigation	500	-250		250
Sheltered Housing Upgrades	374			374
Change in Standard for Smoke Detection	330			330
Contingency	330			330
Fire Safety Works	136			136
Lifts	115		-37	78
Abritas upgrade	15			15
Digital Schemes Sheltered	12			12
Other Housing Schemes	13,215	-250	-6,434	6,622
Capital Expenditure	21,467	-250	-6,853	14,364
TVDL Expenditure	13,761		-10,219	3,542
Total Expenditure	35,228	-250	-17,072	17,906

Funded by	2023/24 Current £000's	2023/24 Virement £000's	2023/24 Slippage £000's	2023/24 Revised £000's
Revenue contributions/MRR	7,455	-250		7,205
Capital Receipts - Land sale		10		10
Borrowing	23,350	110	-13,981	9,479
Decarbonisation grant funding	1,188	-120	-356	712
Homes England Grants	3,235		-2,735	500
Total Funding	35,228	-250	-17,072	17,906

- 7.2 The decarbonisation funding bid approved as a budget issue in February 2023 covered two elements. The larger part was for specific works and was granted, a smaller pot of around £120k for associated digitalisation works was not. In the virement column of the funding table directly above, the £120k digitalisation grant budget has therefore been reduced, with an equal increase in borrowing requirement.
- 7.3 The table below shows expenditure at mid-year of £3.89m on the capital programme, this represents 27% of the revised budget. In addition, a further £1,948m, (55%), has been invested in building new HRA homes through TVDL. Expenditure at Q2 2022/23 was £2.57m, so this year represents a step forward in delivery.
- 7.4 Housing capital budgets tends to profile with more expenditure later in the financial year and outturn typically around 70% of mid-year revised budget.

Scheme	2023/24 Revised £000's	2023/24 Actual £000's	% of revised budget
Kitchens	1,573	299	19%
External Areas	1,347	949	70%
Heating	1,136	549	48%
Roofing	949	739	78%
Walls	786	0	0%
Windows & Doors	636	115	18%
Electricals	608	8	1%
Bathrooms	489	8	2%
Communal Services	218	21	10%
Housing Capital Investment Plan	7,742	2,688	35%
Decarbonisation – wave 2.1	3000	0	0%
Environmental Programme	681	41	6%
Salary costs & Professional Fees	600	532	89%
Disabled Adaptations	566	170	30%
Sheltered Housing Upgrades	374	9	2%
Change in Standard for Smoke Detection	330	345	105%
Contingency	330	88	27%
Digmoor Regeneration	250	0	0%
Disrepair mitigation	250	0	0%
Fire Safety Works	136	5	4%
Lifts	78	0	0%
Abritas upgrade	15	0	0%
Digital Schemes Sheltered	12	12	100%
Other Housing Schemes	6,622	1,202	18%
Capital Expenditure	14,364	3,890	27%
TVDL Expenditure	3,542	1,948	55%
Total Expenditure	17,906	5,838	33%

Funded by	2023/24 Revised £000's	2023/24 Q2 Actual £000's	% of revised budget
Revenue contributions/MRR	7,205	3,880	54%
Capital Receipts	10	10	100%
Borrowing	9,479	1,948	21%
Decarbonisation grant funding	712	110	15%
Grant c/fwd to future periods		-110	
Homes England Grants	500	0	0%
Total Funding	17,906	5,838	33%

- 7.5 On 31 March 2023 – after WLBC 2023/24 budget setting – Government advised that for the years 2022/23 and 2023/24, the share of right to buy (RTB) capital receipts that normally gets paid straight to Government, known as the 'Treasury share', will be available for local authorities to use instead. Government further advised that local authorities should seek to incorporate these additional receipts into their plans as soon as possible. These are a separate element of RTB receipts than the 141 receipts which WLBC still hold.
- 7.6 The value of the 2022/23 'Treasury share' receipts was £811,471.80. Review of latest guidance on the Government website suggests that the £811k is to be used in a similar way to 141 receipts, that is as a 40% contribution to building new homes that needs to be 60% match funded by WLBC, without the use of Homes England grant funding. This means that a new build scheme needs to be identified over the next few years that will be funded from right to buy receipts and WLBC borrowing, rather than Homes England grant contribution.
- 7.7 There was a capital receipt of £10k in 2022/23 from the sale of a piece of HRA land. It is proposed to also allocate this receipt against TVDL expenditure, reducing the need for HRA borrowing in year.

8.0 SUSTAINABILITY IMPLICATIONS

- 8.1 Careful monitoring the budget position helps ensure that the HRA remains able to deliver services and is financially sustainable in the medium term. This supports the aim that local people should receive good quality homes for a fair and appropriate rent

9.0 RISK ASSESSMENT

- 9.1 The formal reporting of performance on the Housing Revenue Account is part of the overall budgetary management and control framework that is designed to minimise the financial risks facing the Council. This process is resource intensive for both Members and Officers but ensures that a robust and achievable budget is set

10.0 HEALTH AND WELLBEING IMPLICATIONS

10.1 The health and wellbeing implications arising from this report will be dependent on the budget proposals put forward at the Council meeting. Details of any significant implications will be provided at the Council meeting if required.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

1. Minute of Executive Overview & Scrutiny Committee (Cabinet & Council only)
2. Minute of Landlord Services Committee Cabinet Working Group (Cabinet & Council only)
3. Minute of Cabinet (Council only)



**EXECUTIVE OVERVIEW &
SCRUTINY COMMITTEE:**
9 November 2023

CABINET: 21 November 2023

COUNCIL: 13 December 2023

Report of: Head of Finance, Procurement and Commercial Services

Relevant Portfolio Holder: Cllr Rob Molloy

Contact for further information: Mr J Smith (Extn.5093)
(E-mail: Jonas.Smith@westlancs.gov.uk)

**SUBJECT: TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS Q2
MONITORING 2023-24**

Wards affected: Borough wide

1.0 PURPOSE OF THE REPORT

- 1.1 To set out details of Treasury Management operations for the first half of 2023/24 and to report on the Prudential Indicators, where available.

2.0 RECOMMENDATIONS TO EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE

- 2.1 That the report be considered and any comments submitted to the Finance Portfolio Holder in advance of the Council meeting on 13 December 2023.

3.0 RECOMMENDATIONS TO CABINET

- 3.1 To note the Treasury Management activity and Prudential Indicator performance for the first quarter of 2023/24.
- 3.2 To note and endorse the changes to the Prudential Indicators highlighted in section 9.3 for approval by Council in December 2023.

4.0 RECOMMENDATIONS TO COUNCIL

- 4.1 To note the Treasury Management activity and Prudential Indicator performance for the first quarter of 2023/24.
- 4.2 To approve the changes to the Prudential Indicators highlighted in section 9.3.

5.0 BACKGROUND

- 5.1 The Council has adopted the CIPFA Treasury Management Code of Practice in Local Authorities. One condition of the Code is that a report must be made quarterly to the Council on the activities of the Treasury Management function including the exercise of Treasury Management powers delegated to the Head of Finance, Procurement and Commercial Services.
- 5.2 The CIPFA Prudential Code for Capital Finance sets out a range of prudential indicators to assess whether an authority’s financial position is prudent, affordable and sustainable. It is best practice that performance on these indicators is reported to Members on a regular basis.

6.0 ECONOMICS UPDATE AND INTEREST RATE FORECAST

- 6.1 The first half of 2023/24 saw interest rates rise by a further 100bps, taking Bank Rate from 4.25% to 5.25% and, possibly, the peak in the tightening cycle. A 0.5% m/m decline in real GDP in July, mainly due to more strikes. CPI inflation falling from 8.7% in April to 6.7% in August, its lowest rate since February 2022, but still the highest in the G7. Core CPI inflation declining to 6.2% in August from 7.1% in April and May, a then 31 years high. A cooling in labour market conditions, but no evidence yet that it has led to an easing in wage growth (as the 3myy growth of average earnings rose to 7.8% in August, excluding bonuses).
- 6.2 In its latest monetary policy meeting on 20 September, the Bank of England left interest rates unchanged at 5.25%. The weak August CPI inflation release, the recent loosening in the labour market and the downbeat activity surveys appear to have convinced the Bank of England that it has already raised rates far enough. The minutes show the decision was “finely balanced”. Five MPC members (Bailey, Broadbent, Dhingra, Pill and Ramsden) voted for no change and the other four (Cunliffe, Greene, Haskel and Mann) voted for a 25bps hike.
- 6.3 Like the US Fed, the Bank of England wants the markets to believe in the higher for longer narrative. The statement did not say that rates have peaked and once again said if there was evidence of more persistent inflation pressures “further tightening in policy would be required”. Governor Bailey stated, “we’ll be watching closely to see if further increases are needed”. The Bank also retained the hawkish guidance that rates will stay “sufficiently restrictive for sufficiently long”.
- 6.4 This narrative makes sense as the Bank of England does not want the markets to decide that a peak in rates will be soon followed by rate cuts, which would loosen financial conditions and undermine its attempts to quash inflation. The language also gives the Bank of England the flexibility to respond to new developments. A rebound in services inflation, another surge in wage growth and/or a further leap in oil prices could conceivably force it to raise rates at the next meeting on 2nd November, or even pause in November and raise rates in December.
- 6.5 The latest forecast from Link issued on 25th September sets out a view that the bank base rate will be elevated for some little while, as the Bank of England seeks to squeeze inflation out of the economy.

Link Group Interest Rate View	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25	Mar-26	Jun-26	Sep-26
BANK RATE	5.25	5.25	5.25	5.00	4.50	4.00	3.50	3.00	2.75	2.75	2.75	2.75

- 6.6 Gilt yields and PWLB certainty rates were on a generally rising trend throughout the first half of 2023/24. At the beginning of April, the 5-year rate was the cheapest part of the curve and touched 4.14% whilst the 25-year rate was relatively expensive at 4.58%.
- 6.7 Link's view is that PWLB rates will fall back over the next two to three years as inflation dampens. The CPI measure of inflation is expected to fall below 2% in the second half of 2024, and we forecast 50-year rates to stand at 3.90% by the end of September 2025. However, there is considerable gilt issuance to be digested by the market over the next couple of years, as a minimum, so there is a high degree of uncertainty as to whether rates will fall that far.
- 6.8 Link's PWLB rate forecasts below are based on the Certainty Rate (the standard rate minus 20 bps, calculated as gilts plus 80bps) which has been accessible to most authorities since 1st November 2012.

Link Group Interest Rate View	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25	Mar-26	Jun-26	Sep-26
5yr PWLB	5.10	5.00	4.90	4.70	4.40	4.20	4.00	3.90	3.70	3.70	3.60	3.60
10yr PWLB	5.00	4.90	4.80	4.60	4.40	4.20	4.00	3.80	3.70	3.60	3.60	3.50
25yr PWLB	5.40	5.20	5.10	4.90	4.70	4.40	4.30	4.10	4.00	3.90	3.80	3.80
50yr PWLB	5.20	5.00	4.90	4.70	4.50	4.20	4.10	3.90	3.80	3.70	3.60	3.60

7.0 INVESTMENTS

- 7.1 The Treasury Management Strategy Statement (TMSS) for 2023/24, which includes the Annual Investment Strategy, was approved by the Council on 22nd February 2023. In accordance with the CIPFA Treasury Management Code of Practice, it sets out the Council's investment priorities as being:
- Security of capital
 - Liquidity
 - Yield

The Council will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity and with the Council's risk appetite. In the current economic climate, it is considered appropriate to keep investments short-term to cover cash flow needs, but also to seek out value available in periods up to 12 months with high credit rated financial institutions.

- 7.2 As a result of the SORP review, there were several changes to the criteria used for deciding upon counterparties for investment purposes as set out below.

Type of Counterparty	Maximum loan by Council	Maximum Period
Major British Based Banks and Subsidiaries with at least A- credit rating.	£5m	Up to £5m 364 days Up to £3m 3 years
British Based Building Societies. – Only those with at least A- credit rating as advised by Link.	£5m	Up to £5m 364 days Up to £3m 3 years
Other Local Authorities, where agreed.	£5m	Up to 5 years
Property Funds, Corporate Bonds, Infrastructure Investments	£3m	Up to 3 years for Corporate, and 5 years for Property and Infrastructure
Money Market Funds AAA rated	£3m	N/A Callable deposits

7.3 The following table provides details on investment activity during the first six months of this year and last year.

INVESTMENT PORTFOLIO	31.3.23	31.3.23	30.9.23	30.9.23
	Actual £000	Actual %	Actual £000	Actual %
Treasury investments				
Banks	5,000	45%	10,000	77%
Building Societies - rated	1,000	9%		0%
Building Societies – unrated		0%		0%
Local authorities	5,000	45%	3,050	23%
DMADF (H M Treasury)	-	0%	-	0%
etc				
Total managed in house	11,000	100%	13,050	100%
Bond funds				
Property funds				
Cash fund managers				
Total managed externally	0	0%	0	0%
TOTAL TREASURY INVESTMENTS	11,000	100%	13,050	100%

Non Treasury investments				
Third party loans				
Subsidiaries	1,300	100%	1,300	100%
Companies				
Property				
etc				
TOTAL NON TREASURY INVESTMENTS	1,300	100%	1,300	100%

Treasury investments	11,000	89%	13,050	91%
Non Treasury investments	1,300	11%	1,300	9%
TOTAL OF ALL INVESTMENTS	12,300	100%	14,350	100%

The maturity structure of the investment portfolio was as follows:

	31.3.23 Actual £000	30.9.23 Actual £000
Investments		
Longer than 1 year		
Up to 1 year	12,300	14,350
Total	12,300	14,350

The gross interest earned was as follows:

	31.3.23 Actual £	30.9.23 Actual £
Gross interest earned	476,111	363,997

- 7.4 The 2023/24 gross investment income budget was agreed at £438.8k by Council in February 2023 which reflected the anticipated increase in interest rates during the year and resulting increase in investment returns.
- 7.5 As part of the ongoing work to achieve best value in Treasury Management, we continually monitor our performance against a benchmark figure of the average 3-month SONIA interest rate. The average rate of interest earned at the end of September 2023 was 4.342% which was less than the benchmark average of 4.99%.
- 7.6 At the end of Q2, higher than anticipated base rate increases mean that it is projected that the overall surplus will be £238k, of which it is estimated to be a £240k surplus attributable to the GRA and a £1.6k shortfall attributable to the HRA.

The small HRA shortfall is due to the reduction in HRA balances upon which the item 8 calculation is made.

8.0 BORROWING

- 8.1 No long-term borrowing was undertaken during the first half of 2023/24, however, given the true balances held for investment by the Council as set out in 5.6 and the ongoing large scale capital investment it is likely that there will be a need to borrow during 2023/24. However, following advice from Link, the Council will look to borrow in the short-term if required to the point where long-term PLWB rates are expected to fall ie during the fourth quarter of 2023/24.
- 8.2 The Treasury Management function has managed cash flows in such a way as to avoid incurring borrowing costs despite the Council's GRA capital financing requirement (CFR), i.e. its underlying need to borrow to finance capital expenditure, being £23.1m at the end of 2022/23 as per the table in 7.3 below. Based on current 50-year PWLB rates 5.24% this would cost the Council £1.21m in interest per annum.
- 8.3 HM Treasury issued new guidance in November 2020 in relation to borrowing from the PWLB. It outlined permissible categories of local authority capital expenditure (service delivery, housing, regeneration, preventative action and treasury management). Any investment asset bought primarily for yield which was acquired after 26 November 2020 would result in the authority not being able to access the PWLB in that financial year or being able to use the PWLB to refinance this transaction at any point in the future.
- 8.4 The change in PWLB lending criteria is likely to impact the Commercial Property Strategy agreed at Council in July 2020 as part of the SORP process. It was agreed to invest up to £30m over three years for the purchase/construction of commercial properties. If the purchase is primarily for yield rather than for say regeneration, then PWLB borrowing to finance the Council capital programme would not be available. It is not anticipated that any large capital projects currently under consideration would be precluded from accessing PWLB funding.

9.0 PRUDENTIAL AND TREASURY INDICATORS

- 9.1 It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. During the quarter ended 30th September 2023, the Council has operated within the treasury and prudential indicators set out in the Council's Treasury Management Strategy Statement for 2023/24. The Head of Finance, Procurement and Commercial Services reports that no difficulties are envisaged for the current or future years in complying with these indicators.
- 9.2 All treasury management operations have also been conducted in full compliance with the Council's Treasury Management Practices.
- 9.3 The prudential and treasury indicators are shown below.

Treasury Indicators	31.03.23 Actual £'000	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast outturn £'000
Authorised limit for external debt	88,212	146,514	146,514	146,514
Operational boundary for external debt	88,212	136,014	136,014	136,014
Gross external debt	88,212	88,212	88,212	88,212

Prudential Indicators	31.03.23 Actual £'000	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast outturn £'000
Capital expenditure				
Non - HRA	7,709	2,987	6,826	6,296
HRA	13,097	21,955	17,906	12,534
Total	20,806	24,942	24,732	18,830
Capital Financing Requirement (CFR)				
Non - HRA	23,177	29,339	28,083	24,049
HRA	92,957	106,675	108,555	102,061
Total	116,134	136,014	136,638	126,110
Annual change in CFR				
Non - HRA	1,935	947	872	872
HRA	2,506	12,437	9,104	9,104
Total	4,441	13,384	9,976	9,976
In year borrowing requirement				
Non - HRA	2,249	1,347	1,272	1,272
HRA	2,868	12,812	9,479	9,479
Total	5,117	14,159	10,751	10,751
Ratio of financing costs to net revenue stream				
Non - HRA	-0.61%	0.47%	0.47%	0.47%
HRA	12.02%	11.29%	11.29%	11.29%

10.0 SUSTAINABILITY IMPLICATIONS

10.1 There are no significant sustainability impacts associated with this report and, in particular, no significant impact on crime and disorder. The report has no significant links with the Sustainable Community Strategy.

11.0 RISK ASSESSMENT

11.1 The formal reporting to Council of Prudential Indicators and Treasury Management performance is part of the overall framework set out in Codes of Practice to ensure that the risks associated with this area are effectively controlled. Given the Council's strict investment criteria the risk of loss of investment funds is low, the sums invested can be very large, so treasury management activities are included in the Council's Key Risk Register.

Background Documents

The following background documents (as defined in Section 100D (5) of the Local Government Act 1972) have been relied on to a material extent in preparing this Report.

<u>Date</u>	<u>Document</u>	<u>File Ref</u>
2021	CIPFA Updated Prudential Code for Capital Finance in Local Authorities	Accountancy Office
2017	CIPFA Updated Treasury Management Code of Practice	Accountancy Office

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore, no Equality Impact Assessment is required.

Appendices

- 1 – Minute of Executive Overview & Scrutiny Committee (Cabinet & Council only)
- 2 – Minute of Cabinet (Council only)



**EXECUTIVE OVERVIEW &
SCRUTINY COMMITTEE:
9 NOVEMBER 2023**

CABINET: 21 NOVEMBER 2023

Report of: Corporate Director of Place and Community

Relevant Portfolio Holder: Councillor Gareth Dowling

Contact for further information: Nicola Hamilton (Extn.5171)
(Email: nicola.hamilton@westlancs.gov.uk)

**SUBJECT: COMMUNITY INFRASTRUCTURE LEVY ('CIL') FUNDING
PROGRAMME 2023**

Wards affected: Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To report on the consultation on the draft CIL Funding Programme for 2023 and to propose final recommendations for the CIL Funding Programme in 2023.

2.0 RECOMMENDATIONS TO EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE

2.1 That the Committee consider the content of this report and agreed comments be passed to Cabinet for their consideration.

3.0 RECOMMENDATIONS TO CABINET

3.1 That the consultation feedback report provided at Appendix 2 be noted.

3.2 That CIL monies be allocated to the delivery of the following 9 projects of £100,000 or less in 2023/24:

- Holmeswood Play Area Fence Replacement, Rufford and Holmeswood Parish Council - £3,000
- Holmeswood MUGA (Phase 2), Rufford and Holmeswood Parish Council - £13,000
- Replacement Bus Shelters in Rufford and Holmeswood, Rufford and Holmeswood Parish Council - £9,900
- Rufford Park Play Area, Rufford and Holmeswood Parish Council - £4,500
- Aughton Surgery, Aughton - To increase capacity to deliver GP and primary care NHS provision, NHS Lancashire and South Cumbria Integrated Care Board (ICB) - £50,000

- Hall Green Surgery, Skelmersdale - To increase capacity to deliver GP and primary care NHS provision, NHS Lancashire and South Cumbria Integrated Care Board (ICB) - £25,000
 - Hants Lane Clinic, Ormskirk – To increase capacity for the provision of GP and primary care services, NHS Lancashire and South Cumbria Integrated Care Board (ICB) - £50,000
 - Fairy Glen Green Infrastructure Improvements, WLBC - £55,000
 - Environmental site enhancements at Kiln Lane and Tongbarn playing fields, Skelmersdale, WLBC - £62,700
- 3.3 That CIL monies be allocated to the delivery of the following 3 projects over £100,000 in 2023/24:
- Halsall-Scarisbrick Canal Towpath Improvements, Canal and River Trust - £175,095.14
 - UK Shared Prosperity Fund (UKSPF) Community Grant Scheme Match Funding, WLBC - £344,410.50
 - Beacon Country Park Play Area Improvements, WLBC - £346,500
- 3.4 That Ormskirk Neighbourhood CIL monies be allocated to the delivery of the 5 following projects in 2023/24:
- Whittle Drive Changing Facilities, WLBC - £40,000
 - West End Park Improvements, WLBC - £80,000
 - Halsall Lane Park Improvements, WLBC - £16,500
 - Green Lane Rugby Pitch Improvements, Ormskirk Rugby Club - £9,261.97
 - Whittle Drive Pitch Improvements, Ormskirk West End Football Club - £6,100

4.0 BACKGROUND

- 4.1 The Council has been charging a Community Infrastructure Levy (CIL) on certain new developments in its area since 01 September 2014. A significant portion (70 or 80%, The Strategic Portion) of the revenue that is collected is to be used to fund the provision, improvement, replacement, operation or maintenance of infrastructure to support new development in West Lancashire.
- 4.2 15 or 25% of the revenue collected is handed over to the Parish or Town Council in which the development occurred (the higher percentage is where the Parish or Town Council has opted to make a Neighbourhood Plan) – this is known as the Neighbourhood Community Infrastructure Levy (NCIL) Portion. In areas where there is no Parish Council, such as Skelmersdale and Ormskirk, any Neighbourhood Portion of CIL is retained by the Council to be spent on projects in the locality.
- 4.3 The Council's Infrastructure Funding Statement sets out the types of infrastructure that will be provided using CIL monies. There are three main types of infrastructure identified:
- Strategic transport and highways improvements – to include cycle network provision and improvements, footpaths, bus stops;
 - Strategic green infrastructure – including improvements to and provisions of: parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space;

- Community Facilities – including libraries, health facilities, community centres, public realm, leisure centres.
- 4.4 The Council approved a CIL and Section 106 Governance and Expenditure Framework (The Framework) in 2015 that set out the structure of the CIL Funding Programme for the allocation and spending of developer contributions collected through CIL and Section 106 obligations; this document was last updated in 2020.
- 4.5 The Framework explains how the Council will invite stakeholders to submit projects that they want to be funded, either in whole or part, by CIL monies collected by the Council. These projects are then considered against set criteria, shortlisted by Council Officers and added to the Infrastructure Delivery Schedule (IDS).
- 4.6 The IDS is a working document which is regularly updated. The IDS identifies infrastructure projects and improvements which may be needed to support the growth and development set out within the West Lancashire Local Plan. It includes information on infrastructure schemes, projects costs and funding gaps along with timescales and delivery partners.
- 4.7 Of the projects contained within the IDS, further shortlisting takes place to identify suitable projects for inclusion on the draft CIL Funding Programme. The CIL Funding Programme is a shorter list of specific, deliverable projects. If a project is not included in the final CIL Funding Programme, the Council will not spend CIL monies on it.
- 4.8 The shortlisting criteria is:
- a) Does it require CIL funding (value for money)?;
 - b) Is the project a type of infrastructure listed under the Council’s Infrastructure Funding Statement list?;
 - c) Is the project required as a result of new development?;
 - d) Is the project deliverable in the short term (1-2 years)?;
 - e) Does the project help meet the Council’s Corporate Priorities?;
 - f) Is the project identified within a relevant strategy or policy document?
- 4.9 A round of public consultation takes place before the CIL Funding Programme is finalised and approved by Cabinet.
- 4.10 It is of additional note that The Framework was further updated in July 2020 to reflect legislative changes. It was also agreed that the CIL Funding Programme would focus on smaller-scale projects that required CIL funding of £100,000 or less and limit total expenditure on those projects to £200,000 each year. As a result, the majority of the Strategic Portion is saved and allocated towards larger-scale projects.
- 4.11 In 2022/23 the CIL Funding Programme had to be suspended pending recommencement in Spring 2023 to cover two full financial years (2024/25 and 2025/26). This was primarily due to the lack of staffing resources within the department at that time. Cabinet ratified this recommendation on the 13 September 2022.

4.12 The CIL Funding Programme subsequently recommenced in March 2023.

5.0 CURRENT POSITION

5.1 A total of £2,944,710.29 of CIL had already been collected during the financial year 2021/22 (i.e. the financial year prior to the suspension of the CIL Funding Programme and therefore no CIL was allocated/spent from this financial year) and £2,087,342.98 of CIL during the financial year 2022/23. Therefore, there is £3,880,297.50 of Strategic CIL collected in the last two financial years that is available to commit to projects that meet the CIL funding spending criteria.

5.2 The Council contacted stakeholders including Members, Parish Councils, internal and external infrastructure service providers on 7 March 2023, with the invitation to provide us with any new or updated information on any existing scheme(s) contained within the IDS.

5.3 Stakeholders were also invited to submit information on new potential specific project(s) and put forward bids for CIL funds that could deliver their suitable projects in the financial years 2024/25 and 2025/26. Bids were to be received by 18 April 2023.

5.4 In total, 22 bids were received:

- 8 bids from other departments/sections within WLBC;
- 5 bids from Parish Councils;
- 9 bids from external/third party infrastructure service providers.

4.5 The total cost of all projects including match funding amounts is £3,442,745.12. Of which, £1,713,308.41 (50%) has been requested as CIL funding.

4.6 Following initial review, the projects were broken down into the following categories for consideration. This is consistent with The Framework.

- a) Projects where CIL requested is £100,000 or less
- b) Projects where CIL requested is more than £100,000
- c) Projects where Ormskirk Neighbourhood CIL/Parish portion exists for funding purposes (including the non-parished areas of Ormskirk and Skelmersdale)
- d) Projects where other more suitable or alternative source of funding exists e.g. S106 monies;
- e) Projects unsuitable for CIL funding/do not meet funding criteria.

5.7 An overview of all bids and projects is provided at Appendix 3 of this report. The contents of each bid are also available at Appendix 1 (i – v) of this report.

6.0 OUTCOME OF PUBLIC CONSULTATION

6.1 As per the Cabinet resolution of 26 September 2023, the draft CIL Funding Programme was put to public consultation between 29 September and 27 October 2023.

6.2 The Council publicised and consulted through the following methods:

- Information on the Council's website and consultation webpages;
- E-mail to all consultees registered on the Council's electronic consultation database;
- E-mail to all Parish Councils and Members;
- E-mail to all infrastructure providers;
- Press release / publicity through Councils' social media platforms;
- Electronic online response form to complete;
- Fliers provided to local libraries and Parish Councils for posting on local notice boards with QR codes for a link to the online information.

6.3 With specific regard to the Ormskirk NCIL/Parish Portion monies, the CIL Regulations require local authorities managing such CIL monies in unparished areas to consult with the local community in that unparished area. This section of the consultation was therefore directed specifically at people who live, work or visit Ormskirk in order to ensure that the respondents do have a connection to the local Ormskirk community.

6.4 88 responses to the consultation were received from the public and stakeholders across all consultation areas. All comments have been considered in making the final recommendations. A summary of the feedback and assessment is provided in the section below. The comprehensive list of all comments received is provided at Appendix 2.

6.5 There were 59 contributors in total, some responded to only the type of project area and some provided responses to more than one or all consultation questions.

6.6 The following table sets out the number of responses to each consultation question in the survey for the shortlisted projects and shows the level of positive support received.

Consultation Question	Number of Responses Received	Number in Support	% in Support
For projects where CIL funding requested is less than £100,000 - Should the Council fund these projects using CIL/NCIL?	37	32	86%
For projects where the CIL funding requested is more than £100,000 - Should the Council fund these projects using CIL/NCIL?	18	14	78%
For projects where Ormskirk Neighbourhood CIL funding identified - Should the Council fund these projects using NCIL?	8	7	88%

6.7 For projects where the amount of CIL funding requested is less than £100,000, the majority of the responses received were in full support of funding the projects. Five responses were not in support and raised objection to more than one project. The comments received are summarised as follows:

- 3 responses considered that CIL funding should not be used to fund the expansion of General Practitioner infrastructure;
- Too much funding is being allocated to Rufford. The distribution of the projects across the Borough seems uneven and therefore unfair;
- Funding could be better spent elsewhere first before funding these projects.

Following assessment of the above comments, the Council position is as follows:

- Improvement works to healthcare facilities within the Borough has been identified on the IDS for some 6 years. The extension or adaptation of healthcare facilities to meet growing needs was assessed as a suitable use of CIL when the CIL charging schedule was being developed and Officers consider that the projects are suitable.
- All Parish Councils were contacted at the start of the funding programme and invited to submit bids for consideration if they chose to do so. It is the responsibility of a Parish Council to identify what projects they consider are appropriate within its parished area and decide whether to request CIL funding for projects.
- The Council has no control over which infrastructure providers, community groups or Parishes choose to submit bids for funding. The Council can only assess those project bids that are put before it through the funding programme.

6.8 Four responses were not in support of the projects over £100,000 and are summarised as follows:

- In reference to the funding proposed for the UKSPF project, it is remarked that these will be blind bids and therefore it is unclear what projects are to be proposed;
- Funding could be better spent elsewhere, funding priorities.

Following assessment of the above comments, the Councils position is as follows:

- In reference to the UKSPF project, the details contained within the bid submission make clear that Officers between Planning and the UKSPF team will work closely together to advise on the ability to use of CIL as match-funding on individual projects that come forward once the UKSPF Community Grant Scheme is open for bids.
- The Council has no control over which infrastructure providers, community groups or Parishes choose to submit bids for funding. The Council can only assess those project bids that are put before it through the funding programme.

- Whilst it is recognised that there are alternative infrastructure projects that may have greater priority or significance to the public, these projects may not meet the CIL funding criteria or may not yet be able to be delivered in the short term or during the current CIL funding programme. Such projects are added to the IDS for future consideration.
- All the shortlisted bids received meet one or more of the Council's priorities.

6.9 One response received in relation to the use of NCIL funding in Ormskirk did not support these projects. The respondent considered that the funding could be better used. However, they did not provide any indication as to what alternative projects the funding could be used for.

6.10 For the projects that have been identified as unsuitable for CIL funding and did not meet the funding criteria, 5 responses were received, 2 of which considered that these projects should be funded using CIL funding.

- Alternative funding should be used for these projects;
- These are community projects or projects that should be given funding as they are overlooked.

Following assessment of the above comments, the Council's position is as follows:

- Officers have contacted those bidders that have not been shortlisted for CIL fundings and have been provided a full explanation as to why their projects do not meet the CIL funding criteria. Information of other sources of funding has also been provided that may be available to them for their projects.

6.11 For those projects where alternative/S106 funding had been identified as a suitable source of funding, of the 3 responses received only 1 was in support of the use of this alternative funding source. However, no specific comments were made in this area of the consultation.

6.12 Contributors were also asked if there were any other projects on the current Infrastructure Delivery Schedule (IDS) or new projects suitable for inclusion on the IDS, that they thought should be considered for CIL funding in 2024/25. 17 responses were received to this element of the consultation. 3 comments were received in support of funding on a number of existing projects in the IDS. 14 new projects have been suggested for future consideration.

6.13 These new project suggestions will be triaged. Where applicable, comments received through the consultation will be forwarded to relevant delivery partners for their consideration. Officers will also assess the suitability of the new project suggestions for CIL funding and ability to be delivered in future. Only those projects suggested that will meet the CIL criteria will be added to the IDS for future consideration.

6.14 Following review of the all the comments received as a result of the public consultation, it is considered that there are no objections to any of the projects that would change Officers' recommendations to fund those shortlisted to receive CIL funding.

7.0 RECOMMENDATIONS

7.1 Considering the level of public engagement and positive support received for the shortlisted projects, it is recommended as at 3.2 above that Cabinet agree to allocate CIL monies to the following 9 projects of £100,000 or less:

- **Holmeswood Play Area Fence Replacement, Rufford and Holmeswood Parish Council - £3,000** – This bid is to replace a perimeter safety fence, in poor state of repair, to the Holmeswood play area. Limited Parish funds are available. The works required supports green infrastructure (play area) and the project can be delivered in financial year 2023/24.
- **Holmeswood MUGA (Phase 2), Rufford and Holmeswood Parish Council - £13,000** - This project will provide retractable goal netting, goal posts, basketball court, 2x integrated cricket stumps and thermoplastic court markings. This second phase of the works will complete those works carried out in phase 1 for the provision of the MUGA and perimeter fencing. The project delivers green infrastructure and a community facility (outdoor sports facility) and can be delivered in financial year 2023/24.
- **Replacement Bus Shelters Rufford Holmeswood, Rufford and Holmeswood Parish Council - £9,900** – This project seeks to replace three existing bus shelters located at The Hesketh Arms, Cousins Lane and Holmeswood Road, two of which have already been removed as they were in a poor state of repair. The project is a community facility and can be delivered in financial year 2023/24.
- **Rufford Park Play Area, Rufford and Holmeswood Parish Council - £4,500**
The project involves the replacement of existing play equipment (wooden boat) with similar equipment but better quality and using materials with longevity. The project delivers green infrastructure (play area) and can be delivered in financial year 2023/24.
- **Aughton Surgery, - increase capacity to deliver GP and primary care NHS provision, NHS Lancashire and South Cumbria Integrated Care Board (ICB) - £50,000** – The allocation of CIL funding will support this proposal for ICB capital funding. The project involves the redesign, reuse of the existing building and an extension to the existing practice to provide two additional clinical rooms. The project is identified as community infrastructure (health centre) in the IDS and can be delivered in 1-2 years, expected to commence in 2023/24.
- **Hall Green Surgery, Skelmersdale - increase capacity to deliver GP and primary care NHS provision - £25,000** - This CIL bid seeks to lever in match-funding. The surgery has seen an increase in patient numbers in recent years, attributed to new housing development within the area. The project seeks to address this by expanding room availability and providing additional accommodation for clinical services. The project is identified as community infrastructure (health centre) in the IDS and can be delivered in 1-2 years.

- **Hants Lane Clinic, Ormskirk - increase capacity for the provision of GP and primary care services, NHS Lancashire and South Cumbria ICB - £50,000** – This CIL bid seeks to lever in match-funding. The project involves internal alterations and reconfiguration of the existing facility to create two additional consultation/examination rooms, in order to increase capacity of the facility. All Ormskirk practices have seen growth in patient list sizes driven as a result of additional housing development within the area. The project is identified as community infrastructure (health centre) in the IDS and can be delivered in 1-2 years.
- **Fairy Glen Green Infrastructure Improvements, WLBC - £55,000** – This project is to improve access points, upgrade existing footpath network, provide interpretation and information signage and additional seating for visitors to this area of public open space/woodland. These improvements will also assist in the protection of woodland flora. Fairy Glen has seen a marked increase in visitor numbers over the last few years, from both Borough residents and beyond. The project is strategic green infrastructure (amenity open space/semi-natural open space) and can be delivered in 1-2 years.
- **Environmental site enhancements at Kiln Lane and Tongbarn playing fields, Skelmersdale, WLBC - £62,700** – The areas of open space at Kiln Lane and Tongbarn playing fields are geographically close. The project seeks to combine these areas in order to deliver a co-ordinated approach to habitat creation, improved path network, seating and development of natural play features. There has been significant housing development in Skelmersdale in recent years. The project is strategic green infrastructure (amenity open space/semi-natural open space) and can be delivered in 1-2 years.

In assessment of all the above, it is considered that all of these projects comply with the CIL spending criteria and therefore are recommended to be awarded the CIL funding requested.

The bid submitted by Burscough Richmond Football Club for £4,551.30 to deliver Richmond Park pitch improvements has since been approved using existing Section 106 (S106) funding under delegated authority from the Corporate Director of Place and Community in agreement with the relevant Portfolio Holder for Planning and Community Safety.

7.2 Considering the level of public engagement and positive support received for the shortlisted projects, it is recommended as at 3.3 above that Cabinet agree to allocate CIL monies to the following 3 projects where the amount of CIL requested is more than £100,000:

- **Halsall-Scarisbrick Canal Towpath Improvements, Canal and River Trust - £175,095.14 CIL requirement** – A new bid has been received from the Canal and River Trust to resurface the canal towpath between Summerwood Lane, Halsall and Scarisbrick Marina. This bid also seeks to utilise £15,000 of existing S106 monies received from planning permission 2013/0994/FUL for development of land at 114 Summerwood Lane, Halsall. This amount has been identified within this bid as part-match funding.

- **UK Shared Prosperity Fund (UKSPF) Community Grant Scheme Match Funding, WLBC - £344,410.50 CIL requirement** - A bid has been received from the Economic Development and Regeneration team to use CIL as 50% match-funding for eligible projects seeking to access the Council's UKSPF Community Grant Scheme (CGS).

It is anticipated that there will be a number of projects that wish to access the CGS that may also be eligible for CIL. The supporting documentation that accompanied the Council's UKSPF bid identified a range of interventions that are aligned to the infrastructure types that CIL is used to fund in the Borough. Whilst this is a 'blind bid' so the detail behind each project is not known, Officers between Planning and the UKSPF team will work closely together to advise on the ability to use of CIL as match-funding on individual projects that come forward once the CGS is open for bids.

Since the commencement of the public consultation of this bid, the portion of the CGS has been marginally reduced from £710,000 to £688,821. Accordingly, the CIL bid has therefore also been reduced from £355,000 to £344,410.50 to retain the 50% match-funding and not exceed 50%.

- **Beacon Country Park Play Area Improvements, WLBC - £346,500** - A bid has been received from the Wellbeing and Place team at WLBC to relocate, upgrade and increase the provision of play facilities at Beacon Country Park as part of the wider Beacon Park Strategic Improvements Project.

It is acknowledged that match-funding might be available from the UKSPF for the wider, more strategic project of improvements at Beacon Country Park. At this stage, the costs and timeframes for delivery are unknown, nor whether there will be a request for CIL funding or the UKSPF money used to deliver this.

The CIL bid explains that the relocation and enhancement of the play equipment is required notwithstanding the Beacon Park Strategic Improvements Project. Costings are known for this element of the project identified as strategic green infrastructure and can be delivered within the next 1-2 years.

The detailed master-planning work for the Beacon Park Strategic Improvements Project is underway and has been subject to a separate public consultation. This wider, more strategic project has been added to the IDS and identified as appropriate strategic green infrastructure and a community facility.

In assessment of all the above, it is considered that all of these projects comply with the CIL spending criteria and therefore are recommended to be awarded the CIL funding requested.

It should be noted that £200,200 of CIL funding has now been approved for delivery of part of the Ormskirk to Burscough Linear Park. This project had previously been subject to public consultation and was approved by Cabinet on 26th September 2023.

7.3 Considering the level of public engagement and positive support received for the shortlisted projects, it is recommended as at 3.4 above that Cabinet agree to allocate NCIL monies to the following 5 projects located within Ormskirk.

- **Whittle Drive Changing Facilities, WLBC - £40,000** - Previous funding approved and allocated by way of Ormskirk NCIL (£60,000). However, the works now required by this revised project involving the demolition of the existing building and rebuild of a purpose-built facility go beyond that already allocated.
- **West End Park Improvements, WLBC - £80,000** - This project was previously brought before Cabinet for shortlisting and approved funding in November 2020. The project was unable to be delivered by the spending deadline (2022/23). This resubmission is an amended bid with an uplift of £22,000.

CIL would provide significant investment to this area of open space to deliver improvements including footpath resurfacing, seating bays, picnic areas, fencing improvements, tree management and signage. The project is now in a position where it can be delivered in financial year 2023/24.

- **Halsall Lane Park Improvements, WLBC - £16,500** - This project was previously brought before Cabinet for shortlisting and approved funding in November 2020. The project was unable to be delivered by the spending deadline (2022/23). This resubmission is an amended bid with an uplift of £6,500.

Halsall Lane Park has been identified within the Council's playground improvement programme as a facility in need of investment. This project requires a relatively small amount of NCIL monies to extend the existing play area to include new swings and access. The project is now in a position where it can be delivered in financial year 2023/24.

- **Green Lane Rugby Pitch Improvements, Ormskirk Rugby Club - £9,261.97** – This is a new project, not previously identified on the IDS. The project is to improve the playing pitch by verti-drain works, overseeding, fertilising and sand spreading for one season. It is identified as green infrastructure, outdoor sports facilities and playing pitches, has been fully costed and can be delivered at the earliest opportunity if CIL funding is secured.
- **Whittle Drive Pitch Improvements, Ormskirk West End Football Club - £6,100** – This is a new project, not previously identified on the IDS. The project is to improve the playing pitch by verti-drain works, overseeding, fertilising and sand spreading for one season. It is identified as green infrastructure, outdoor sports facilities and playing pitches, has been fully costed and can be delivered at the earliest opportunity if CIL funding is secured.

In assessment of all the above, it is considered that all of these projects comply with the CIL spending criteria and therefore are recommended to be awarded the CIL funding requested.

7.4 It is considered that two bids do not meet the criteria required for CIL funding. No comments were received during the public consultation that have changed Officers' recommendations to Cabinet to not award CIL funding to these projects. The project bidders have been advised of alternative sources of funding that may be available to them.

- **Hilldale Junior Play Area, Hilldale Parish Council - £32,000** - It is considered that the bid by Hilldale Parish Council for improvements to the play area at Hilldale Playing Fields, does not meet the CIL criteria as there has been little/no development within the parish area in recent years that can be attributed to impact on this infrastructure. As such, officers will direct this Parish Council towards other sources of funding that may be available.
- **Transformation of Ormskirk Tennis Club into a community health and well-being centre, Ormskirk Tennis Club - £100,000** - Whilst it is recognised that there are proposals to hire out/make the facility available to community groups/providers, this facility would remain on an advance booking basis and only when availability permits. The primary function of the tennis club will remain as a private members club only, therefore it cannot truly be considered as suitable strategic infrastructure.

8.0 NEXT STEPS

8.1 Should Cabinet be minded to accept the recommendations at Section 3 of this report, Officers will inform the successful bidders of the decision and arrange for the necessary legal agreements to be put in place to ensure effective spend of the CIL monies prior to awarding the funding.

8.2 The spending and delivery/completion of the projects will be reported within future Infrastructure Funding Statements that are produced and publicised annually by the end of December every year as a statutory requirement.

9.0 SUSTAINABILITY IMPLICATIONS

9.1 The delivery of new infrastructure funded by CIL monies will have positive sustainability implications for the Borough. The allocation of CIL monies to the improvement or provision of green infrastructure and health-care facilities will have positive social and environmental effects on residents and visitors of the Borough. Improvement and provision of new open spaces and sport resources may reduce crime through enhanced usage and surveillance and offering diversionary activities.

9.2 The allocation of funding to green infrastructure assets such as open spaces, footpath improvements and play areas will both '*encourage, enable and promote active travel choices such as walking and cycling*' and '*preserve, maintain and promote the use of Council-owned green space across the Borough*' which are key objectives of the Council's Climate Change Strategy and Action Plan 2030.

10.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 10.1 There is no additional cost to Council resources in the allocation of CIL funding to the projects listed above because any projects prioritised for funding will be funded by CIL monies. A total of £1,139,105.64 of Strategic CIL and £151,861.97 of Ormskirk NCIL is recommended to be allocated to projects and there is sufficient CIL funding available to meet the requirements.

11.0 RISK ASSESSMENT

- 11.1 Whilst there are outline risks relating to the timely collection of CIL monies from developers, there is already sufficient available CIL income to fund the projects set out in this report. Accordingly, the content of this report can be delivered within existing resources.

12.0 HEALTH AND WELLBEING IMPLICATIONS

- 12.1 The delivery of projects proposed through this CIL Funding Programme will have positive effects on health and wellbeing. The schemes include improvements to play areas, sports pitches, green infrastructure assets, and improvements of health-care facilities.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is a direct impact on members of the public, employees, elected members and / or stakeholders. Therefore, an Equality Impact Assessment is required. A formal equality impact assessment is attached as an Appendix to this report, the results of which have been taken into account in the Recommendations contained within this report.

Appendices

- Appendix 1(i) – Shortlisted Projects £100,000 or Less
- Appendix 1(ii) – Shortlisted Projects More than £100,000
- Appendix 1(iii) – Shortlisted Ormskirk Projects
- Appendix 1(iv) – Projects Suitable for Alternative Funding
- Appendix 1(v) – Projects Not Shortlisted
- Appendix 2 – Consultation Responses
- Appendix 3 – Overview of all Projects (Shortlisted/Not Shortlisted)
- Appendix 4 – Infrastructure Delivery Schedule
- Appendix 5 – Equality Impact Assessment
- Appendix 6 – Minute of Executive Overview & Scrutiny Committee (Cabinet only)

Appendix 1(i) - Shortlisted Projects £100,000 or Less

1. Project details

Project name:	HOLMESWOOD PLAY AREA FENCE REPLACEMENT
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	HOLMESWOOD VILLAGE HALL
Project description: <i>Brief description of the proposal</i>	PERIMETER SAFETY FENCE TO PLAY AREA TO REPLACE EXISTING FENCE THAT IS IN A POOR STATE OF REPAIR AND NOT SAFE
Project details: <i>Purpose of the project and details of the works required</i>	GREEN GALVANISED BOW TOP STEEL RAILINGS COMPLETE WITH 2 SELF CLOSING GATES. AROUND PERIMETER OF PLAY AREA TO PREVENT CHILDREN FROM ACCESSING THE CAR PARK AS QUOTATION

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - If completed, there is no need to continue with this form. <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	RUFFORD AND HOLMESWOOD PARISH COUNCIL
Project lead / contact name	MR KEVIN NEWSHAM CLERK TO THE PARISH COUNCIL
Email: Contact number:	KEVIN.NEWSHAM12@btinternet.com M. 07836 690094 01704 822220
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>INCREASED USE OF PLAY AREA</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	

<p>Is the project identified within a relevant local strategy?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC</p> <p><input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC</p> <p><input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC</p> <p><input type="checkbox"/> Health and Wellbeing Strategy, WLBC</p> <p><input type="checkbox"/> Masterplan / Development Brief</p> <p><input type="checkbox"/> Other (please state)</p> <p>.....</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes</p>
---	---

	<p><i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input type="checkbox"/> Provision of new infrastructure</p> <p><input type="checkbox"/> Improvement of existing infrastructure</p> <p><input checked="" type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>MAKE PLAY AREA SAFE FROM ADJACENT CAR PARK. MAKE DOG SAFE.</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>FOR THE BENEFIT OF RESIDENTS SAFETY RUFFORD, HOLMESWOOD & MERE BROW</p>
<p>Does the proposal have a positive impact on equality?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

<i>This includes gender, race, age, religion, sexuality, disability</i>	
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	SAFETY FOR ALL
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	PARISH COUNCIL DISCUSSION WITH RESIDENTS

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence? 2023/2024</p> <p>If known, in which financial year is the project expected to complete? 2023/2024</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	NO
Has any work been carried out to date to assess the feasibility of the project?	ASSESSED AND QUOTED FOR.
Please set out any key milestones and/or tasks for the project	
Which organisation will be responsible for delivering the infrastructure?	PARISH COUNCIL / YATES PLAYGROUND

Who will be responsible for the future management and maintenance of the infrastructure?	PARISH COUNCIL RUFFORD & HOLMESWOOD
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	SAFETY ISSUES ESSENTIAL TO SEPARATE PLAY AREA FROM CAR PARK

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
E.g. Design	£1,000
Materials	£15,000
Labour	£4,000
	£20,000
YATES PLAYGROUND	
COMPLETE WORKS	£ 7000.0

Do you wish to (bid for the) use CIL monies to help deliver the project?	YES
--	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Eg Capital	£16,000	Bid submitted	80%
Grant	£2,000	Secured	10%
<u>CIL</u>	£2,000	Bid submitted	10%
	£ 3000		43%

Please also set out the risks to the project if any other funding applications were not successful.

PARISH COUNCIL WILL PROVIDE £4000

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

IMMEDIATE BENEFIT OF SAFETY TO RESIDENTS

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlancs.gov.uk by **12 noon of 18th April 2023**



1. Project details

Project name:	HOLMESWOOD MUGA (PHASE 2)
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	HOLMESWOOD VILLAGE HALL
Project description: <i>Brief description of the proposal</i>	COMPLETION OF MUGA. (NEW FENCING ALREADY COMPLETE)
Project details: <i>Purpose of the project and details of the works required</i>	1) RETRACTABLE BLACK NETTING. 2, 4 x GOAL POSTS 3, 1 x BASKETBALL COURT 4, 2x SETS. INTEGRATED CRICKET STUMPS 5, THERMOPLASTIC COURT MARKINGS ALL AS PER QUOTATION

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	RUFFORD AND HOLMESWOOD PARISH COUNCIL
Project lead / contact name	MR KEVIN NEWSHAM CLERK TO THE PARISH COUNCIL
Email: Contact number:	kevin.newsham12@btinternet.com M. 07836 690094 01704 822220
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>OUTDOOR SPORTS FACILITIES FOR INCREASING NUMBER OF RESIDENTS ESPECIALLY YOUNG PEOPLE.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state)</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes</p>
--	---

	<p>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 Including: To provide value for money services</p>
--	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision Including: Cycle network provision and improvements, footpaths, bus stops etc.</p> <p><input type="checkbox"/> Strategic green infrastructure Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</p> <p><input checked="" type="checkbox"/> Community facilities Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</p>
--	--

<p>Does the project propose?</p>	<p><input type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>
----------------------------------	--

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
---	---

<p>Please provide details.</p>	<p>IMPROVEMENT OF LEISURE FACILITIES FOR RUFFORD AND HOLMESWOOD & MERE BROW (OUTDOOR SPORTS FACILITIES)</p>
--------------------------------	---

<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
---	---

<p>Please provide details</p>	<p>VILLAGES OF RUFFORD, HOLMESWOOD & MERE BROW</p>
-------------------------------	--

<p>Does the proposal have a positive impact on equality?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
--	---

<i>This includes gender, race, age, religion, sexuality, disability</i>	
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	SPORT FOR ALL
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	ALREADY INCREASED USE - TENNIS NEED TO COMPLETE PHASE 2 TO ALLOW USE FOR OTHER SPORTS. CRICKET, FOOTBALL, BASKETBALL ETC.

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	If known, in which financial year is the project expected to commence? 2023/2024 If known, in which financial year is the project expected to complete? 2023/2024
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	NO
Has any work been carried out to date to assess the feasibility of the project?	YES WORK CONTENT EVALUATED / ASSESSED AND QUOTATION PRODUCED
Please set out any key milestones and/or tasks for the project	
Which organisation will be responsible for delivering the infrastructure?	PARISH COUNCIL / YATES PLAYGROUND,

Who will be responsible for the future management and maintenance of the infrastructure?	PARISH COUNCIL RUFFORD & HOLMES WOOD
Are there specific implications, risks or negative impacts if this project does not come forward?	<input checked="" type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	MUGA NEEDS TO BE COMPLETED TO BRING FULL BENEFIT OF FACILITY TO RESIDENTS

5. Project costs and funding

What is the cost of the project?	
Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.	
Source	Estimate cost (£)
E.g. Design	£1,000
Materials	£15,000
Labour	£4,000
	£20,000
YATES PLAYGROUND	
COMPLETE WORKS	£13,000

Do you wish to (bid for the) use CIL monies to help deliver the project?	YES
--	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?			
Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).			
Source	Amount (£)	Status of funding	% of total cost
Eg Capital	£16,000	Bid submitted	80%
Grant	£2,000	Secured	10%
CIL	£2,000	Bid submitted	10%
CIL	£13,000.0		28%
Please also set out the risks to the project if any other funding applications were not successful. PHASE 1 HAS BEEN COMPLETED AT A COST £34,000.0 THIS INCLUDED TOTAL UPGRADE/REPLACEMENT OF PERIMETER FENCING. TO ENABLE OPTIMUM USE OF THE FACILITY AND COMPLETE PHASE 2. - £13,000.0 REQUIRED			

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

IMMEDIATE BENEFITS TO RESIDENTS IN PROVIDING A FULL SPORTS FACILITY BY EARLY DELIVERY.

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlancs.gov.uk by 12 noon of 18th April 2023

1. Project 198 - Details

Project name:	REPLACEMENT BUS SHELTERS
Proposed location: <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	RUFFORD HOLMESWOOD WARD 1, BUS STOP AT HESKETH ARMS 2, BUS STOP AT COUSINS LANE 3, BUS STOP ON HOLMEWOOD ROAD, HOLMESWOOD
Project description: <i>Brief description of the proposal</i>	NEW BUS SHELTERS TO REPLACE THOSE TAKEN DOWN FOR SAFETY REASONS (ONE HAD ALREADY FALLEN DOWN)
Project details: <i>Purpose of the project and details of the works required</i>	BUS SHELTER 2.5M L X 1.3M D X 2.4M HIGH AS PER QUOTATION

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>if completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	RUFFORD AND HOLMESWOOD PARISH COUNCIL
Project lead / contact name	MR KEVIN NEWSHAM CLERK TO THE PARISH COUNCIL
Email: Contact number:	kevin.newsham12@btinternet.com M: 07836 690094 01704 822220
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>INCREASED NUMBER OF RESIDENTS NOW IN THE LOCAL COMMUNITY</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input checked="" type="checkbox"/> Transport and Highways Masterplan, LCC</p> <p><input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC</p> <p><input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC</p> <p><input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC</p> <p><input type="checkbox"/> Masterplan / Development Brief</p> <p><input type="checkbox"/> Other (please state)</p> <p>.....</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes</p>
--	---

	<p><i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input checked="" type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>BENEFIT OF COMMUNITY</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>RUFFORD AND HOLMESWOOD</p>
<p>Does the proposal have a positive impact on equality?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

<i>This includes gender, race, age, religion, sexuality, disability</i>	
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	USE FOR ALL
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	PARISH COUNCIL DISCUSSIONS WITH RESIDENTS

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence? 2023/2024</p> <p>If known, in which financial year is the project expected to complete? 2023/2024.</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	<p>No</p> <p>REPLACEMENT OF FORMER EXISTING SHELTER.</p>
Has any work been carried out to date to assess the feasibility of the project?	ASSESSED AND QUOTED FOR
Please set out any key milestones and/or tasks for the project	
Which organisation will be responsible for delivering the infrastructure?	PARISH COUNCIL AND YATES PLAYGROUND

Who will be responsible for the future management and maintenance of the infrastructure?	PARISH COUNCIL
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	LOSS OF COMMUNITY AMENITY

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
E.g. Design	£1,000
Materials	£15,000
Labour	£4,000
	£20,000
YATES PLAYGROUND	
COMPLETE WORKS £3200.0 EACH	£11400.0

Do you wish to (bid for the) use CIL monies to help deliver the project?	YES
--	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Eg Capital	£16,000	Bid submitted	80%
Grant	£2,000	Secured	10%
CIL	£2,000	Bid submitted	10%
CIL	£9900		87%

Please also set out the risks to the project if any other funding applications were not successful.

PARISH COUNCIL WILL PROVIDE £1500

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL WILL HELP DELIVER THE PROJECT

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlancs.gov.uk by **12 noon of 18th April 2023**

1. Project details

Project name:	RUFFORD PARK PLAY AREA.
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	RUFFORD PARK
Project description: <i>Brief description of the proposal</i>	REPLACEMENT OF FREQUENTLY VANDALISED WOODEN BOAT
Project details: <i>Purpose of the project and details of the works required</i>	WOODEN BOAT REPLACED WITH: BOAT CONSTRUCTED OF GALVANISED STEEL AND RECYCLED PLASTIC AS PER QUOTATION

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	RUFFORD AND HOLMESWOOD PARISH COUNCIL
Project lead / contact name	MR KEVIN NEWSHAM CLERK TO THE PARISH COUNCIL
Email: Contact number:	Kevin.newsham12@btinternet.com M: 07836 690094 01704 822220
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>UPKEEP OF PLAYAREA TO MEET DEMAND FROM INCREASED NUMBER OF RESIDENTS FROM NEW DEVELOPMENTS</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC</p> <p><input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC</p> <p><input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC</p> <p><input type="checkbox"/> Health and Wellbeing Strategy, WLBC</p> <p><input type="checkbox"/> Masterplan / Development Brief</p> <p><input type="checkbox"/> Other (please state)</p> <p>.....</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes</p>
---	---

	<p><i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input type="checkbox"/> Provision of new infrastructure</p> <p><input type="checkbox"/> Improvement of existing infrastructure</p> <p><input checked="" type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>IMPROVED PLAY AREA FOR YOUNGER CHILDREN</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>RUFFORD & HOLMESWOOD</p>
<p>Does the proposal have a positive impact on equality?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

<i>This includes gender, race, age, religion, sexuality, disability</i>	
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	BENEFIT TO ALL CHILDREN
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	PARISH COUNCIL DISCUSSION WITH RESIDENTS. RESIDENTS LOBBY P.COUNCIL FOR IMPROVED FACILITIES IN THE PARK.

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	If known, in which financial year is the project expected to commence? 2023/2024 If known, in which financial year is the project expected to complete? 2023/2024
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	NO
Has any work been carried out to date to assess the feasibility of the project?	ASSESSMENT MADE AND QUOTED FOR.
Please set out any key milestones and/or tasks for the project	
Which organisation will be responsible for delivering the infrastructure?	PARISH COUNCIL / YATES PLAYGROUND

Who will be responsible for the future management and maintenance of the infrastructure?	PARISH COUNCIL RUFFORD & HOLMESWOOD
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input checked="" type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	LOSS OF PLAY FACILITY IF PROJECT DOES NOT GO AHEAD.

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
E.g. Design	£1,000
Materials	£15,000
Labour	£4,000
	£20,000
YATES PLAYGROUND	
COMPLETE WORKS	£4500.0

Do you wish to (bid for the) use CIL monies to help deliver the project?	YES
--	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Eg Capital	£16,000	Bid submitted	80%
Grant	£2,000	Secured	10%
CIL	£2,000	Bid submitted	10%
CIL			100%

Please also set out the risks to the project if any other funding applications were not successful.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

ENABLE PROJECT TO GO AHEAD EARLIER.

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlancs.gov.uk by 12 noon of 18th April 2023



1. Project 203 - Details

<p>Project name:</p>	<p>Scheme to increase capacity to deliver GP and primary care NHS provision within Aughton surgery, Ormskirk.</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Aughton surgery 19, Town Green Aughton Ormskirk L39 6SE</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>The primary care system in West Lancs is currently facing capacity issues within its existing premises relating to a sustained and ongoing increase in demand and activity particularly within our GP practices and community health centres. The intention of this proposal is to request support for CIL funding to support this work within Aughton surgery, Ormskirk.</p> <p>The practice currently offers a range of GP services to the local residents of 6,142. Practice population has increased by 7% in the last 12 months and in addition the practice is a training practice. In order to cope with increasing demand Doctors and nursing staff numbers have increased and the primary care network for Ormskirk has received additional funding for a range of additional multidisciplinary roles in General practice including clinical pharmacy, advanced practioners and mental health practioners in order to improve accessibility and to meet demand for clinical services within practices. Aughton practice is a recipient of this support and consequently needs to expand its room availability. There is an urgent need to provide additional accommodation for these clinical services and the aim of this bid is to support a capital scheme to redevelop the accommodation and increase the number of consulting/examination rooms by two.</p> <p>The scheme involves the redesign, reuse of the existing building and an extension to the existing practice.</p> <p>A bid is being prepared to access capital grant support from the NHS Lancashire and South Cumbria ICB and the aim of this bid is to request part funding to support the scheme.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>The intention of this scheme is to increase capacity within Aughton practice through capital investment to reuse existing underutilised space and to create a modest extension to create two additional consulting/examination rooms. Currently the practice has 14 clinical rooms and this would increase capacity to 16 rooms.</p> <p>The aim of this scheme is to further increase capacity through the provision of two additional clinical rooms. This would provide access to an additional 20 sessions per week to accommodate additional staff.</p> <p>Detailed plans and drawings are currently being drawn up with the intention of submitting a bid against the NHS Lancs and Cumbria Integrated care board Capital grant allocations. The initial design has</p>

	a pre-tender estimate cost of £250k. Capital contributions would be made by the practice and the ICB. The aim of this bid is to seek complementary support from WLBC CIL monies.
--	--

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes Stage one has commenced but this bid is to support stage 2 <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	NHS Lancashire and South Cumbria ICB
Project lead / contact name	Alistair Rose
Email: Contact number:	Alistair.rose1@nhs.net
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>The underlying strategic need is the requirement for the NHS to provide sufficient infrastructure and estates capacity to support clinical needs within NHS primary care to deal with increasing demand arising from new home building, demographics and changes to clinical practice.</p>
--	---

<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>This project would provide additional capital funds to allow reconfiguration and expansion of our GP and primary care services within West Lancs. Additional space is urgently required to allow the delivery of clinical care in line with current and projected demands. It is vital to provide additional clinical space to support the recruitment of clinicians required to deliver the care required. The project would support and enhance the resources planned for use within West Lancs allocated by NHS Lancashire and South Cumbria ICB and by NHSPS.</p>
--	--

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The proposals regarding the development of enhanced primary care and GP strategies are a key element of the West Lancs NHS estate strategy approved by the CCG. They will also form a key cornerstone of the emerging NHS Lancashire and South Cumbria NHS estate strategy. The provision of care from Aughton surgery remains a key element in this strategy.</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state) </p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p>
--	--

	<input checked="" type="checkbox"/> Support businesses to adapt and prosper <input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i>
--	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i> <input type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i> <input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i>
<p>Does the project propose?</p>	<input checked="" type="checkbox"/> Provision of new infrastructure <input checked="" type="checkbox"/> Improvement of existing infrastructure <input type="checkbox"/> Replacement of existing infrastructure <input type="checkbox"/> Operation <input type="checkbox"/> Maintenance

<p>What benefits will the scheme deliver to the local area?</p>	<input checked="" type="checkbox"/> Economic improvements <input checked="" type="checkbox"/> Environmental improvements <input checked="" type="checkbox"/> Social improvements
<p>Please provide details.</p>	<p>The delivery of the West Lancs NHS estate strategy will increase local access to a wide range of primary care services investing in all areas of the borough to ensure equitable availability of a range of services. Economically there will be more staff working in our local communities, reducing the need for travel for health care services and addressing health and social needs at the area of most need. The Aughton GP practice bid is a key element of this by providing additional, accessible, high quality accommodation to the local residents whilst ensuring sufficient infrastructure is available to meet demand.</p>
<p>What geographic area will the project benefit?</p>	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
<p>Please provide details</p>	<p>The estate strategy will promote investment within all three Primary care networks namely Skelmersdale, Ormskirk and the north as demand and capacity issues are prevalent in all areas. This bid will specifically impact the delivery of health care to the residents of Aughton and Ormskirk.</p>

Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	Ensuring sufficient capacity within primary care through investment in primary care buildings will also enable equity of access to a range of health care services across the borough.
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	Appropriate stakeholder engagement will be undertaken once the precise detail of the estate strategy is agreed.

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	If known, in which financial year is the project expected to commence? 2023/2024 If known, in which financial year is the project expected to complete? 2024/25
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	The estate strategy will need to be endorsed and approved within the ICB. Requests for capital grants and NHSPS approvals have been made. NHSPS capital of £4.5 m to replace Birleywood has been approved nationally and detailed planning will now commence. Capital grant submissions are being developed in conjunction with the development of PCN based assessments of infrastructure availability, utilisation and demand requirements. The main risk will relate to the availability and timing of sufficient funds. Our schemes will be prioritised to ensure an appropriate programme of work. The Aughton GP practice bid is a standalone scheme consistent with the estates strategy but required urgently to address current demand constraints and issues locally.
Has any work been carried out to date to assess the feasibility of the project?	Yes. NHSPS have examined the feasibility of the scheme and drawn up initial plans. Detailed plans and costings are currently being assessed but the overall cost is likely to be approx. £250k.

Please set out any key milestones and/or tasks for the project	<ul style="list-style-type: none"> • Completion of stage one • Bids to ICB submitted • Approval to proceed September /October • build period to be determined
Which organisation will be responsible for delivering the infrastructure?	GP practice with ICB assistance will commission and undertake the work required
Who will be responsible for the future management and maintenance of the infrastructure?	GP practice.
Are there specific implications, risks or negative impacts if this project does not come forward?	<input checked="" type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Additional space and capacity within our existing primary care estate is required to ensure the delivery of appropriate accessible primary care health services as the current accommodation is heavily utilised with no spare capacity.

5. Project costs and funding

What is the cost of the project?	
<i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i>	
Source	Estimate cost (£)
WLBC CIL	50,000
ICB	200,000

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes. Earmarked CIL monies to support investment required for West Lancs NHS estate strategy
---	---

Are CIL monies needed to deliver the project? What match funding is available or secured?			
<i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i>			
Source	Amount (£)	Status of funding	% of total cost
ICB	200000	Proposed	80%

<p><i>Please also set out the risks to the project if any other funding applications were not successful.</i></p>			
<p><i>Approval to the capital grant application is fundamental and the scheme cannot proceed without it.</i></p>			

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL support will be a key catalyst in ensuring support to the Capital grant reserves at the ICB.

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlancs.gov.uk by 12 noon of 18th April 2023

1. Project details

<p>Project name:</p>	<p>Scheme to increased capacity for the delivery of GP and primary care NHS provision within Hall Green surgery, Skelmersdale.</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Hall Green surgery 164, Ormskirk road, Upholland Skelmersdale Lancashire WN8 0AB</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>The primary care system in West Lancs is currently facing capacity issues within its existing premises relating to a sustained and ongoing increase in demand and activity particularly within our GP practices and community health centres. The intention of this proposal is to request support for CIL funding to support this work within Hall Green Surgery, Upholland.</p> <p>The practice currently offers a range of GP services to the local residents of 8,027 patients primarily from Upholland, Pimbo, Digmoor and Elmers Green.</p> <p>The practice population has increased by 6% in the last 12 months and in addition the practice is a training practice. In order to cope with increasing demand Doctors and nursing staff numbers have increased by 30%. The primary care network for Skelmersdale has received additional funding for a range of additional multidisciplinary roles in General practice including clinical pharmacy, advanced practitioners, mental health practitioners in order to improve accessibility and to meet demand for clinical services within practices. Hall Green is a recipient of this support and consequently needs to expand its room availability. There is an urgent need to provide additional accommodation for these clinical services and the aim of this bid is to support a capital scheme to redevelop the accommodation and increase the number of consulting/examination rooms by two.</p> <p>The scheme involves the redesign and reuse of existing non-clinical accommodation upstairs to create additional multiuse clinical rooms.</p> <p>A bid is being prepared to access capital grant support from the NHS Lancashire and South Cumbria ICB and the aim of this bid is to request part funding to support the request.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>The intention of this scheme is to increase capacity within Hall Green practice through capital investment to reuse existing underutilised space to create two additional consulting/examination rooms. The large meeting room, office accommodation and a kitchen will be redesigned to create space. This would provide access to an additional minimum of 20 sessions per week to accommodate additional staff.</p> <p>Detailed plans and drawings are currently being drawn up with the</p>

	intention of submitting a bid against the NHS Lancs and Cumbria Integrated care board Capital grant allocations. Capital contributions would be made by the practice and the ICB. The aim of this bid is to seek complementary support from WLBC CIL monies.
--	--

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	NHS Lancashire and South Cumbria ICB
Project lead / contact name	Alistair Rose
Email: Contact number:	Alistair.rose1@nhs.net
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>The underlying strategic need is the requirement for the NHS to provide sufficient infrastructure and estates capacity to support clinical needs within NHS primary care to deal with increasing demand arising from new home building, demographics, changes to clinical practice.</p>
How would the project support or enable growth or planned development in West	<p>This project would provide additional capital funds to allow reconfiguration and expansion of our GP and primary care services within West Lancs. Additional space is urgently required to allow</p>

<p>Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>the delivery of clinical care in line with current and projected demands. It is vital to provide additional clinical space to support the recruitment of clinicians required to deliver the care required. The project would support and enhance the resources planned for use within West Lancs allocated by NHS Lancs and Cumbria and by NHSPS.</p>
--	--

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>The proposals regarding the development of enhanced primary care and GP strategies are a key element of the West Lancs NHS estate strategy approved by the CCG. They will also form a key cornerstone of the emerging NHS Lancashire and South Cumbria NHS estate strategy. The provision of care from Hall Green surgery remains a key element in this strategy.</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC</p> <p><input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC</p> <p><input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC</p> <p><input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC</p> <p><input type="checkbox"/> Masterplan / Development Brief</p> <p><input type="checkbox"/> Other (please state)</p> <p>.....</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	--

--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision Including: Cycle network provision and improvements, footpaths, bus stops etc.</p> <p><input type="checkbox"/> Strategic green infrastructure Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</p> <p><input checked="" type="checkbox"/> Community facilities Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input checked="" type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>The delivery of the West Lancs NHS estate strategy will increase local access to a wide range of primary care services investing in all areas of the borough to ensure equitable availability of a range of services. Economically there will be more staff working in our local communities, reducing the need for travel for health care services and addressing health and social needs at the area of most need.</p> <p>Hall Green proposal is a key element of this by providing additional, accessible ,high quality accommodation to the local residents whilst ensuring sufficient infrastructure is available to meet demand.</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input checked="" type="checkbox"/> Town / large village</p> <p><input checked="" type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>The estate strategy will promote investment within all three Primary care networks namely Skelmersdale, Ormskirk and the north as demand and capacity are prevalent in all areas.</p> <p>This bid will specifically impact the delivery of health care to the residents of Skelmersdale and Upholland.</p>
<p>Does the proposal have a positive impact on equality?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

<i>This includes gender, race, age, religion, sexuality, disability</i>	
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	Ensuring sufficient capacity within primary care through investment in primary care buildings will also enable equity of access to a range of health care services across the borough.
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>Please provide details</p> <p><i>Is there public support? To what degree?</i></p>	Appropriate stakeholder engagement will be undertaken once the precise detail of the estate strategy is agreed.

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence? 2023/2024</p> <p>If known, in which financial year is the project expected to complete? 2024/25</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	<p>The estate strategy will need to be endorsed and approved within the ICB. Requests for capital grants and NHSPS approvals have been made. NHSPS capital of £4.5 m to replace Birleywood has been approved nationally and detailed planning will now commence. Capital grant submissions are being developed in conjunction with the development of PCN based assessments of infrastructure availability, utilisation and demand requirements. The main risk will relate to the availability and timing of sufficient funds. Our schemes will be prioritised to ensure an appropriate programme of work.</p> <p>The Hall Green GP practice bid is a standalone scheme consistent with the estates strategy but required urgently to address current demand constraints and issues locally.</p>
Has any work been carried out to date to assess the feasibility of the project?	Yes. NHSPS have examined the feasibility of the scheme and drawn up initial plans. Detailed plans and costings are currently being assessed but the overall cost is likely to be approx. £100k.
Please set out any key milestones and/or tasks for the project	<ul style="list-style-type: none"> • Completion of stage one • Bids to WLBC NHSPS submitted July 23 • Approval to proceed August

	<ul style="list-style-type: none"> 8 week build period
Which organisation will be responsible for delivering the infrastructure?	The GP practice with support from the ICB will manage the scheme.
Who will be responsible for the future management and maintenance of the infrastructure?	GP practice
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Additional space and capacity within our existing primary care estate is required to ensure the delivery of appropriate accessible primary care health services as the current accommodation is heavily utilised with no spare capacity.

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
WLBC CIL	25,000
NHS Lancashire and South Cumbria ICB	42,000
Hall Green GP practice	33,000

Do you wish to (bid for the) use CIL monies to help deliver the project?

Yes. Earmarked CIL monies to support investment required for West Lancs NHS estate strategy

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
ICB/Practice	75000	Proposed	75%

Please also set out the risks to the project if any other funding applications were not successful. Additional capacity cannot be delivered.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL support will be a key catalyst in ensuring support to the Capital grant reserves at the ICB.

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlancs.gov.uk by 12 noon of 18th April 2023

1. Project 205 - Details

<p>Project name:</p>	<p>Scheme to increase capacity for the provision of GP and primary care services within Hants lane clinic, Ormskirk.</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Hants lane clinic 43, Hants lane, Ormskirk L39 1PX</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>The primary care system in West Lancs is currently facing capacity issues within its existing premises relating to a sustained and ongoing increase in demand and activity particularly within our GP practices and community health centres. The intention of this proposal is to request support for CIL funding to support this work within Hants lane clinic Ormskirk.</p> <p>The clinic currently offers a range of services to the residents of Ormskirk. Current services include Community nursing, Podiatry, Midwifery, Out of hours services, Ultrasound, Sexual health and speech and language. The primary care network for Ormskirk has received additional funding for a range of additional multidisciplinary roles in General practice including clinical pharmacy, advanced practitioners, mental health practitioners in order to improve accessibility and to meet demand for clinical services. There is an urgent need to provide additional accommodation for these clinical services as current health infrastructure in Ormskirk is fully utilised.</p> <p>Hants lane has been identified as a location where extra capacity can be provided from the existing centre. The aim of this bid is to support a capital scheme to redevelop the accommodation and increase the number of consulting/examination rooms.</p> <p>The scheme involves the redesign and reuse of existing non-clinical accommodation to create purpose built, fully compliant multiuse clinical rooms. Nonclinical services will be moved upstairs creating capacity for reuse on the ground floor.</p> <p>Stage one has already commenced with two additional rooms being made available from July onwards. This bid would support stage two which would be the reuse of an underutilised existing large health education room to create two consulting examination rooms.</p>

<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>The long-term strategic plan remains the provision of a new primary care centre for the Ormskirk population, but this is dependent upon capital funding which is being sought.</p> <p>In the short term, there is an urgent need for additional space within our existing premises at Ormskirk and Aughton. We will be assessing and requesting support for these premises based on housing developments within this area. Historic recent developments on the Atkinson site using our policy would generate a request for CIL support of £38,250. Future planning approvals would also affect this and a further earmarked allocation for future approvals will also be sought.</p> <p>The intention of this scheme is to increase capacity within Hants lane clinic through capital investment to reuse existing underutilised space to create two additional consulting/examination rooms. There are currently seven clinical rooms within this unit. An ongoing scheme will produce two additional rooms. The aim of this scheme is to further increase capacity through the provision of two further rooms. This would provide access to an additional 30 sessions with the potential for over 12,000 patient attendances and increased out of hour access. It will be a vital resource to both developing our local estate strategy and increasing access to care locally for Ormskirk residents.</p> <p>In detail the plan would involve the use of the current 34 m2 Health education room. The room is underutilised and will be converted into two multiuse clinical rooms. These will be placed on the booking system and would be available to the local GPs for bookings. Hants lane is owned and managed by NHS Property services and a bid is being submitted to access their capital to support this bid in a complementary way.</p> <p>These rooms would be available to the GP practices of Ormskirk Primary care network. All practices have seen growth in patient list sizes driven by additional housing and demand increases.</p> <ul style="list-style-type: none"> • Elms practice Ormskirk 4,888 patients • Ormskirk medical practice 9,260 patients • Park gate surgery 9,484 • Beacon primary care 17,067 patients • Aughton surgery 6146 patients

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes Stage one has commenced but this bid is to support stage 2 <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	NHS Lancashire and South Cumbria ICB
Project lead / contact name	Alistair Rose
Email: Contact number:	Alistair.rose1@nhs.net
Project partners (if applicable):	NHS Property services Ormskirk Primary care network

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>The underlying strategic need is the requirement for the NHS to provide sufficient infrastructure and estates capacity to support clinical needs within NHS primary care to deal with increasing demand arising from new home building, demographics, changes to clinical practice.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p>	<p>This project would provide additional capital funds to allow reconfiguration and expansion of our GP and primary care services within West Lancs. Additional space is urgently required to allow the delivery of clinical care in line with current and projected demands. It is vital to provide additional clinical space to support</p>

<p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>the recruitment of clinicians required to deliver the care required. The project would support and enhance the resources planned for use within West Lancs allocated by NHS Lancashire and South Cumbria ICB and by NHSPS.</p>
---	---

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The proposals regarding the development of enhanced primary care and GP strategies are a key element of the local NHS estate strategy approved by the previous CCG. They will also form a key cornerstone of the emerging NHS Lancashire and South Cumbria ICB estate strategy.</p> <p>Hants lane has consistently been identified as a key short term priority for delivering additional capacity to Ormskirk residents</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state) </p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input checked="" type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>The delivery of the West Lancs NHS estate strategy will increase local access to a wide range of primary care services investing in all areas of the borough to ensure equitable availability of a range of services. Economically there will be more staff working in our local communities, reducing the need for travel for health care services and addressing health and social needs at the area of most need. The Hants lane bid is a key element of this by providing additional, accessible, high quality accommodation to the local residents whilst ensuring sufficient infrastructure is available to meet demand.</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input checked="" type="checkbox"/> Town / large village</p> <p><input checked="" type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>Our evolving estate strategy will promote investment within all three Primary care networks namely Skelmersdale, Ormskirk and the north as demand and capacity are prevalent in all areas. This bid will specifically impact the delivery of health care to the residents of Ormskirk. Some services within the building may however, be accessed by the wider West Lancs population.</p>
<p>Does the proposal have a positive impact on equality?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

<i>This includes gender, race, age, religion, sexuality, disability</i>	
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	Ensuring sufficient capacity within primary care through investment in primary care buildings will also enable equity of access to a range of health care services across the borough.
<p>Has the project already benefitted from stakeholder engagement / discussions with the local community?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>Please provide details</p> <p><i>Is there public support? To what degree?</i></p>	Appropriate stakeholder engagement will be undertaken once the precise detail of the estate strategy is agreed.

4. Deliverability

<p>When can the infrastructure be delivered?</p>	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
<p>Please provide details</p>	<p>If known, in which financial year is the project expected to commence? 2023/2024 Stage 2 Hants lane will commence this financial year as the need is urgent. Appropriate funding will need to be secured.</p> <p>If known, in which financial year is the project expected to complete? 2024/25</p>
<p>Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?</p>	<p>The estate strategy will need to be endorsed and approved within the ICB. Requests for capital grants and NHSPS approvals have been made. NHSPS capital of £4.5 m to replace Birleywood has been approved nationally and detailed planning will now commence. Capital grant submissions are being developed in conjunction with the development of PCN based assessments of infrastructure availability, utilisation and demand requirements. The main risk will relate to the availability and timing of sufficient funds. Our schemes will be prioritised to ensure an appropriate programme of work.</p> <p>The Hants lane bid is a standalone scheme consistent with the estates strategy but required urgently to address current demand constraints and issues locally.</p>
<p>Has any work been carried out to date to assess the feasibility of the project?</p>	Yes. NHSPS have examined the feasibility of the scheme and drawn up initial plans.
<p>Please set out any key</p>	<ul style="list-style-type: none"> • Completion of stage one

milestones and/or tasks for the project	<ul style="list-style-type: none"> • Bids to WLBC NHSPS submitted July 23 • Approval to proceed August • 8 week build period
Which organisation will be responsible for delivering the infrastructure?	NHSPS as landlord will commission and undertake the work required
Who will be responsible for the future management and maintenance of the infrastructure?	Combination of NHS Lancs and Cumbria, NHSPS and GP practices dependent upon building ownership.
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Additional space and capacity within our existing primary care estate is required to ensure the delivery of appropriate accessible primary care health services as the current accommodation is heavily utilised with no spare capacity.

5. Project costs and funding

<p>What is the cost of the project?</p> <p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>	
Source	Estimate cost (£)
WLBC CIL	50,000
NHSPS	50,000

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes. Earmarked CIL monies to support investment required for West Lancs NHS estate strategy
---	---

<p>Are CIL monies needed to deliver the project? What match funding is available or secured?</p> <p><i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i></p>			
Source	Amount (£)	Status of funding	% of total cost
NHSPS	50000	Proposed	£50
<p><i>Please also set out the risks to the project if any other funding applications were not successful.</i></p>			

Funding has been secured for Stage 1 of the Hants lane capacity scheme

Please detail why CIL funding is needed and/or how it will add value to the project?

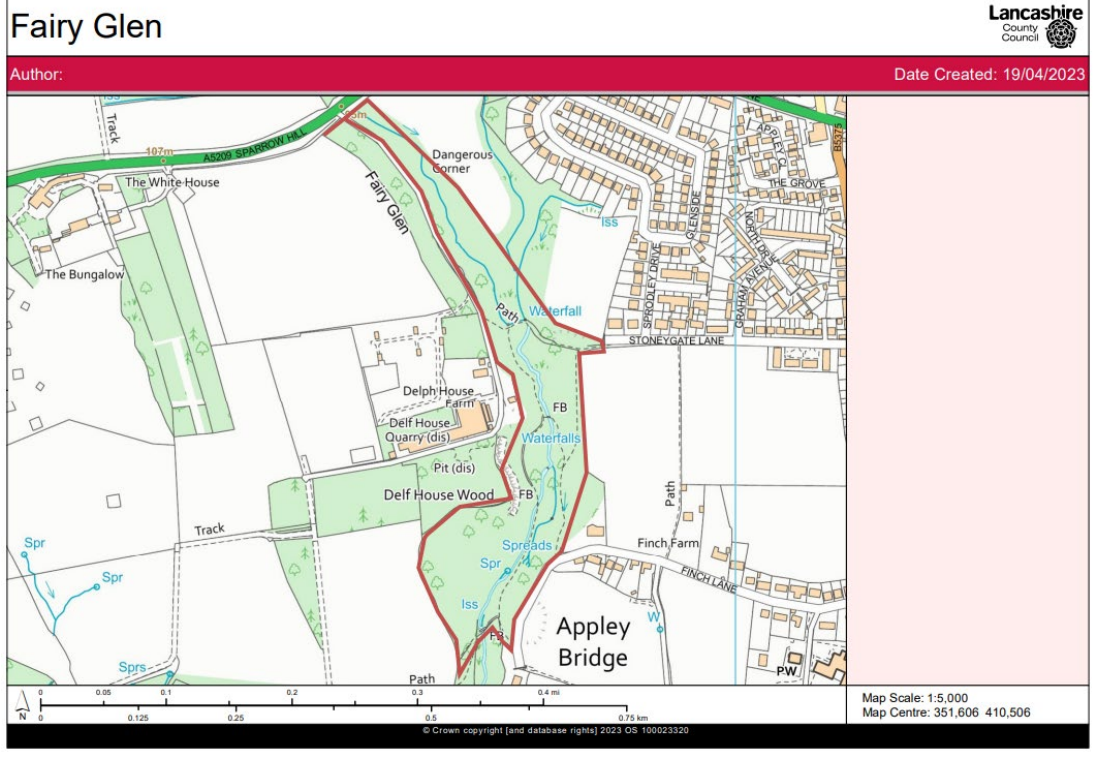
Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL support will be a major catalyst and driver in securing support from NHSPS to invest further in this building. The stage one scheme is being funded by £80k of NHSPS central capital funding.

Thank you for completing this proforma.

Please return to Nicola.Hamilton@westlincs.gov.uk by 12 noon of 18th April 2023

1. Project 208 - Details

<p>Project name:</p>	<p>Fairy Glen Green Infrastructure Improvements</p>
<p>Proposed location:</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Fairy Glen, Parbold/Wrightington</p> 
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>Green infrastructure improvements to Fairy Glen, involving significant upgrades to the paths, access controls, site signage and site furniture.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>To improve the access points to the site To upgrade and resurface the existing path network To reduce trampling of woodland flora (especially bluebells) using appropriate control measures To provide site interpretation and information To provide seating for visitors</p>

<p>Is the project already on the Infrastructure Delivery Schedule?</p>	<p><input type="checkbox"/> Yes - If Yes, please provide reference</p> <p><input checked="" type="checkbox"/> No</p>
<p>Has this project been started?</p>	<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>

Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No
----------------------------------	--

2. Contact details

Organisation name	WLBC Wellbeing and Place
Project lead / contact name	Dan Massey
Email: Contact number:	Daniel.massey@westlancs.gov.uk
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>The site attracts local residents as well as those within the wider borough and beyond.</p> <p>Due to local increase in residential development across the borough, there has been unprecedented visitor numbers over the past 5 years, the site requires significant upgrades to the paths, access controls, site signage and site furniture.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>The adjoining landowner is working to improve the access to the surrounding area by upgrading their paths and public access to their land. This will not only bring an additional benefit to residents wishing to enjoy both areas of land, but it is expected to put further pressures on the Fairy Glen site, which has already suffered considerable wear and tear.</p> <p>The ongoing improvements to the canal towpath between Parbold and Appley Bridge by the Canal and River Trust (being delivered using previously allocated CIL funding) may also open up the opportunity to widen linkages to the Fairy Glen site and further increase visitor numbers, by those using the towpath.</p> <p>This project will bring added value to these proposals and added benefits for visitors to the area.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input checked="" type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....EN3.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state)</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p>Please tick those that apply</p> <p>LINK to Council Priorities</p>	<p><input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities</p>
--	--

	<i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i>
Does the project propose?	<input checked="" type="checkbox"/> Provision of new infrastructure <input checked="" type="checkbox"/> Improvement of existing infrastructure <input type="checkbox"/> Replacement of existing infrastructure <input type="checkbox"/> Operation <input type="checkbox"/> Maintenance

What benefits will the scheme deliver to the local area?	<input checked="" type="checkbox"/> Economic improvements <input checked="" type="checkbox"/> Environmental improvements <input checked="" type="checkbox"/> Social improvements
Please provide details.	<p>Economic Improvements - Increased visitor numbers providing multiplier benefits to local businesses. People travel from outside the borough to enjoy this facility and with it they bring their money to spend in local shops and restaurants</p> <p>Environmental Improvements – Physical improvements will bring in controls to reduce trampling of woodland flora (especially bluebells) using appropriate control measures. Improved footpaths will direct footfall along routes without damaging existing habitats.</p> <p>Social Improvements – Mental and physical wellbeing opportunity and social connectivity improvements by encouraging people who visit to stay longer and enjoy the benefits of the green space. Information signboards will assist in the education of our green spaces.</p>
What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
Please provide details	This facility is well used by locals and also (due to social media/trip advisor) by people from further afield. This project is required to realise the potential of the site as a high quality regional destination
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	The current access is limited due to the degraded state of the network and lacks benches etc which are required to allow people to rest
Has the project already benefitted from stakeholder	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

engagement / discussions with the local community?	
Please provide details <i>Is there public support? To what degree?</i>	No official consultation has taken place, however anecdotal evidence shows the value of the site and the demand for improvement

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence? 2024</p> <p>If known, in which financial year is the project expected to complete? 2024</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	no
Has any work been carried out to date to assess the feasibility of the project?	Rough costings of requirements developed
Please set out any key milestones and/or tasks for the project	
Which organisation will be responsible for delivering the infrastructure?	Wlbc Ranger Service
Who will be responsible for the future management and maintenance of the infrastructure?	As above
Are there specific implications, risks or negative impacts if this	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts

project does not come forward?	<input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Health and safety of the site will become a risk if work to the access network is not carried out

5. Project costs and funding

<p>What is the cost of the project?</p> <p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>	
Source	Estimate cost (£)
Path upgrades	£20,000
Bridges and revetments	£15,000
Entrance upgrades	£5,000
Signage	£2,000
Interpretation	£3,500
Furniture	£3,500
Habitat surveys and public consultation	£1000
Total	£50,000
Management fee	5,000
Total CIL required	£55,000

Do you wish to (bid for the) use CIL monies to help deliver the project?	yes
---	-----

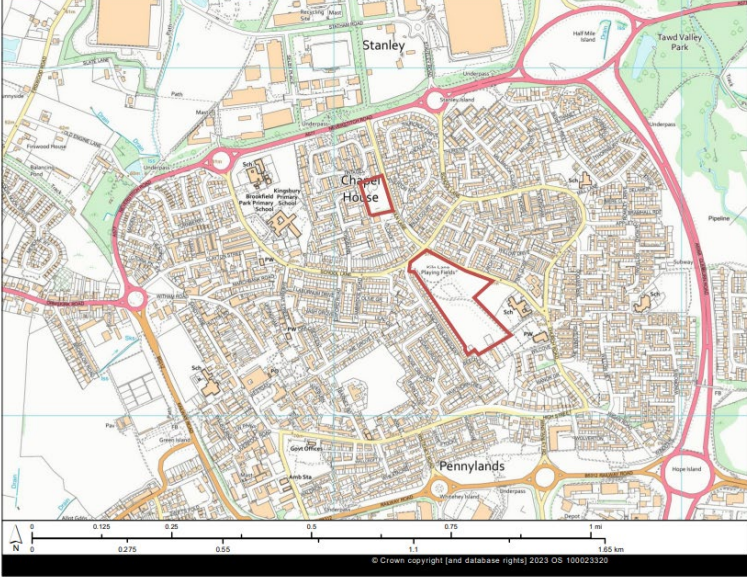
<p>Are CIL monies needed to deliver the project? What match funding is available or secured?</p> <p><i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i></p>			
Source	Amount (£)	Status of funding	% of total cost
<p><i>Please also set out the risks to the project if any other funding applications were not successful.</i></p> <p>None</p>			

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

Cil required to deliver project as there is no capital budget set aside for the site.

1. Project 209 - Details

<p>Project name:</p>	<p>Environmental site enhancements at Kiln Lane and Tongbarn playing fields.</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Kiln Lane, Skelmersdale.</p> <p>Kiln Lane and Tongbarn</p> <p>Author: Date Created: 19/04/2023</p>  <p>Map Scale: 1:10,000 Map Centre: 347,119 406,453</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>Site enhancements are to include habitat creation, improved path network, seating, development of natural play features.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>The two sites of Kiln Lane and Tongbarn playing fields are geographically close and both require enhancements within this relatively built up and well populated area. This project has combined the two sites to provide a coordinated approach to greenspace development.</p> <p>Funding has already been secured for the improvements to the Tongbarn area (Phase 1) through the Council's Housing Environmental Improvements Fund, however the Kiln Lane area (Phase 2) cannot be funded by this source.</p> <p>This current bid is to enable improvements in the Kiln Lane area to enhance and add value that to be delivered in Tongbarn area.</p> <p>In order to provide a complimentary suite of improvements a working group had previously been set up to allow the council to work efficiently to deliver improvements for the communities it serves.</p> <p>It is expected that this working group will revisit this part of the project once further funding is secured (subject of this bid) and will include stakeholders from Wellbeing and Regeneration, Housing and Clean and Green. It has previously</p>

	<p>been guided by a number of councillors who represent their constituents, who have already asked for improved greenspace, the provision of wellbeing areas and areas to enjoy being outside.</p> <p>The work involved will include an improvement in the quality of the greenspace to add wildlife, recreational and wellbeing value to the site (see above) by altering maintenance techniques, planting locally native species of trees, fruit trees, improving the path network, adding seating, art features, natural play features and potentially other features including artwork if identified by open public consultation following approval of funding. Estimated costs have been provided as part of this bid.</p>
--	---

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	WLBC
Project lead / contact name	Dan Massey
Email: Contact number:	Daniel.massey@westlancs.gov.uk
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>Recent developments throughout Skelmersdale have led to increased demands/pressures on existing greenspace. The site is well used and there has been demand from local councillors to improve provision of recreational, wellbeing and wildlife opportunities.</p>
--	---

<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	
--	--

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input checked="" type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state) </p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>The project will improve the quality and accessibility of a piece of public open space which is close to numerous properties, it will improve habitats and biodiversity (including improving the site for hedgehogs as specified by O&S committee report of 2021)</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>By improving the access network the site will be more accessible to wheelchair users and those with limited mobility. Provision of seating will allow those with limited mobility to enjoy the site by providing regular rest stops</p>
<p>Has the project already benefitted from stakeholder engagement / discussions with the local community?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

Please provide details <i>Is there public support? To what degree?</i>	<p>The site has been highlighted by local councillors, who report a demand from the residents.</p> <p>The working group for this area will revisit and carry out open public consultation prior to finalising all work proposed.</p> <p>The Kiln Lane area (Phase 2) was the subject of a trial in 2022 to inform and develop the wider management of wildflower areas within the borough. Feedback received from local residents was generally positive and biodiversity of species improved.</p> <p>As part of the Council's Community Orchards project, fruit trees were planted in the Kiln Lane area in Spring 2023. This was also subject to consultation and has been positively received.</p> <p>It is clear that there is general public support for improvements to public open spaces within this location.</p>
---	--

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>2024</p> <p>If known, in which financial year is the project expected to complete?</p> <p>2024/5</p>
Are there any risks to the delivery?	No
Is commencement of the project reliant on any planning, legal or other consents?	No
Is the project reliant on the completion of any other projects first?	No
Has any work been carried out to date to assess the feasibility of the project?	Yes – A working group has previously been set up, and public consultation is planned to relaunch this in order to finalise details of the project.
Please set out any key milestones and/or tasks for the project	See attached gantt chart

Which organisation will be responsible for delivering the infrastructure?	WLBC
Who will be responsible for the future management and maintenance of the infrastructure?	Clean and Green and Wellbeing and Leisure– C&G included from the start of the project to ensure any work is maintainable within current budget provision
Are there specific implications, risks or negative impacts if this project does not come forward?	<input checked="" type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Consultation with no further action has reputational implications for the council (and Councillors who are championing the project)

5. Project costs and funding

<p>What is the cost of the project?</p> <p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>	
Source	Estimate cost (£)
Design Work - Tongbarn (Phase 1)	£3,000
Public Consultation – Both Phases	£4,000
Tongbarn (Phase 1)	£40,000
TOTAL PHASE 1 – Tongbarn	£47,000
Path improvements/upgrades – Kiln Lane (Phase 2)	£30,000
Creation of 'natural play' features – Kiln Lane (Phase 2)	10,000
Signage/interpretation/art feature – Kiln Lane (Phase 2)	8,000
Planting/habitat creation – Kiln Lane (Phase 2)	5,000
Seating/benches – Kiln Lane (Phase 2)	4,000
Management/Maintenance fee – Kiln Lane (Phase 2)	£5,700
TOTAL PHASE 2 – Kiln Lane	£62,700
TOTAL BOTH PHASES	£109,700

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes
--	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Existing resource - design work- Tongbarn Phase 1	£3,000	Secured	2.7%
Existing resources - Public consultation – Both Phases	£4,000	Secured	3.6%
Housings Environment improvement fund (on Tongbarn Phase 1	£40,000	Secured	36.5%
CIL Funding - Kiln Lane – PHASE 2	£62,700	(This bid)	57.2%

Please also set out the risks to the project if any other funding applications were not successful.

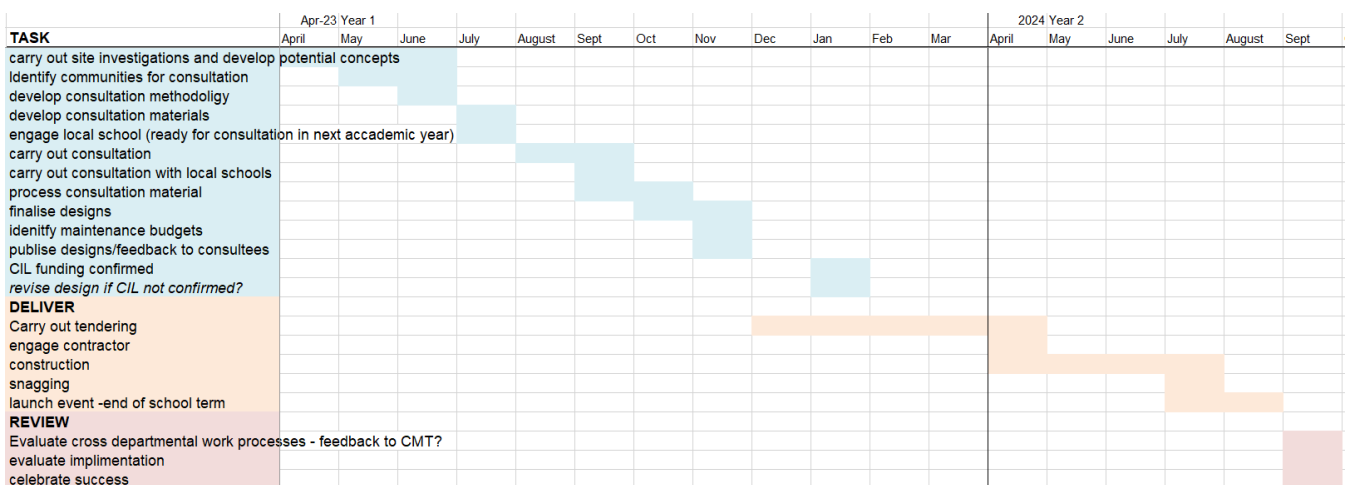
N/A

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL funding ensures that Phase 2 of this project can be delivered at the same time as Phase 1 (where funding is already secured) in a co-ordinated way within the same geographical area. In doing so, it will enhance the quality of the overall environmental improvements planned within this area to bring a wider benefit to local residents and wildlife habitats.

Gantt Chart



Appendix 1(ii) - Shortlisted Projects More than £100,000

1. Project 11 - Details

Project name:	Ormskirk – Burscough Linear Park
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	From Taylor Wimpey Site on High Lane Ormskirk to Lordsgate Lane, Burscough
Project description: <i>Brief description of the proposal</i>	Delivery of an Ormskirk to Burscough Linear Park pathway from existing footway/cycleway that has been created as part of the Grove Farm development to Abbey Lane, Burscough .
Project details: <i>Purpose of the project and details of the works required</i>	Creation of a linear park pathway to provide a route for sustainable travel between Ormskirk and Burscough for pedestrians/cyclists. Works for construction of a cycle/footway to include drainage, fencing, signposts and all associated surveys and land works.

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	West Lancashire Borough Council
Project lead / contact name	Suzanne Hill, Senior Regeneration Development Project Manager

Email: Contact number:	Suzanne.hill@westlancs.gov.uk 01695 585111
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>Ormskirk and Burscough has experienced significant housing development over the last ten years. This has caused a rise in local traffic and visitors to the area along with the completion of Ringtail Retail Park and the expansion of Burscough Industrial Estate.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>Maintained and improved safe pedestrian and cycle routes to provide easier access to education, employment and other key services, as well as providing a leisure and tourism offer, and offering opportunity for exercise as part of a healthier lifestyle.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input checked="" type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input checked="" type="checkbox"/> Other (please state) West Lancashire Local Cycling & Walking Infrastructure Plan, LCC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire</p>
---	--

<p>LINK to Council Priorities</p>	<p><i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input checked="" type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input checked="" type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input checked="" type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>Economic Improvements – to open up sustainable travel options between Ormskirk and Burscough improving accessibility to non- drivers and residents and visitors who prefer to choose a sustainable transport option.</p> <p>Environmental Improvements – Improvements to air quality due to less vehicle emissions by creation of a safe cycle route.</p> <p>Social Improvements - Ensure key green hubs, such as parks, play spaces and woodlands, are linked by means of safe and easily accessible green networks and cycle paths and footpaths that together form a high-quality Green Infrastructure grid across the whole of the Borough.</p>

What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
Please provide details	<p>Neighbourhood/local – users travelling to existing facilities in the local area, eg retail park, nursery, football club, holiday park.</p> <p>Town/Large Village – users/visitors travelling between the local business districts of Ormskirk/Burscough/Skelmersdale and the parishes</p> <p>Borough Wide/Beyond – Linear Park will provide a connection between Ormskirk and Burscough and bring in visitors from the wider region</p>
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	<p>Would provide a safe environment and accessibility for users with mobility issues. Vulnerable groups such as elderly users and children</p> <p>Would benefit from a less dangerous route for walking/cycling</p>
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	<p>The scheme would be unlikely to attract objections. Failure to continue the connection between Ormskirk and Burscough would generate more negative comments/feedback. No impact for road users during construction as all development would take place away from the highway network.</p>

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>2023/24</p> <p>If known, in which financial year is the project expected to complete?</p> <p>2024/25</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other	<p>Project is reliant on funding availability and landowner consents which have already been sought.</p>

consents? Is the project reliant on the completion of any other projects first?	
Has any work been carried out to date to assess the feasibility of the project?	Previous feasibility work has been undertaken by officers in relation to this project
Please set out any key milestones and/or tasks for the project	Milestones and tasks for delivery of project are being developed as information needs to be updated.
Which organisation will be responsible for delivering the infrastructure?	West Lancashire Borough Council
Who will be responsible for the future management and maintenance of the infrastructure?	West Lancashire Borough Council
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	If funding is not secured through CIL there may be no opportunity to draw on any other funding streams this year which will delay the project further

5. Project costs and funding

<p>What is the cost of the project?</p> <p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>	
Source	Estimate cost (£)
<i>The estimated Design, construction and supervision costs</i>	£245,000.00
<i>Preliminaries</i>	£18,500.00
<i>contingencies</i>	£40,000.00
20% Uplift	£60,700.00
Total cost	£364,200.00

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes
---	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Section 106	£165,000.00	Secured	45%
CIL	£200,200.00	Bid submitted	55%

Please also set out the risks to the project if any other funding applications were not successful.

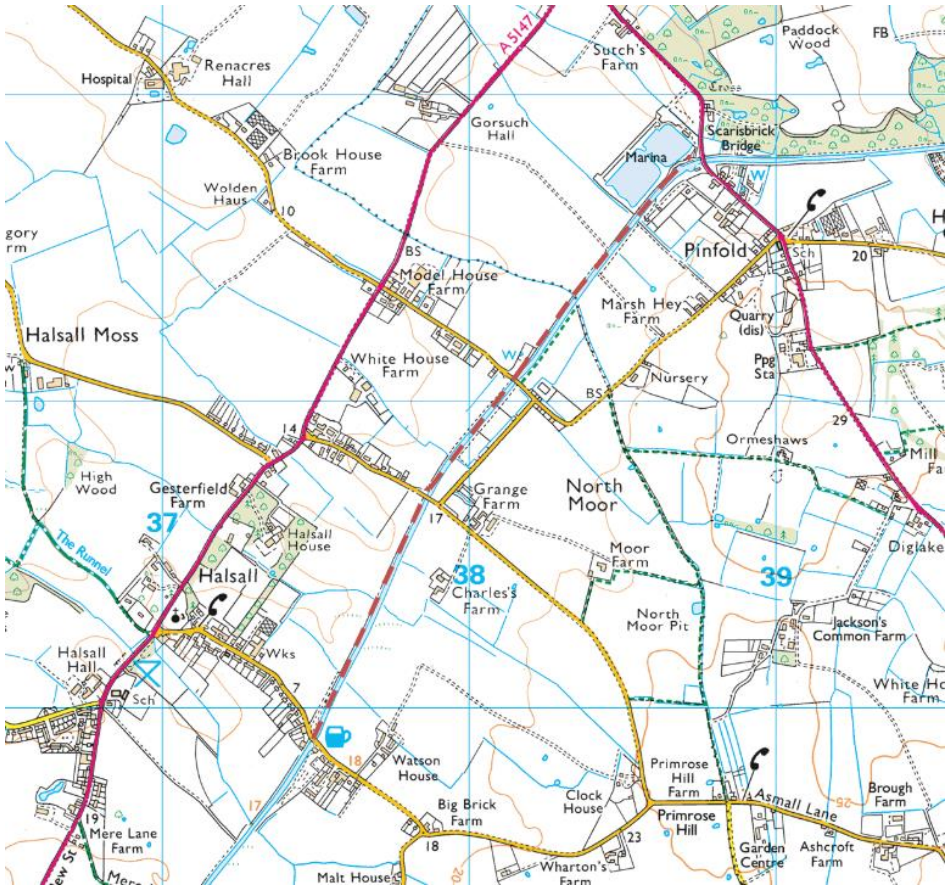
There is a risk of delays to deliver the project if CIL bid is not successful which could result in potential loss of S106 monies

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL funding will help to deliver this project within the projected timescales and will ensure that no existing funds will be lost due to further delays with the project
LCC have ambitions to upgrade the crossing on the A59 from a puffin crossing to a toucan crossing and these two projects would work hand in hand to strengthen strategic links between Ormskirk and Burscough.

1. Project 200 - Details

<p>Project name:</p>	<p>Halsall-Scarisbrick canal towpath enhancement</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Leeds & Liverpool Canal LL-032-004 Bridge 27A Scarisbrick Bridge to LL-032-003 Bridge 25 Halsall Warehouse Bridge.</p> 
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>Resurfacing of canal towpath between Summerwood Lane, Halsall and Scarisbrick Marina with a 2m wide crushed stone surface, 2,250m in length.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>Following on from the recently completed housing development on Summerwood Lane, Halsall, there are £15k worth of o/s S106 monies allocated to sustainable transport improvements in the vicinity of the development. In order to maximise the value of this developer contribution and for a resurfacing project also to be worthwhile for all parties concerned, this project seeks to improve the existing towpath between Halsall and Scarisbrick, which currently has a poor condition (unsurfaced).</p> <p>There is a defined start/end point at either end, with a car park at the Halsall end and popular marina at the Scarisbrick end. The Halsall end connects Halsall village, The Ship Inn and nearby school with the Scarisbrick end connects with Pinfold, the A570 (for bus routes to Burscough and Ormskirk), the marina café, and two nearby schools.</p>

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	Canals & Rivers Trust
Project lead / contact name	Joe Hildred
Email: Contact number:	joe.hildred@canalrivertrust.org.uk
Project partners (if applicable):	The CRT will lead on this project.

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>The recent 14-home development at Summerwood Lane, Halsall was approved with a S106 agreement that £15k worth of sustainable travel improvements would be carried out. It has been suggested that as the development is so close to the canal, and as the towpath serves as a key active travel corridor in the area away from the busy A5147, that the monies could go towards towpath improvements. As £15k doesn't allow for significant improvements to the towpath surface, which is currently in a poor, unsurfaced condition, it makes sense for money to combine with another source in order to carry out a more substantial and worthwhile project. Scarisbrick Marina's recent expansion, including its caravan park should also be considered with regards to new development and increased demand.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>The recent development at Summerwood Lane, whilst small in size and scale, has limited sustainable travel options, which is why the S106 agreement was drawn up in the first place. These monies still haven't been spent, hence the residents who've moved in will be reliant on private car use as there are no essential amenities or facilities nearby – certainly not journeys that can be comfortably made by foot or on bike. However, if the towpath was improved up to Scarisbrick, this would facilitate a much safer and attractive walking route to Scarisbrick (compared with the A5147), where a frequent bus service to Burscough and Ormskirk is served. This section may then pave the way for the section between Scarisbrick and Burscough to be completed, which would then ensure a complete and fully surfaced cycle route from Halsall to Wigan along the canal.</p>

--	--

Is the project identified within a relevant local strategy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please tick those that apply and provide any relevant strategy / policy details	<input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy..... <input type="checkbox"/> Transport and Highways Masterplan, LCC <input checked="" type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state)

Does the project help meet at least one of the Council's Corporate Priorities?	<input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i>
<i>Please tick those that apply</i>	<input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i>
LINK to Council Priorities	<input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i>
	<input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i>
	<input checked="" type="checkbox"/> Support businesses to adapt and prosper
	<input checked="" type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i>

Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?	<input checked="" type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i>
Please tick the infrastructure type(s)	<input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i>

Link to the IFS	<input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i>
Does the project propose?	<input type="checkbox"/> Provision of new infrastructure <input checked="" type="checkbox"/> Improvement of existing infrastructure <input type="checkbox"/> Replacement of existing infrastructure <input type="checkbox"/> Operation <input type="checkbox"/> Maintenance

What benefits will the scheme deliver to the local area?	<input checked="" type="checkbox"/> Economic improvements <input checked="" type="checkbox"/> Environmental improvements <input checked="" type="checkbox"/> Social improvements
Please provide details.	<p>Economic Improvements - Increased number of people using canal towpath supporting canal side businesses (Ship Inn, Marina café, caravan parks, Heaton's Bridge pub). Builds on heritage of the area making it a more attractive place to live supporting proposed development in the area.</p> <p>Environmental improvements – fully accessible cycling and walking routes enable trips to be made which may previously have been made by car, or not at all. Current towpath surface is a barrier to those on wheels, and during periods of heavy rainfall, also a barrier to those travelling on foot. There are limited alternatives in the area to actively travel off-highway. Main road (A5147) unattractive due to traffic volume while surrounding lanes all have national speed limit or 40mph limit, hence unattractive due to high traffic speeds.</p> <p>Social improvements – travelling by bicycle or on foot creates good habits for new and existing residents and improvements to existing routes only enable more trips to be made by these modes. The most vulnerable users in the local communities stand to benefit the most, as the towpath will be more accessible, and is already an attractive route, so has the added benefit of boosting mental health as well as physical. Potential benefits for local school children in the area too with three schools within close proximity of the route extents.</p>
What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
Please provide details	<p>Neighbourhood / local – Benefits to the surrounding residential areas of Halsall and Pinfold, with close proximity to two primary schools, a high school, a popular marina with café and two large caravan parks, which attract many visitors per year.</p> <p>Borough wide / beyond – The towpath east of Scarisbrick Marina leads to NCN562 – cycle route between Southport and Wigan via</p>

	Burscough. Many leisure cyclists and walkers use the canal towpath as part of a larger leisure journey, and will often draw in users from more urban areas wishing to escape traffic and enjoy more pleasant routes. Improved surfaces almost invariably lead to an increase in usage – across all active modes.
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	<p>Women generally travel by foot or bicycle a lot less than men. Same is true of children, as various empirical studies have shown over time. Safe active travel routes remove severances which would otherwise prevent women and children from travelling by their own steam, particularly when alone.</p> <p>Elderly users are almost always disadvantaged by dangerous roads and severances, as well as poorly surfaced footpaths. If such users are unable to drive, dangerous road conditions and inaccessible footpaths can be a barrier to travelling independently and runs the risk of increased social isolation.</p> <p>Disabled users will benefit from improved surfacing and as a result of the crushed stone surface. Similarly, to female and elderly users, hostile roads are a major barrier to disabled users travelling on their own accord and the canal towpath here offers a much more pleasant route between the two settlements.</p> <p>In short, an improved towpath surface at this location allows a wider reach of society to access the nearby schools, marina, bus stops and canal towpath in general (for journeys onwards to Burscough and Wigan) within the immediate area, increasing social equality and removing barriers to active travel.</p>
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	Public objections would be unlikely – no impact on highway network, no impact on local businesses or households, limited impact on heritage, ecology, and local character.

4. Deliverability

When can the infrastructure be	<input checked="" type="checkbox"/> Within 1-2 years (short term)
--------------------------------	---

delivered?	<input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence? 2024/25</p> <p>If known, in which financial year is the project expected to complete? 2024/25</p> <p>A Project Manager would be drawn from CRT's existing staff to lead the delivery of this project. A full design would need to be undertaken and this work would be led by the project manager co-ordinating internal colleagues from relevant teams – environment, engineering, heritage, community engagement.</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	<p>This project is low risk from a deliverability point of view. It does not affect the highway or PRoW network, no washwall repairs or access improvements are proposed, there is no intention to install lighting (no ecological risk), and the path is entirely owned and maintained by the CRT, who will be managing this project. The project is not reliant on any other project's completion. As always, there will be a level of risk/contingency in there for some level of unforeseen/rising costs.</p>
Has any work been carried out to date to assess the feasibility of the project?	<p>High-level feasibility work by the CRT has established the low-risk nature of this project. A cost estimate has been provided. As an additional note to this – the work that has already been done to produce this estimate is the bulk of the work prior to formal design. Everything after this is included in the estimates above.</p>
Please set out any key milestones and/or tasks for the project	<p>The CRT will project manage this scheme and can provide this information on request if necessary.</p>
Which organisation will be responsible for delivering the infrastructure?	<p>Canal & Rivers Trust.</p>
Who will be responsible for the future management and maintenance of the infrastructure?	<p>Canal & Rivers Trust.</p>
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	<p>The main risk for WLBC is the outstanding S106 monies from the Summerwood Gardens development, which need to be committed by Sep 2024, or else the money is at risk of being recouped by the developer. If that's the case a suitable alternative scheme will need to be found.</p>

--	--

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
2,250m long and 2m wide Crushed stone surface	£175,095.14
+8.5% contingency costs	£15,000.00
Total Cost	£190,095.14

Do you wish to (bid for the) use CIL monies to help deliver the project?

Yes

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
S106	£15,000	Secured, but needs to be committed by Sep 2024	7.9%
CIL	£175,095.14	Proposed – to be secured	92.1%

Please also set out the risks to the project if any other funding applications were not successful.

N.B. The CRT have some bank repair work planned next to the length in question (on a section with heritage setts so it wouldn't be resurfaced) and could use that to demonstrate an increased match amount. For further info please contact Joe Hildred.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

Without CIL funding, the project cannot happen and the S106 monies would need allocating to a different or much stripped down project. There may still be improvements the CRT can make with the £15k of S106, but in order to maximise its potential, the CIL top-up ensures the money can be pooled and committed to by its expiry date of Sep 2024. There are no other funding sources available that

would be able to fund this project in the immediate future as Active Travel Fund generally does not support canal towpath interventions. It must also be noted that the WLBC Green Infrastructure and Cycling Strategy (p38) identifies Improvement works to the towpath on the Leeds-Liverpool Canal between Burscough and Lydiate to provide an off-road cycle path at a cost of £2.6m, so this section would help go towards fulfilling that proposal.

Additionally, the recent towpath upgrade works between Parbold and Wigan and Appley Bridge (still in construction) show the CRT are capable and willing partners to help carry out these socially and environmentally important projects for the borough. The canal is a key green and blue asset and the more towpath sections that can be upgraded take the borough one step closer to having a fully accessible towpath from its border with Sefton to its border with Wigan.

1. Project 206 - Details

<p>Project name:</p>	<p>UK Shared Prosperity Fund Community Grant Scheme Match Funding</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Borough-wide</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>To use CIL as match-funding for eligible projects seeking to access the Council's UK Shared Prosperity Fund Community Grant Scheme ('UKSPF CGS'). Up to £355,000 of CIL funding is sought to match-fund with UKSPF CGS on eligible projects.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>The Council has been awarded approximately £4.2 million of Government funding from the UK Shared Prosperity Fund (UKSPF) based on a bid across three priorities: Community and Place, Supporting Local Business, and People and Skills.</p> <p>One such Project that the Council is seeking to deliver using the UKSPF funding is a Community Grant Scheme (CGS). This has provisionally been allocated £710,000 and it is requested to allocate up to £355,000 of Strategic CIL funding to contribute towards the Grant Scheme.</p> <p>The CGS is anticipated to run between 2023 and 2025 to comply with the UKSPF grant funding criteria.</p> <p>Once the CGS consultation has commenced and closed, should eligible projects be shortlisted for UKSPF Community Grant Scheme funding that are also eligible for CIL, the amount of grant awarded to such projects shall be split 50:50 between the UKSPF CGS and CIL. This 'frees up' UKSPF CGS money to fund more projects across the Borough.</p> <p>For example, if a project applies for £50,000 of CGS funding and that project also meets the criteria for CIL funding, it is proposed that CIL will make a 50% contribution so that £25,000 of CGS is awarded and £25,000 of CIL is awarded. This allows the Council to allocate UKSPF funding to more projects.</p> <p>It is anticipated that there will be a number of projects that wish to access the CGS that are also eligible for CIL. The supporting documentation submitted alongside the Council's bid to the Government for the UKSPF identified the following Interventions:</p>

	<ul style="list-style-type: none"> • Improvements to town centres and high streets; • Community and neighbourhood infrastructure projects; • Creation of and improvements to local green spaces; • Enhancing existing cultural, historic and heritage institutions offer; • Built and landscaped environment to 'design out crime'; • Support for active travel enhancements; • Local sports facilities, tournaments, teams and leagues; • Capacity building and infrastructure support local groups; • Community engagement schemes, local regeneration. <p>The CGS will enable community infrastructure, both people and facilities, to be invested in building upon the resilience and assets that already exist and creating sustainable outcomes. Applications and support for projects within all areas of the borough will be made by our residents within their communities as they have the in-depth understanding of what will engender their specific communities and micro economic areas to create a pride in their homes and environs. The Community Grants fund will enable WLBC to support local Voluntary, Community and Faith Sector Enterprises to have autonomy over the ideas, concepts and interventions they believe will create safer, stronger happier and healthier communities.</p> <p>This is a 'blind bid' so the actual detail behind each project is not known. This will be remedied through the nomination of a Planning Officer (anticipated to be the Senior Planning Officer CIL and S106) to sit on the Council's UKSPF Programme Team and Programme Board to determine whether shortlisted projects are eligible for CIL. A decision about whether a project shall receive CIL funding will not be made without the approval of the Planning Officer. The UKSPF Programme Board membership consists of members of the Cabinet Working Group, the UKSPF Project Team and representatives from the Council's support services.</p> <p>Should the total amount of CIL sought not be drawn down during the period of the UKSPF funding it will return to the Strategic CIL pot.</p> <p>A maximum amount of £355,000 is sought, but subject to agreement this can be negotiated depending on the amount of CIL available at the time of project shortlisting.</p>
--	---

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

--	--

2. Contact details

Organisation name	West Lancashire Borough Council
Project lead / contact name	Gilly Hodgkinson
Email: Contact number:	Gillian.Hodgkinson@westlancs.gov.uk
Project partners (if applicable):	n/a

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>Yes. Whilst this is a 'blind bid' for funding, bids received through the Community Grant Scheme will be assessed against the IDS Pro Formas to assess whether individual projects are eligible for CIL Funding. This includes assessing whether a project meets a local need or demand that has arisen or been exacerbated as a result of new development. CIL Funding will not be released until this assessment is undertaken and the project meets this criteria.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>Housing and commercial development is occurring across the Borough, placing additional strain on existing infrastructure. The UKSPF has been awarded in the first instance to help the Borough Council address the Interventions that are identified in the bid to the UKSPF, including but not limited to:</p> <ul style="list-style-type: none"> • Improvements to town centres and high streets; • Community and neighbourhood infrastructure projects; • Creation of and improvements to local green spaces; • Enhancing existing cultural, historic and heritage institutions offer; • Built and landscaped environment to 'design out crime'; • Support for active travel enhancements; • Local sports facilities, tournaments, teams and leagues; • Capacity building and infrastructure support local groups; • Community engagement schemes, local regeneration. <p>The award of CIL Funding to match-fund the UKSPF CGS will boost the amount of funding available to enable community infrastructure, both people and places, to be invested in, building upon the resilience and assets that already exist.</p> <p>Applications for projects across the Borough will be made by residents within their communities who have an in-depth</p>

	<p>understanding of what is needed in their community and how to deliver these interventions.</p> <p>Details of specific projects will come forward as the CGS consultation and shortlisting process takes place. Whilst this is a 'blind bid' for funding, bids received through the Community Grant Scheme will be assessed against the IDS Pro Formas to assess whether individual projects are eligible for CIL Funding. This includes assessing whether a project supports or enables growth or planned development in the Borough. CIL Funding will not be released until this assessment is undertaken and the project meets this criteria.</p>
--	--

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input checked="" type="checkbox"/> Other (please state)</p> <p>Health and Wellbeing Strategy, WLBC: Priority – ensure cross-the-board action to improve health and wellbeing across the Borough. To identify, explore and apply for relevant external funding opportunities, as appropriate. Priority – create and sustain an environment that helps people make healthy choices.</p> <p>Other: West Lancashire Borough Council, Economic Development Strategy 2015-2025. Themes of Revitalised Town Centres and A Better Connected West Lancashire,</p> <p>Council Vision and Priorities Create empowered, engaged and inclusive communities. Become a Greener West Lancashire. Be a financially sustainable Council by 2023 (maximise the value from existing assets and <u>focus on value for money</u>). Everyone to be healthy, happy, safe and resilient (Develop a quality range of health, wellbeing and leisure facilities and services; bring in additional money / services to support our most deprived areas).</p> <p>The award of CIL funding to this Project would lever-in match-funding to a Government grant, allowing the grant to reach more prospective partners and communities should received bids be compliant with both the CIL and UKSPF requirements. This conforms with the Council's corporate vision and priorities of creating</p>

	empowered, engaged and inclusive communities whilst ensuring value for money in the use of government grants.
--	---

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p>Please tick those that apply</p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input checked="" type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input checked="" type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input checked="" type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

What benefits will the scheme deliver to the local area?	<input type="checkbox"/> Economic improvements <input checked="" type="checkbox"/> Environmental improvements <input checked="" type="checkbox"/> Social improvements
Please provide details.	<p>The Community Grant Scheme funding is set up to achieve Interventions in: community and neighbourhood infrastructure projects; support for active travel enhancements; local sports facilities, tournaments, teams and leagues; capacity building and infrastructure support local groups; and improvements to town centres and high streets.</p> <p>Individual, specific projects are not known given the nature of this CIL bid, however individual projects shortlisted for funding will be assessed accordingly to ensure that they meet the criteria for being awarded CIL funding, as per this Pro Forma.</p>
What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
Please provide details	The CGS is Borough-wide.
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	It is anticipated that the proposal will have a positive impact on equality. The CGS applies across the Borough and the bid to Government to access the UKSPF has been subject to an Equalities Assessment as part of the application for funding. Whilst specific details are not known about the projects that could receive CIL funding, the UKSPF Programme Board will monitor progress, spends, outputs and impact, including impact on equalities, as per the Council's Equality Statement.
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	<p>The Council's UKSPF Investment Plan (which contains details about the proposed Community Grant Scheme) has been co-designed with the Borough's communities, public and third sector partners, politicians and private sector partners.</p> <p>There have been a number of workshops delivered by the West Lancashire Partnership over the last 12-24 months to gather insight and feedback from partners, residents, and the VCFSE to understand what the current priorities challenges and opportunities are.</p>

	The Interventions that are identified in the Investment Plan are aligned to the feedback and outcomes from the last workshop which considered the views of 120 participants.
--	--

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence? 2023/2024</p> <p>If known, in which financial year is the project expected to complete? 2024/25</p>
<p>Are there any risks to the delivery?</p> <p>Is commencement of the project reliant on any planning, legal or other consents?</p> <p>Is the project reliant on the completion of any other projects first?</p>	<p>No. A Programme Team will oversee day-to-day progress of the UKSPF funding and Governance arrangements are in place to effectively monitor and manage project delivery. This Governance arrangement was approved by WLBC Cabinet in March 2023.</p> <p>It is not known at this stage if any projects are reliant on any planning, legal or other consents. Individual projects will be required to obtain their own consents. Legal constraints have been considered and incorporated into the design of the CGS.</p> <p>The project is not reliant on the completion of any other projects first.</p>
Has any work been carried out to date to assess the feasibility of the project?	Stakeholder engagement has taken place which indicates that there will be high interest in the CGS and therefore the 'project' – the Community Grant Scheme match-funding proposal – is considered to be feasible.
Please set out any key milestones and/or tasks for the project	Terms of the UKSPF require the awarded funding to be spent by the end of the 2024 / 2025 financial year. Council Corporate and Environmental Overview and Scrutiny Committee will assess and appraise arrangements and performance every six months and a Place Board will meet quarterly to provide oversight and scrutiny of the delivery of the fund (and the wider UKSPF actions).
Which organisation will be responsible for delivering the infrastructure?	Not known at this stage. WLBC will administer the grant to successful bidders following the commencement and closure of a consultation process.
Who will be responsible for the future management and	Successful bidders of the UKSPF CGS.

maintenance of the infrastructure?	
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input checked="" type="checkbox"/> No risks/impacts
Please provide details	Risk assessments have been undertaken alongside preparation of the UKSPF bid that consider there to be no associated risk for the Council. The authority is required by law to protect the public funds it administers. A robust governance arrangement as set out above has been established to monitor and manage the UKSPF.

5. Project costs and funding

What is the cost of the project?	
<i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i>	
Source	Estimate cost (£)
UK Shared Prosperity Funding Community Grant Scheme	£1,065,000.00*

* With maximum CIL funding awarded

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes
---	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?			
<i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i>			
Source	Amount (£)	Status of funding	% of total cost
Grant	£710,000.00	Secured	66.6%
<i>Please also set out the risks to the project if any other funding applications were not successful.</i>			
<p>£710,000 of Government grant funding is secured. It is proposed that up to £355,000 of CIL is allocated to this project to 'top up' the amount of funding available for eligible projects.</p> <p>The UK Shared Prosperity Funding must be spent by the end of the 2024 / 2025 financial year and WLBC Cabinet approved the establishment of a Programme Board – this Board will assess submitted bids.</p>			

It is proposed that the Council's Senior Planning Officer CIL and S106 (or an Officer nominated in their place from Planning) sits on the Board and assists in determining which projects are eligible for CIL through assessing these projects against this pro forma. Projects would not be granted CIL funding without the recommendation of the Senior Planning Officer CIL and S106 (or an Officer nominated in their place from Planning).

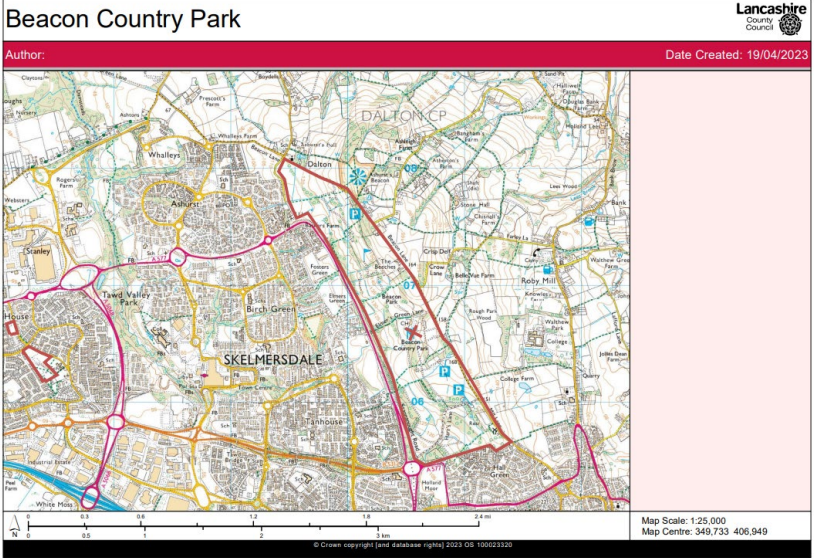
The risk of project non-delivery is therefore low as the projects will be required to go through a rigorous shortlisting process in order to be provided with the requested funding.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

The provision of up to £355,000 of CIL funding to a Community Grant Scheme would 'free up' the Community Grant Scheme to stretch further to helping more projects across the Borough. A £710,000 grant would increase to up to £1,065,000.

1. Project 207 - Details

<p>Project name:</p>	<p>Beacon Country Park Play improvements</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Beacon Country Park</p>  <p>Beacon Country Park</p> <p>Author: Date Created: 19/04/2023</p> <p>Map Scale: 1:25,000 Map Centre: 349,733 406,949</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>Upgrades and increase of provision of play facilities at Beacon Country Park.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>The adjoining golf course has recently closed and the café, bar and function rooms within the visitor centre have reverted to in-house operation. This is the first phase of a wider scheme to make the councils flagship countryside facility into a regional visitor attraction.</p> <p>A masterplan of the whole site is currently being developed ready for consultation and this will include the play facilities within it.</p> <p>The current play facilities were developed when the site still had the golf course next to it and therefore is no longer suited to the new larger site. It needs relocating and provision of new equipment, as appropriate to create a cohesive, inclusive, high quality facility adjacent to the café and visitor centre. Currently the play areas are on either side of the main carpark, with the bulk of provision on the 'wrong' side of the car park, away from the café/visitor centre.</p> <p>Designs will be submitted by play companies through a tendering process.</p>

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	WLBC
Project lead / contact name	Dan Massey
Email: Contact number:	Daniel.massey@westlancs.gov.uk
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>There has been significant recent development within the immediate catchment area of Beacon Country Park, the Council's flagship countryside site. This includes larger residential developments at Whalleys Road/Cobbs Clough and Digmaor Road.</p> <p>Beacon Country Park also attracts local residents from within the wider Borough, due to it's facilities (including events), extensive footpath network and attractive location. It is an important green space for our communities.</p> <p>With additional visits each year, comes the additional pressures to maintain and improve existing facilities.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please</i></p>	<p>It is vital that the right infrastructure is in place to support future growth in the Borough and this includes green infrastructure.</p>

provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.	
--	--

Is the project identified within a relevant local strategy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please tick those that apply and provide any relevant strategy / policy details	<input checked="" type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy...EN3..... <input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input type="checkbox"/> Health and Wellbeing Strategy, WLBC <input checked="" type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state)

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p>Please tick those that apply</p> <p>LINK to Council Priorities</p>	<input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i> <input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i> <input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i> <input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i> <input type="checkbox"/> Support businesses to adapt and prosper <input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i>
---	---

Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?	<input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i>
--	---

<p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input checked="" type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input checked="" type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>Improved, inclusive play will provide a range of opportunities at zero cost, accessible to residents from not only the local area, but also on a regional scale. The location will help promote the café and thus generate income for the council, as well as the local suppliers that they use</p>
<p>What geographic area will the project benefit?</p>	<p><input type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input checked="" type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>Creating a regional quality park, which also benefits local residents</p>
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>New play facilities will be made as inclusive as possible, with a range of equipment to suit all ages and abilities</p>
<p>Has the project already benefitted from stakeholder engagement / discussions with the local community?</p>	<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Is there public support? To what degree?</i></p>	<p>Not yet, but it will be. Anecdotal evidence shows how well the current facilities are used and there is much demand for more</p>

4. Deliverability

<p>When can the infrastructure be delivered?</p>	<p><input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown</p>
<p>Please provide details</p>	<p>If known, in which financial year is the project expected to commence? 2024</p> <p>If known, in which financial year is the project expected to complete? 2024</p>
<p>Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?</p>	<p>If designs for equipment are over a certain height, planning permission will be required. As the desire is for high-impact and exciting play it is predicted that planning permission will be required</p>
<p>Has any work been carried out to date to assess the feasibility of the project?</p>	<p>No, masterplan being developed</p>
<p>Please set out any key milestones and/or tasks for the project</p>	
<p>Which organisation will be responsible for delivering the infrastructure?</p>	<p>Wlbc wellbeing and place</p>
<p>Who will be responsible for the future management and maintenance of the infrastructure?</p>	<p>Wlbc play inspection team</p>
<p>Are there specific implications, risks or negative impacts if this project does not come forward?</p>	<p><input checked="" type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts</p>
<p>Please provide details</p>	<p>The development of play at the site is seen as key to its enhancement.</p>

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
Relocation/removal of current equipment	£45,000
Reinstatement of land of existing play area	£10,000
Groundworks/drainage	£15,000
New play facilities	£200,000
Total	£315,000
Project management	31,500
Total cil required	346,500

Do you wish to (bid for the) use CIL monies to help deliver the project?

yes

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

As yet it is unknown – there is UK shared prosperity funding available for use on the site, but it has not yet been apportioned.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

To make the project achievable

Appendix 1(iii) - Shortlisted Ormskirk Projects

1. Project 80 - Details

Project name:	Whittle Drive Changing rooms
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	See attached map
Project description: <i>Brief description of the proposal</i>	Improved community facilities at Whittle Drive football pitches. We have secured £99,999 of Football Foundation, and require further match funding to ensure the project is deliverable
Project details: <i>Purpose of the project and details of the works required</i>	<p>The changing facilities at Whittle Drive football pitches are no longer fit for purpose and require extensive redevelopment to fulfil the current needs of the community-based club who lease the site from the Council. The original building was built in the early 1980's and is now beyond its useful life.</p> <p>This project has already been allocated £60,000 of CIL funding as well as the £99,999 from the Football Foundation. Due to escalating construction costs and inflation the project has suffered multiple delays therefore the original costs for the project are no longer sufficient. This project will fail unless further funding can be secured.</p>

Is the project already on the Infrastructure Delivery Schedule?	<input checked="" type="checkbox"/> Yes - If Yes, please provide reference
Has this project been started?	<input type="checkbox"/> Yes - the project has already had design and costing work carried out <input type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> No

2. Contact details

Organisation name	WLBC
-------------------	------

Project lead / contact name	Rebecca Connick
Email: Contact number:	Rebecca.connick@westlancs.gov.uk
Project partners (if applicable):	Football Foundation, West End Football Club

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC</p> <p><input type="checkbox"/> Health and Wellbeing Strategy, WLBC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire</p>
---	--

LINK to Council Priorities	<p><i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input checked="" type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	

What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input type="checkbox"/> Borough wide / beyond
Please provide details	Scott Ward, Ormskirk
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	The current facility has limited access for people of restricted mobility, the new facility will cater for a wide range of ages and abilities provided a safe and secure facility for grassroots football within Ormskirk.
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>2023</p> <p>If known, in which financial year is the project expected to complete?</p> <p>2024</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	<p>Yes – planning consent.</p> <p>The previous design had been approved however due to the delays this consent has now lapsed. The new application will be seeking approval for a smaller footprint compared to the approved design, this is to help complete the project within budget.</p>

Has any work been carried out to date to assess the feasibility of the project?	Yes – costing exercise, design work, services checks,
Please set out any key milestones and/or tasks for the project	Submit Planning application Obtain approval following application Procure contractor Begin works Complete works Ongoing monitoring and evaluation
Which organisation will be responsible for delivering the infrastructure?	WLBC Wellbeing and Leisure
Who will be responsible for the future management and maintenance of the infrastructure?	WLBC – with a lease for the property to West End Football Club, with shared, allocated responsibilities
Are there specific implications, risks or negative impacts if this project does not come forward?	X <input type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Failure to provide facilities, as required by PPS. Reputational damage to WLBC.

5. Project costs and funding

What is the cost of the project?	
<i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i>	
Source	Estimate cost (£)
Additional Construction costs	£40,000

Do you wish to (bid for the) use CIL monies to help deliver the project?	yes
---	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?
--

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Grant (football Foundation)	£99,999	Secured (sbj to below)	50%
CIL	£60000	Secured	30%
Further CIL	£40000	This bid!	20%
TOTAL COSE	£199,999		

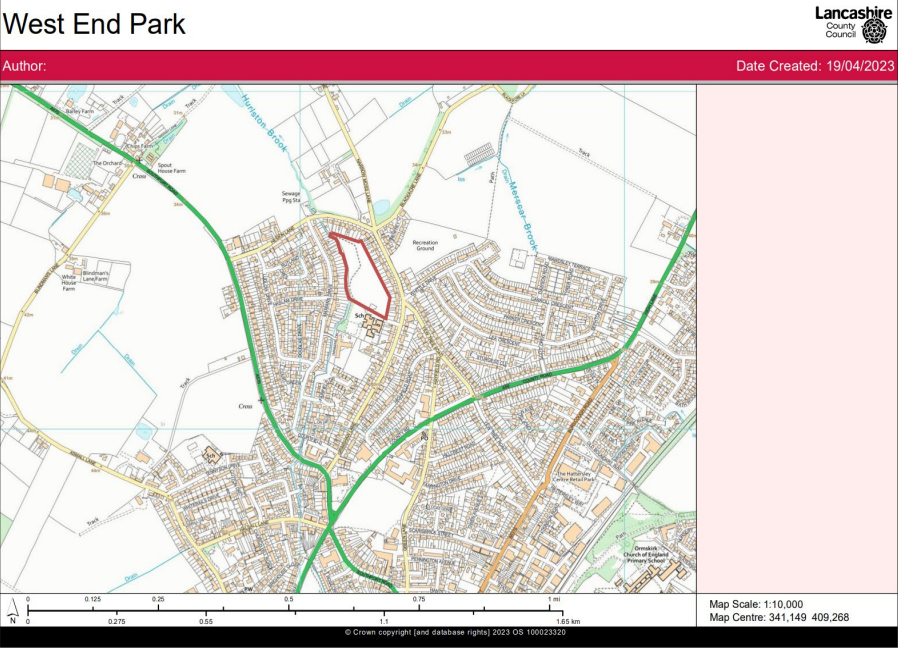
If the additional funding is not secured, then both the other sources of funding will be withdrawn, as the additional funding from this bid are key to ensuring the project is deliverable

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL funding required to deliver the project, the project will fail without this support.

1. Project 171 - Details

<p>Project name:</p>	<p>West End Park Improvements</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	 <p>The map shows a residential area with a central green space outlined in red. The space is bounded by a road to the north and a brook to the east. A footpath runs through the green space. The map includes a scale bar from 0 to 1 km and a north arrow. Metadata includes 'Lancashire County Council' logo and 'Date Created: 19/04/2023'.</p>
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>West End Playing Field is the main green open space serving Scott Ward in Ormskirk.</p> <p>The site comprises an open grassed area with a single footpath running through, providing access to the local primary school, and towards the town centre.</p> <p>At one end is a small play area, located alongside West End Primary School.</p> <p>Alongside the grassed area runs Hurlston Brook, which is separated from the field by an old railing fence.</p> <p>Along this fence line are numerous overgrown trees.</p> <p>There is no seating anywhere on the site.</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>Since receiving contact and comments in 2020 from local ward councillors for improvements to this site, some small scale patch repairs to paths and repairs to fencing have been undertaken. However, the site does now require more targeted and significant investment.</p> <p>The works now proposed are over and above that required for general maintenance and are intended to add longer term value, with additional permanent features, to encourage more local people to visit, stay longer and enjoy this open space.</p>

	<p>Footpath condition has deteriorated across the site and is of need to replacement, fencing is now beyond repair and in need of replacement in particular along the brook to provide a safe and secure environment.</p> <p>Tree management work is also required to remove future risk to the public.</p> <p>New seating bays alongside the existing play area and picnic areas are now proposed as well as active habitat management and improvement involving enhanced planting.</p> <p>Directional/informational signage within the site is also proposed.</p>
--	---

Is the project already on the Infrastructure Delivery Schedule?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please provide reference171.....
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	WLBC
Project lead / contact name	Dan Massey
Email: Contact number:	Daniel.massey@westlancs.gov.uk
Project partners (if applicable):	None

3. Identifying strategic need

Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?	<p>There has been sufficient levels of development in Ormskirk to justify a need for this project as a result of new development. West End playing field is the main green open space serving Scott ward in Ormskirk. There has been significant development in the Scott ward as a result of the Grove Farm housing development.</p>
--	---

Please explain what need or demand has arisen as a result of new development.	
How would the project support or enable growth or planned development in West Lancashire? <i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i>	

Is the project identified within a relevant local strategy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please tick those that apply and provide any relevant strategy / policy details	<input checked="" type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i>
	<input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i>
	<input checked="" type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i>
	<input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i>
	<input type="checkbox"/> Support businesses to adapt and prosper
	<input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i>

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input checked="" type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>Management of habitat will improve biodiversity.</p> <p>Provision of well-maintained greenspace has a positive impact on local communities from a recreational and mental health point of view.</p> <p>This scheme will deliver environmental improvements to the park, which will encourage social use and activity.</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>Scott Ward of Ormskirk</p>
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>The current path network and lack of seating restricts access and enjoyment of the site to those with limited mobility, the elderly, those with limited vision, wheelchair users, pram pushers etc</p>
<p>Has the project already benefitted from stakeholder</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

engagement / discussions with the local community?	
Please provide details <i>Is there public support? To what degree?</i>	Informally via councillors and informal discussions with site users expressing a need and support for improvements.

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>2024</p> <p>If known, in which financial year is the project expected to complete?</p> <p>2024</p>
Are there any risks to the delivery?	No
Is commencement of the project reliant on any planning, legal or other consents?	No
Is the project reliant on the completion of any other projects first?	No
Has any work been carried out to date to assess the feasibility of the project?	Yes – cost estimates made based on 300m of resurfacing, fencing prices etc
Please set out any key milestones and/or tasks for the project	None
Which organisation will be responsible for delivering the infrastructure?	WLBC Wellbeing and Leisure
Who will be responsible for the future management and maintenance of the infrastructure?	WLBC

Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Without CIL funding, this scheme will not be deliverable. Existing infrastructure will continue to deteriorate over time and continued lack of investment, where there is clearly increasing demand and increased usage caused by new local developments will have a negative impact on existing and future users. It will be reputationally negative for the Council.

5. Project costs and funding

What is the cost of the project?	
<i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i>	
Source	Estimate cost (£)
Footpath Re-surfacing	35000
Seating Bays	6500
Picnic Areas	5000
Fencing Improvement	20000
Habitat management	4000
Signage	4000
Total	£74500
Management fee (10%)	£7450
Bid total	£80000

Do you wish to (bid for the) use CIL monies to help deliver the project?	yes
---	-----

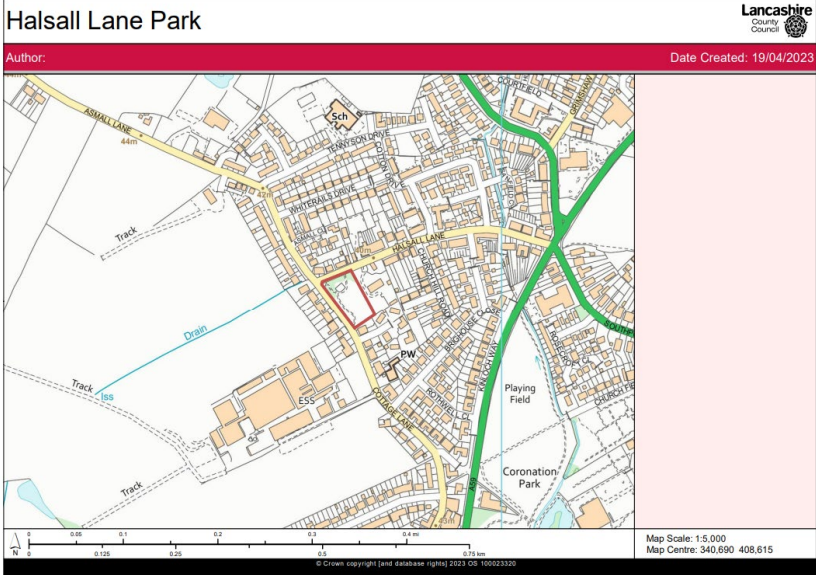
Are CIL monies needed to deliver the project? What match funding is available or secured?			
<i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i>			
Source	Amount (£)	Status of funding	% of total cost
None			
<i>Please also set out the risks to the project if any other funding applications were not successful.</i>			
N/A			

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

This project's funding is 100% CIL reliant. Therefore, if no CIL is awarded, then the project will not be delivered. The works proposed are over and above that required for general maintenance and are intended to add longer term value, with additional permanent features, to encourage more local people to visit, stay longer and enjoy this open space.

1. Project 172 - Details

<p>Project name:</p>	<p>Halsall Lane Park – Play Area Extension and Creation of Hedgehog Friendly Habitats</p>
<p>Proposed location :</p> <p><i>Where applicable, please provide a plan/map indicating the location of the proposed works</i></p>	<p>Halsall Lane, Ormskirk</p> <p>Halsall Lane Park</p> 
<p>Project description:</p> <p><i>Brief description of the proposal</i></p>	<p>Halsall Lane Park is identified within the Councils Playground Improvement Programme as a facility in need of investment.</p> <p>The addition of 2 types of swings for under 12 year olds is put forward in the improvement programme. The current playground has no swings.</p> <p>The Overview and Scrutiny Committee recommendation was to improve the site for wildlife (especially hedgehogs) with appropriate planting and changes to management.</p> <p>If approved this scheme can be implemented 2024</p>
<p>Project details:</p> <p><i>Purpose of the project and details of the works required</i></p>	<p>Halsall Lane Park has been identified within the Councils Playground Improvement Programme as a facility in need of investment.</p> <p>Following community engagement, requests from ward councillors, and an assessment of the site during 2019 a proposal to extend the playground with the addition of 2 types of swings for under 12 year olds was put forward in the improvement programme.</p> <p>In addition to the works to that previously proposed, the recommendation is to also include the improvement of the wider site for wildlife (especially hedgehogs) involves appropriate additional planting and changes to the way in which habitat is managed. Hibernacula (hedgehog homes) have already been installed and it is proposed that additional planting will be carried</p>

	<p>out by the engagement of local community groups/schools to improve this habitat further.</p> <p>If approved this scheme can be implemented 2024.</p>
--	---

Is the project already on the Infrastructure Delivery Schedule?	<input checked="" type="checkbox"/> Yes If Yes, please provide reference172..... <input type="checkbox"/> No
Has this project been started?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	wlbc
Project lead / contact name	Dan Massey
Email: Contact number:	Daniel.massey@westlancs.gov.uk
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>There has been sufficient levels of development in Ormskirk to justify a need for this project as a result of new development. West End playing field is the main green open space serving Scott ward in Ormskirk. There has been significant development in the Scott ward as a result of the Grove Farm housing development.</p>
How would the project support or enable growth or planned development in West Lancashire?	

<p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	
---	--

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy..... <input type="checkbox"/> Transport and Highways Masterplan, LCC <input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input type="checkbox"/> Other (please state) </p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	--

<p>Does the project fall under the infrastructure listed in the</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p>
--	--

<p>Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>The proposed swing types cater for all children including those with limited mobility.</p>
<p>Has the project already benefitted from stakeholder engagement / discussions with the local community?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Is there public support? To what degree?</i></p>	<p>Via requests from councillors and discussion with Overview and Scrutiny Committee and its liaison with local community.</p>

4. Deliverability

<p>When can the infrastructure be delivered?</p>	<p><input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown</p>
<p>Please provide details</p>	<p>If known, in which financial year is the project expected to commence? 2024</p> <p>If known, in which financial year is the project expected to complete? 2024</p>
<p>Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?</p>	<p>no</p>
<p>Has any work been carried out to date to assess the feasibility of the project?</p>	<p>Yes - Cost estimates for equipment identified</p>
<p>Please set out any key milestones and/or tasks for the project</p>	<p>None</p>
<p>Which organisation will be responsible for delivering the infrastructure?</p>	<p>wlbc</p>
<p>Who will be responsible for the future management and maintenance of the infrastructure?</p>	<p>wlbc</p>
<p>Are there specific implications, risks or negative impacts if this project does not come forward?</p>	<p><input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts</p>
<p>Please provide details</p>	<p>Failure to deliver Leisure Strategy WLBC Play Strategy and climate change strategy objectives.</p>

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
2 seat swing bay (inc fencing/surfacing)	£5000
1 basket swing (inc. fencing/surfacing)	£8000
Tree management for swings and habitat improvements/planting	£2000
Total	£15000
Management fee	£1500
Cil requested/project total	£16500

Do you wish to (bid for the) use CIL monies to help deliver the project?

yes

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
N/A			

Please also set out the risks to the project if any other funding applications were not successful.

N/A

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

This project's funding is 100% CIL reliant. Therefore, if no CIL is awarded, then the project will not be delivered. The works proposed are intended to deliver a basic need expected by the community that is currently not being delivered (i.e. no swings currently in the park) and will enhance existing natural habitats in the longer term. With additional permanent features and pro-active engagement of the community/schools this will to encourage more local people to visit, stay longer and enjoy this open space.

1. Project 195 - Details

Project name:	Green Lane – Rugby Pitch Works
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	Green Lane Ormskirk L39 1ND
Project description: <i>Brief description of the proposal</i>	Maintenance and drainage upgrade at Green Lane Rugby pitch
Project details: <i>Purpose of the project and details of the works required</i>	Verti-Drain, Pitch overseeding, fertilising, and sand spread.

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please provide reference
Has this project been started?	<input type="checkbox"/> Yes carried out <input checked="" type="checkbox"/> No
Has this project been completed?	<input checked="" type="checkbox"/> No

2. Contact details

Organisation name	Ormskirk Rugby Club
Project lead / contact name	Brian Stevenson
Email: Contact number:	Club Chair chair@ormskirkrugby.co.uk 07976896722
Project partners (if applicable):	N/A

3. Identifying strategic need

Does the project meet a local need or demand that has	
---	--

<p>arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>This financial support will help us create an empowered, engaged, and inclusive community. The club is not only a leisure club, our 405 members will be able to continue to play Rugby yes, but we also support businesses to adapt and prosper. We allow Slimming world, music clubs, educational partners, and the NHS to use our site to ensure that locals are healthy, happy, safe, and resilient.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>Ensure continued upkeep of public park and sporting facility enabling our community to benefit from a safe place to play and compete.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	--

--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>Enhancement of open green spaces used primarily by the general public but also by the football club.</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input checked="" type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> X Borough wide / beyond</p>
<p>Please provide details</p>	<p>Members of community of Ormskirk predominately however we do have members from all across west Lancashire.</p>
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>Green Lane Playing field is a public space available to be used by all members of the community.</p> <p>In addition, the club has 405 members including 10 Junior teams, 3 adult men's teams and 1 female team.</p>
<p>Has the project already benefitted from stakeholder</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

engagement / discussions with the local community?	n/a
Please provide details <i>Is there public support? To what degree?</i>	n/a

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>2023 – the project can commence asap.</p> <p>If known, in which financial year is the project expected to complete?</p> <p>2023 – the project will take only days to complete</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	No.
Has any work been carried out to date to assess the feasibility of the project?	Yes, we have secured the professional opinion of a local turf supplier.
Please set out any key milestones and/or tasks for the project	n/a
Which organisation will be responsible for delivering the infrastructure?	External contractor – Lancashire Turf Suppliers LTD
Who will be responsible for the future management and maintenance of the infrastructure?	ORC until 2036 / WLBC landlord
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts

	<input type="checkbox"/> No risks/impacts
Please provide details	The Rugby pitch needs improvement works after several years of no investment due to COVID19 and financial restrictions. Without financial support the pitch will become unplayable, and usage will eventually have to be suspended.

5. Project costs and funding

What is the cost of the project?	
<i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i>	
Source	Estimate cost (£)
Lancashire Turf Suppliers limited	£4,786.30
VAT	£782.06
	£3191.81
VAT	£501.80

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes
---	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?			
<i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i>			
Source	Amount (£)	Status of funding	% of total cost
CIL funding	£9261.97	Pending	100%
<i>If the additional funding is not secured, then both the other sources of funding will be withdrawn, as the additional funding from this bid are key to ensuring the project is deliverable</i>			

Please detail why CIL funding is needed and/or how it will add value to the project?
<i>Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).</i>

The club is struggling to retain a fair financial position following covid. We do our very best to ensure the facility to compliant and well presented to the community but on this occasion we do need some help.

1. Project 201 - Details

Project name:	Ormskirk West End FC– Football Pitch Works
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	Whittle Drive Ormskirk L39 1PU
Project description: <i>Brief description of the proposal</i>	Drainage support for the pitch at Ormskirk West End ground.
Project details: <i>Purpose of the project and details of the works required</i>	Verti-Drain, Pitch overseeding, fertilising, and sand spread.

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please provide reference
Has this project been started?	<input type="checkbox"/> Yes carried out <input checked="" type="checkbox"/> No
Has this project been completed?	<input checked="" type="checkbox"/> No

2. Contact details

Organisation name	Whittle Drive Football Club
Project lead / contact name	Chris Bull
Email: Contact number:	chrissybull6@gmail.com
Project partners (if applicable):	N/A

3. Identifying strategic need

Does the project meet a local need or demand that has	
---	--

<p>arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>This financial support will help us create an empowered, engaged, and inclusive community asset for all to enjoy.</p> <p>As the site is POS, this attracts many dog walkers and joggers/runners all year round. The condition of the site is becoming problematic for these residents in addition to pour club members.</p> <p>We cancelled multiple fixtures during the winter season due to a waterlogged pitch.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>Ensure continued upkeep of public open space and a sporting facility enabling our community to benefit from a safe place to play and compete.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p>X <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p>X <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC X <input type="checkbox"/> Health and Wellbeing Strategy, WLBC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p>X <input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p>X <input type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p>X <input type="checkbox"/> Support businesses to adapt and prosper</p>
---	---

	<input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i>
--	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i> <input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i> <input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i>
<p>Does the project propose?</p>	<input type="checkbox"/> Provision of new infrastructure <input checked="" type="checkbox"/> Improvement of existing infrastructure <input type="checkbox"/> Replacement of existing infrastructure <input type="checkbox"/> Operation <input type="checkbox"/> Maintenance

<p>What benefits will the scheme deliver to the local area?</p>	<input type="checkbox"/> Economic improvements <input checked="" type="checkbox"/> Environmental improvements <input checked="" type="checkbox"/> Social improvements
<p>Please provide details.</p>	<p>Enhancement of open green spaces used primarily by the general public but also by the football club.</p>
<p>What geographic area will the project benefit?</p>	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input type="checkbox"/> Borough wide / beyond
<p>Please provide details</p>	<p>Members of community of Ormskirk predominately however we do have members from all across west Lancashire.</p>
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>Whittle drive Playing field is a public space available to be used by all members of the community.</p> <p>The club is continuously growing with new members joining throughout each season. We have a large number of juniors and</p>

	adults training and competing on our site but due to pitch conditions we are losing the ability to train and compete regularly. We fear for the mental and physical consequences every time we must cancel.
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input type="checkbox"/> Yes <input type="checkbox"/> No n/a
Please provide details <i>Is there public support? To what degree?</i>	n/a

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	If known, in which financial year is the project expected to commence? 2023 – the project can commence asap. If known, in which financial year is the project expected to complete? 2023 – the project will take only days to complete
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	No.
Has any work been carried out to date to assess the feasibility of the project?	Yes, we have secured the professional opinion of a local turf supplier.
Please set out any key milestones and/or tasks for the project	n/a
Which organisation will be responsible for delivering the infrastructure?	External contractor
Who will be responsible for the future management and	In partnership The Club and WLBC as our landlord

maintenance of the infrastructure?	
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	Without financial support the pitch will become unplayable, and usage will eventually have to be suspended. This would be a huge lose to the Scott Ward of Ormskirk.

5. Project costs and funding

What is the cost of the project?	
<p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>	
Source	Estimate cost (£)
Contractor	£6,100.00

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes
---	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?			
<p><i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i></p>			
Source	Amount (£)	Status of funding	% of total cost
CIL funding	£6100.00	Pending	100%
<p><i>If the additional funding is not secured, then both the other sources of funding will be withdrawn, as the additional funding from this bid are key to ensuring the project is deliverable</i></p>			

Please detail why CIL funding is needed and/or how it will add value to the project?
--

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

The club is struggling to retain a fair financial position following covid and a club house that is unsuitable for use. We do our very best with what we have but with the club house being out of action, we do not have the ability to secure profit to reinvest.

Our club is run by volunteers and due to the cost-of-living crisis we keep our fees very low to cover affiliations and coaches, we therefore require this support to keep our pitch in a playable condition.

Appendix 1(iv) Projects Identified for Other Funding

1. Project 193 - Details

Project name:	Richmond Park – Football Pitch Maintenance Works
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	Richmond Park Junction Lane Burscough L40 4SN
Project description: <i>Brief description of the proposal</i>	Maintenance and upgrade of football pitch at Richmond Park, Burscough
Project details: <i>Purpose of the project and details of the works required</i>	Pitch overseeding, fertilising, and rootzone for worn and untreated pitch over many seasons.

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please provide reference
Has this project been started?	<input type="checkbox"/> Yes carried out <input checked="" type="checkbox"/> No
Has this project been completed?	<input checked="" type="checkbox"/> No

2. Contact details

Organisation name	Burscough Richmond AFC
Project lead / contact name	Chris Clandon
Email: Contact number:	_____
Project partners (if applicable):	N/A

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>Public park which houses a football pitch which is used by many stakeholders that due to several years of a lack of investment is in need of investment to bring to a reasonable standard. Increased housing in the town and shortage of sporting facilities or not very well maintained facilities in need of maintenance.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>Ensure continued upkeep of public park and sporting facility which are in short supply across the borough.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p>X <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p>X <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC X <input type="checkbox"/> Health and Wellbeing Strategy, WLBC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p>X <input type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023</p>
---	---

	<i>Including: To provide value for money services</i>
--	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
<p>Does the project propose?</p>	<p><input type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
<p>Please provide details.</p>	<p>Enhancement of open green spaces used primarily by the general public but also by the football club.</p>
<p>What geographic area will the project benefit?</p>	<p><input checked="" type="checkbox"/> Neighbourhood / local</p> <p><input checked="" type="checkbox"/> Town / large village</p> <p><input type="checkbox"/> Borough wide / beyond</p>
<p>Please provide details</p>	<p>Members of community of Burscough</p>
<p>Does the proposal have a positive impact on equality?</p> <p><i>This includes gender, race, age, religion, sexuality, disability</i></p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>Richmond park is a public space available to be used by all members of the community.</p>
<p>Has the project already benefitted from stakeholder</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

engagement / discussions with the local community?	n/a
Please provide details <i>Is there public support? To what degree?</i>	n/a

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>22-23 – the project can commence asap.</p> <p>If known, in which financial year is the project expected to complete?</p> <p>22-23 – the project will take only days to complete</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	n/a
Has any work been carried out to date to assess the feasibility of the project?	n/a
Please set out any key milestones and/or tasks for the project	n/a
Which organisation will be responsible for delivering the infrastructure?	External contractor – Duncan Ross Ltd
Who will be responsible for the future management and maintenance of the infrastructure?	Jointly Burscough Richmond AFC / WLBC
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts

Please provide details	The football pitch is in need of some maintenance works after several years of no investment due to COVID19 and financial restrictions. The stakeholders of the park including the football club require the pitch to be invested in in order to maintain high quality facilities for all its stakeholders and the community generally as it is a multi-purpose public park.
------------------------	--

5. Project costs and funding

What is the cost of the project?	
<i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i>	
Source	Estimate cost (£)
	£6068.40
Overseeding pitch area 2 passes with 10 bags seed	1320.00
Supply and apply 11 bags @ £47 per bag spring summer slow release fertiliser plus £280 for spreading	797.00
Supply and spread and drag mat 60tonne Rootzone	2940.00
VAT	1011.40

Do you wish to (bid for the) use CIL monies to help deliver the project?	Yes
---	-----

Are CIL monies needed to deliver the project? What match funding is available or secured?			
<i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i>			
Source	Amount (£)	Status of funding	% of total cost
BRFC	1517.10	In place	25%
CIL Funding	4551.30	Pending	75%
<i>If the additional funding is not secured, then both the other sources of funding will be withdrawn, as the additional funding from this bid are key to ensuring the project is deliverable</i>			

Please detail why CIL funding is needed and/or how it will add value to the project?
<i>Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).</i>

The football club does not have the funds required to meet the quotation for the works that need performing.

CIL monies would help enormously to ensure the maintenance and upkeep of a public open space including football pitch which has had a lack of investment over several years and is in desperate need of investment for the many stakeholders of the public park.

1. Project 202 - Details

Project name:	A59 Toucan Crossing (upgrade), Abbey Lane, Burscough
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	Liverpool Road South (A59), between Abbey Lane and Lorsdgate Lane, outside the Bull and Dog pub. Please also refer to the file "2876-D001 ..." for a detailed layout plan, attached in the email as part of this submission.
Project description: <i>Brief description of the proposal</i>	As part of a S278 agreement relating to a new development in the area, a signalised crossing is required at the proposed location stated above. Ideally, a toucan crossing would be installed here, as the crossing will form part of the Burscough Linear Park (multi-user route) once complete. The allocated budget however, does not allow for a toucan crossing, only a puffin. In order for a toucan crossing to be installed, a further £75,000 is required. This would include some footway widening on the A59.
Project details: <i>Purpose of the project and details of the works required</i>	A full signal design review has been carried out by a contractor working on behalf of LCC, complete with technical drawings. Please refer to the email "FW:278 Agreement ..." for further details.

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input checked="" type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input checked="" type="checkbox"/> No

2. Contact details

Organisation name	Lancashire County Council
Project lead / contact name	Jason Lancaster

Email: Contact number:	jason.lancaster@lancashire.gov.uk
Project partners (if applicable):	

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>South Burscough has undergone significant transformation over the past decade, with the development of the Ringtail Retail Park, the expansion of Burscough Industrial Estate, the commencement of the Yew Tree Park housing development (500+ homes), and a further 100 homes planned near Abbey Lane, which directly fronts onto this crossing point.</p> <p>A major consequence of this has been a significant rise in vehicular traffic along the A59, particularly as this crossing location is situated north of a roundabout which also has to cope with demand from Southport (B5242) as well as from Ormskirk. This increased demand, coupled with limited/unattractive alternative travel options in the area, makes for a difficult crossing over the road, and once the Burscough Linear Park is complete there will be even more need for vulnerable users to cross the road. The nearby nursery, Abbey Lane footpath and caravan park (currently undergoing significant expansion) should also be factored into the need for such a crossing.</p> <p>From a safety perspective, there have been 13 incidents in the vicinity of the crossing location over the past decade – 5 involving cyclists.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>The project ties in with the Burscough Linear Park – more details of which can be found in the West Lancs Green Infrastructure and Cycling Strategy.</p> <p>As the crossing has been identified as part of the S278 agreement pertaining to the housing development at Abbey Lane, a signalised crossing will be installed at this location regardless of this bid. The purpose of this bid is to upgrade the crossing to "toucan" standard, which would legally and physically facilitate cyclists and other wheeled users to cross the road, whereas the current arrangement allows for pedestrians. Upgrading the crossing to this standard will improve the sustainability of the housing development at Abbey Lane, as well as for south Burscough in general. A new toucan crossing also helps enable the Burscough Linear Park project fulfil its stated aims in serving a multitude of active travel users.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC <input checked="" type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC <input type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC <input type="checkbox"/> Health and Wellbeing Strategy, WLBC <input type="checkbox"/> Masterplan / Development Brief <input checked="" type="checkbox"/> Other (please state) West Lancashire Local Cycling & Walking Infrastructure Plan, LCC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p>Please tick those that apply</p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</p> <p><input checked="" type="checkbox"/> A clean, safe environment with affordable homes Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input checked="" type="checkbox"/> Be a financially sustainable Council by 2023 Including: To provide value for money services</p>
--	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input checked="" type="checkbox"/> Strategic transport and highways improvements or provision Including: Cycle network provision and improvements, footpaths, bus stops etc.</p> <p><input type="checkbox"/> Strategic green infrastructure Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</p> <p><input type="checkbox"/> Community facilities Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</p>
---	--

<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>
---	--

<p>What benefits will the scheme deliver to the local area?</p>	<p><input checked="" type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
--	---

Please provide details.	<p>Economic improvements – provides a safer, more attractive walking and cycling route to Ringtail Retail Park and Burscough Industrial Estate, which were both designed to serve private car users. A new crossing opens up the retail park to users unable to drive and makes sustainable travel a less unattractive option.</p> <p>Environmental improvements – new crossing redresses the balance between car users and non-car users for those wishing to cross the busy/hostile A59 by enabling pedestrians and wheeled users to safely cross, i.e. it enables pedestrian / cycling priority, whereas the current situation is to wait for a gap in traffic – not desirable and not safe. Residents at new Abbey Lane development will benefit from a safe walking/cycling route to retail park and should help prevent unnecessary car trips. Less reliance on car use = less harmful emissions, improved air quality.</p> <p>Social improvements – improved mental and physical health from increase in active travel trips, which would otherwise have been avoided due to hostile nature of A59. Less reliance on private car use – financial benefits from not using car. New crossing will also help improve both perceived and actual safety for users crossing the road – especially for younger and vulnerable users. Nearby nursery currently has no safe crossing for users and new development will no doubt support young families who may also need to cross the road to access bus stops on opposite side of road.</p>
What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
Please provide details	<p>Neighbourhood / local – new development immediately fronting the crossing (Abbey Lane), users travelling to Ringtail Retail Park, nursery users, football club users, caravan park users, existing residents along A59 and Lordsgate Lane.</p> <p>Town / large village – Burscough Industrial Estate more accessible once crossing is able to connect up the completed Burscough Linear Park, which also enables a safer active travel route to the town centre and rail station.</p> <p>Borough wide / beyond – Burscough Linear Park connects Ormskirk with Burscough, a new crossing here helps support those movements. The route will also entice leisure users who may travel from afar. A59 is currently a major severance – leisure users will always choose the safer, more attractive route.</p>
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details	In particular - gender, age and disability.

<p><i>Please explain if and how any specific equalities groups would be affected by the project.</i></p>	<p>Women generally travel by foot or bicycle a lot less than men. Safe crossings remove severances which would otherwise women and girls from travelling by their own steam, particularly when alone.</p> <p>Elderly users and children are almost always the most disadvantaged by dangerous roads and severances, particularly when waiting for gaps in traffic. If such users are unable to drive, and children certainly cannot, dangerous road conditions can be a barrier to travelling independently, which runs the risk of increased social isolation.</p> <p>Disabled users will benefit from a wider crossing and wider footways because of the upgrade from puffin standard. Similarly, to female and elderly users, hostile roads are a major barrier to disabled users travelling on their own accord.</p> <p>In short, a new toucan crossing enables a wider reach of society to access such vital amenities as shops, nurseries and employment centres in the immediate area, increasing social equality and removing barriers to active travel.</p>
<p>Has the project already benefitted from stakeholder engagement / discussions with the local community?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>Please provide details</p> <p><i>Is there public support? To what degree?</i></p>	<p>Public objections would be unlikely – no loss of roadspace, no impact on local businesses or households, limited impact on highway network as the crossing will only be activated on request. Only short-term impact would be roadworks while the scheme is under construction – unavoidable.</p>

4. Deliverability

<p>When can the infrastructure be delivered?</p>	<p><input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown</p>
<p>Please provide details</p>	<p>If known, in which financial year is the project expected to commence? 2023/24 (scheme committed to by March 2024)</p> <p>If known, in which financial year is the project expected to complete? 2024/25 (scheme likely completed by March 2025)</p>

<p>Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?</p>	<ul style="list-style-type: none"> - Material costs are very volatile at the moment, so this would need to be taken into consideration if these works are not going to take place in the near future. - The necessary signal review has already been conducted by LCC officers, though may need to further review in light of an upgrade to toucan standard. - The project is not reliant on the completion of the Burscough Linear Park, though the S278 agreement may require a crossing to be installed by a certain date or trigger point. Further clarification required.
<p>Has any work been carried out to date to assess the feasibility of the project?</p>	<p>Yes, please refer to the email "FW:278 Agreement ..." for further details.</p>
<p>Please set out any key milestones and/or tasks for the project</p>	<p>LCC Highways would be able to provide more information on timescales and milestones.</p>
<p>Which organisation will be responsible for delivering the infrastructure?</p>	<p>Lancashire County Council</p>
<p>Who will be responsible for the future management and maintenance of the infrastructure?</p>	<p>Lancashire County Council</p>
<p>Are there specific implications, risks or negative impacts if this project does not come forward?</p>	<p> <input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts </p>
<p>Please provide details</p>	<p>If funding is not secured this financial year, a puffin crossing will need to be installed due to limited budget. Retrofitting a toucan crossing in x years' time (subject to funding) would represent a waste of time, resource and money for LCC, and would reflect negatively on both organisations, with two lots of TROs and resultant roadworks along a road which has experienced significant roadwork disruption over the past two years. There is currently no scope to draw on other funding this financial year to secure an upgrade to toucan standard, hence if funding can be gained through CIL, it may present the only opportunity to install a toucan crossing first time round, otherwise we would need to return in future years with all the subsequent negative impacts that would entail.</p>

5. Project costs and funding

What is the cost of the project?

Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.

Source	Estimate cost (£)
The estimated construction costs for widening the kerbline on the opposite side of the road to the development would be in the region of £60,000.00. in order to accommodate a toucan crossing rather than a puffin one to coincide with the developer related Section 278 works.	£60,000
+20% uplift	£15,000
Total cost	£75,000

Do you wish to (bid for the) use CIL monies to help deliver the project?

Yes

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
S278 (for puffin crossing)	£80,000	Secured	52%
CIL (for toucan upgrade)	£75,000	Proposed – to be secured	48%

Please also set out the risks to the project if any other funding applications were not successful.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

CIL will help secure overall delivery of a toucan crossing at the proscribed location, for all the reasons stated above. Without CIL, a puffin crossing will still proceed this financial year, or whenever the trigger has been met. As a puffin crossing would not be compliant with cycling infrastructure design standards (as set out in LTN1/20) and WLBC are still working on the multi-user Burscough Linear Park route from Ormskirk to Burscough, it would be wasteful to have to return in the future to upgrade to toucan crossing, with all the associated roadworks and financial impact it would have on LCC and its highway network. CIL funding in this instance would enhance the quality of the project, increase benefit to residents – both new and existing, and enable the benefit to be realised without further

upgrade works in the future. It would also fulfil a key component of WLBC's aspirational Burscough Linear Park route.

Appendix 1(v) - Projects Not Shortlisted

194. Project details

Project name:	Hilldale Junior Play Area
Proposed location : <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	Hilldale Playing Fields Chorley Road Hilldale Nr Wigan WN8 7AS
Project description: <i>Brief description of the proposal</i>	To replace the stand alone timber multi activity play structure with a multi activity structure including flat seat and team swings. The timber structure has recently been removed due to the annual inspection report highlighting significant health and safety issues due to rotten timber which was beyond repair.
Project details: <i>Purpose of the project and details of the works required</i>	To create a new play area comprising of relevant safety surface and equipment aimed at children 8 years and over which will complement the toddler play area. The up-to-date play equipment to stimulate and encourage development of children 8 years and over providing a safe place to play.

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes - If Yes, please provide reference <input type="checkbox"/> No
Has this project been started?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has this project been completed?	<input type="checkbox"/> Yes - <i>If completed, there is no need to continue with this form.</i> <input type="checkbox"/> No

2. Contact details

Organisation name	Hilldale Parish Council
Project lead / contact name	Trish Grimshaw - Parish Clerk
Email: Contact number:	clerk@hilldaleparishcouncil.com

Project partners (if applicable):	n/a
-----------------------------------	-----

3. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>The village had a communal playground there being 2 distinct areas – one surrounded by a small fence aimed at very young children, ie toddlers and early years primary school and the other aimed at 8 years and over. The areas are used on a regular basis by over 150 school children, plus nursery and play groups and their parents.</p> <p>It also forms a very important social meeting point for the children's parents and grandparents. A place where adults meet to sit and chat with each other whilst their children play. The playground is a safe and secure place, for the children to meet and play. There are no other similar places in Hilldale so a reduction of play equipment would be keenly felt by all stakeholders and users. Parents and carers may choose to make an extended car journey outside the village to find a variety of suitable equipment for their child to play on.</p>
<p>How would the project support or enable growth or planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>The project would support the needs of the community by providing somewhere for children to socialise, become physically active thereby contributing positively to their health and wellbeing.</p>

<p>Is the project identified within a relevant local strategy?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input type="checkbox"/> Local Plan 2012-2027, WLBC Please state policy/strategy.....</p> <p><input type="checkbox"/> Transport and Highways Masterplan, LCC</p> <p><input type="checkbox"/> Cycling and Green Infrastructure Strategy, WLBC</p> <p><input checked="" type="checkbox"/> <u>Leisure Strategy / Playing Pitch Strategy WLBC</u></p> <p><input checked="" type="checkbox"/> <u>Health and Wellbeing Strategy, WLBC</u></p> <p><input type="checkbox"/> Masterplan / Development Brief</p> <p><input type="checkbox"/> Other (please state)</p> <p>We believe the provision of play area for the over 8's fits into the leisure and health and wellbeing strategies. We see the importance</p>

of children and young people being physically active and keeping themselves fit. Our proposed new playground, with its varied of equipment, would make an important contribution to our youngster's health and wellbeing.

It should be noted that the play area was a great asset and during the Covid 19 pandemic provided much needed entertainment and exercise for our younger residents; it is local which prevented residents having to travel to use similar equipment.

As Obesity levels are increasing in children nationally and we feel it is important as parish council that we do everything in our power to ensure that the children of the village have facilities to keep them physically active and fit which recognises and subsequently supports the health and well-being strategy.

.....

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p><i>Please tick those that apply</i></p> <p>LINK to Council Priorities</p>	<p><input type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <u>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</u></p> <p><input type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	---

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p><i>Please tick the infrastructure type(s)</i></p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p>
---	--

Link to the IFS	<input type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i>
Does the project propose?	<input type="checkbox"/> Provision of new infrastructure <input type="checkbox"/> Improvement of existing infrastructure <input checked="" type="checkbox"/> <u>Replacement of existing infrastructure</u> <input type="checkbox"/> Operation <input type="checkbox"/> Maintenance

What benefits will the scheme deliver to the local area?	<input type="checkbox"/> Economic improvements <input type="checkbox"/> Environmental improvements <input checked="" type="checkbox"/> <u>Social improvements</u>
Please provide details.	The play area is well used and during the Covid 19 pandemic has provided much needed entertainment and exercise for our younger residents;.
What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input checked="" type="checkbox"/> Borough wide / beyond
Please provide details	Currently the play area and field is used by a large geographical area, including local people, those living in neighbouring villages and further afield who come to spend an afternoon on the field enjoying a picnic on the benches with family and friends.
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	Since the removal of the over 8's play area local residents have expressed their view for the Parish Council to seek a replacement. The Community Association (Hilldale) have received feedback at their regular coffee mornings and groups who use the village hall in

	Hilldale (which overlooks the car park) are keen to see a new play area installed. Further ongoing support is being obtained via e mail and at Parish Council meetings.
--	--

4. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	<p>If known, in which financial year is the project expected to commence?</p> <p>If known, in which financial year is the project expected to complete?</p>
Are there any risks to the delivery? Is commencement of the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?	N/A
Has any work been carried out to date to assess the feasibility of the project?	N/A
Please set out any key milestones and/or tasks for the project	<p>Month 1: Obtain up to date estimates</p> <p>Month 2: Submit estimates to Parish Council meeting to select a contractor</p> <p>Month 3: Respond to any queries.</p> <p>Month 4: Place order. Equipment order lead time currently is 12 weeks.</p> <p>Month 7: Prepare surface; install equipment.</p>
Which organisation will be responsible for delivering the infrastructure?	Hilldale Parish Council
Who will be responsible for the future management and maintenance of the infrastructure?	Hilldale Parish Council
Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input checked="" type="checkbox"/> Major risks / impacts <input type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	The major risk if the project does not go forward is the loss of a well-used play area which could result in less visitors to the site and residents travelling further afield to use other play areas.

--	--

5. Project costs and funding

<p>What is the cost of the project?</p> <p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>			
Source		Estimate cost (£)	
Equipment			
Twist Plus (Blue/Yellow) Plastic Slide			17409.00
Timber (Double Bay) Team Swing Frame			2999.00
Flat Seat & Chains for Junior Swing Frame x 2.00			398.00
Green Team Swing Seat & Chains for Team Swing Frame			1349.00
Surfacing			1696.00
Black Grasslok Surfacing (30-150m2)			7304.84
Black EPDM Wet Pour 70mm thick (Sq m)			
Delivery			
Delivery and installation			4,480.27
Discount			2,215.50
TOTAL COST OF PROJECT			33,420.00
Do you wish to (bid for the) use CIL monies to help deliver the project?		Yes	
<p>Are CIL monies needed to deliver the project? What match funding is available or secured?</p> <p><i>Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (eg proposed, bid submitted, approved in principle, secured).</i></p>			
Source	Amount (£)	Status of funding	% of total cost
Hilldale play area reserves	£2,000	Secured	6%
CIL	£32,000	Bid submitted	94%
<p><i>Please also set out the risks to the project if any other funding applications were not successful.</i></p> <p>The project will not go ahead if we are not able to secure significant funding either from CIL or alternative funders.</p>			

<p>Please detail why CIL funding is needed and/or how it will add value to the project?</p> <p><i>Will CIL help secure the overall delivery of the project (i.e. the project would not proceed without CIL), the timing of delivery (i.e. would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e. CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).</i></p> <p>Without CIL funding the project cannot be delivered unless the Parish Council are successful in obtaining an alternative funding source/grant aid.</p> <p>With CIL funding the project could be delivered immediately benefiting our young people now.</p>
--

Project 210 - Details

Project name:	Transforming Ormskirk Tennis Club into a community health and well-being centre
Proposed location: <i>Where applicable, please provide a plan/map indicating the location of the proposed works</i>	Ormskirk Tennis Club County Road Ormskirk Lancashire L39 3LU
Project description: <i>Brief description of the proposal</i>	To redevelop the existing Clubhouse, installing an additional storey to provide a multi-purpose open space for leisure, health and cultural related use for both existing members and the wider West Lancashire community. In addition, we are seeking to install access equipment to facilitate the delivery of disability tennis for existing members of the Club and the wider West Lancashire Community in order to facilitate the promotion of health and well-being and achieve equality in relation to access to sport.
Project details: <i>Purpose of the project and details of the works required</i>	<p>The proposed works are:</p> <ol style="list-style-type: none"> 1. To redevelop the existing Clubhouse - installing an additional storey on the exiting clubhouse (transforming the Club into a two-storey building) to provide a multi-purpose open space for leisure, health and cultural related use for both existing members and the wider West Lancashire community. The additional space will be an open plan recreational area with a café, bar and office and will have the following purposes: <ul style="list-style-type: none"> • To be used by existing members as a recreational space to socialise and watch tennis matches from • To be used by local health organisations (including Active West Lancs and local NHS bodies) for the hosting of health and well-being awareness and advice sessions • To be used by groups supporting families (such as the West Lancashire Children and Family Wellbeing Service), older people (such as Age UK West Lancashire) and those with disabilities (such as Activ4-All and Community Learning Disability Service) • To be used by the local U3A group to host a variety of sessions for the local community to access • To be used by the Lawn Tennis Association to offer training sessions for local young people and volunteers wishing to get involved with tennis, for example: Tennis Leaders courses, Coaching courses, Safeguarding Courses etc. • To be used, free of charge, by families who are eligible for free school meals, for hosting birthday parties or other family events – this would be done through our partnership with local primary and secondary schools. • To be used by other local community groups as a meeting/event space <p>It is our intention that the use of the facility will be free of charge for the above people/organisations, with the exception of any private</p>

	<p>functions such as birthday parties, christenings etc. which will be chargeable.</p> <p>The existing ground floor area will retain its current layout but will be refurbished to provide updated changing rooms, a table tennis facility (accessible to all) and a small, members only, gym area. The designs of the new building also incorporate the use of solar panels, improved insulation and the installation of a heat pump so that the Club can move to becoming carbon neutral.</p> <p>2. To install access equipment to facilitate the delivery of disability tennis, including:</p> <ul style="list-style-type: none"> • Installing a ramp to access the courts • Installing ramp access to the clubhouse, a wider access door and a lift to the first floor • Relocating sections of fencing to allow a greater 'run off' area on courts 1 and 2 to allow for wheelchair movement • Refurbishing the current changing rooms to make them disabled friendly • Creation of disabled parking spaces in the car park <p>The purpose of the above work is to promote, in partnership with the LTA and local health and disability organisations, disability tennis and to allow those with disabilities to be able to access any of the leisure, health and culture sessions being held on the newly installed first floor of the Club.</p> <p>The overall purpose of the project is to respond to increasing demand (brought about by a number of local housing developments) for leisure, culture and health facilities, with the aim of contributing to the building of a stronger and safer community, improving the general health of West Lancashire residents, improving accessibility of leisure and health facilities and positively contributing to climate change, which are also four of the key strategic objectives stated in the current West Lancashire Local Plan.</p>
--	--

Is the project already on the Infrastructure Delivery Schedule?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please provide reference
Has this project been started?	<input type="checkbox"/> Yes carried out <input checked="" type="checkbox"/> No
Has this project been completed?	<input checked="" type="checkbox"/> No

1. Contact details

Organisation name	Ormskirk Tennis Club
Project lead / contact name	Rob Owens
Email: Contact number:	chairman@ormskirktennisclub.co.uk
Project partners (if applicable):	<p>A number of project partners are being sought including:</p> <ul style="list-style-type: none"> • Lawn Tennis Association (LTA) – potential financial contributor • Southport and District Tennis League • Ormskirk and South Liverpool Table Tennis League • NHS • Active West Lancs • Activ4-All • Community Learning Disability Service • Age UK West Lancashire • West Lancashire Children and Family Well-Being Hub • West Lancashire School Sports Partnership • Ormskirk & Aughton U3A • Ormskirk Community Partnership • A number of local primary and secondary schools

2. Identifying strategic need

<p>Does the project meet a local need or demand that has arisen or been exacerbated as a result of new development?</p> <p><i>Please explain what need or demand has arisen as a result of new development.</i></p>	<p>Yes - Both the Taylor Wimpey development on High Lane and housing development on the former Hattersley site in Ormskirk have seen us gain an influx of members. We are also starting to see increased demand as a result of the multiple new housing developments in Burscough as we are the nearest tennis club to that location.</p> <p>The increased demand has primarily been experienced in relation to the desire to play tennis for leisure and/or health purposes, however as membership has increased, so too has the suggestion of developing the Club into a community hub rather than just a tennis club.</p> <p>An increasing number of members, through our annual survey, have commented that, given the easy accessibility of the Club, its size of membership, existing partnerships and and the fact club is wholly made up of West Lancashire residents, it makes sense to both offer complimentary services/opportunities to exiting members and to open the Club up to the wider local community for the hosting of a variety of leisure, health and/or cultural sessions/services.</p> <p>This opinion has been shared by our current and potential partners (as listed above) when we have been in discussion with them.</p>
How would the project support or enable growth or	This project is closely aligned to the strategic objectives of the current local plan, as outlined in Chapter 3 of the plan - the 'Vision

<p>planned development in West Lancashire?</p> <p><i>Details of why this project is required to support new development. Please provide details of any specific development proposals, sites or growth which would be supported, enabled or unlocked by the project.</i></p>	<p>for West Lancashire 2027', and is also in synergy with the Council's Health and Wellbeing Strategy.</p> <p>The infrastructure and Services Provision section of the Local Plan (chapter 8, page 132), cites, "Development proposals for new public facilities should be co-located where possible, creating 'community hubs' and providing a range of services in one sustainable and accessible location..." and "The loss of community, leisure and cultural facilities and service within town and local centres will be resisted....or it can be established that the services provided by the facility can be served in an alternative location or manner that is equally accessible by the community."</p> <p>Given the growth of the population in West Lancashire, key leisure, health and cultural opportunities and services will inevitably face greater demand, however increased overheads and operating costs are resulting in smaller organisations being unable to continue to operate and/or being able to meet demand. This project offers the opportunity to build a new community hub that, because of its exiting operation, offers a sustainable to way to provide affordable (in many cases, free) additional capacity for those organisations to use and therefore meet current and future demand for their services. It also allows organisations/partners to access the pre-established target audience of West Lancashire residents who are current Club members.</p> <p>The project also allows for new services to be provided for West Lancashire residents that aren't currently available. For example, partnering with schools to identify those eligible for free school meals and offering them an opportunity to host a family event at the new facility, free of charge, provides access to an important well-being opportunity that is not currently available. By creating a 'hub' of activity, opportunities like this become sustainable as overheads are covered by other, paid for, activities hosted at the facility.</p> <p>Finally, the project will provide key additional capacity for the core activity of the Club – tennis and table tennis; this will be provided by expanding the table tennis facilities on offer, creating an indoor mini tennis court and making the courts accessible for disability tennis, provision which is not currently available in West Lancashire.</p>
--	---

<p>Is the project identified within a relevant local strategy?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please tick those that apply and provide any relevant strategy / policy details</p>	<p><input checked="" type="checkbox"/> Leisure Strategy / Playing Pitch Strategy WLBC</p> <p><input checked="" type="checkbox"/> Health and Wellbeing Strategy, WLBC</p>

<p>Does the project help meet at least one of the Council's Corporate Priorities?</p> <p>Please tick those that apply</p> <p>LINK to Council Priorities</p>	<p><input checked="" type="checkbox"/> Create empowered, engaged and inclusive communities <i>Including: Healthy, resilient and engaged communities, improved places to live and work, equal opportunities</i></p> <p><input checked="" type="checkbox"/> Become a greener West Lancashire <i>Including: To embed green infrastructure into our Borough's future development and regeneration, to safeguard the natural landscape and maintain our green environment, to become carbon neutral, encourage green space, energy efficiency, sustainable supply chains</i></p> <p><input type="checkbox"/> A clean, safe environment with affordable homes <i>Including: Providing a cleaner physical environment to enhance the Borough, supporting quality growth and infrastructure</i></p> <p><input checked="" type="checkbox"/> Everyone to be healthy, happy, safe and resilient <i>To invest in sports and leisure services and facilities, to protect, invest and continue to develop our green leisure spaces, to reduce health inequalities, to support our most deprived areas</i></p> <p><input checked="" type="checkbox"/> Support businesses to adapt and prosper</p> <p><input type="checkbox"/> Be a financially sustainable Council by 2023 <i>Including: To provide value for money services</i></p>
---	--

<p>Does the project fall under the infrastructure listed in the Infrastructure Funding Statement?</p> <p>Please tick the infrastructure type(s)</p> <p>Link to the IFS</p>	<p><input type="checkbox"/> Strategic transport and highways improvements or provision <i>Including: Cycle network provision and improvements, footpaths, bus stops etc.</i></p> <p><input checked="" type="checkbox"/> Strategic green infrastructure <i>Including: Parks, amenity open space, play areas, outdoor sports facilities and playing pitches, semi-natural open space.</i></p> <p><input checked="" type="checkbox"/> Community facilities <i>Including: Libraries, health facilities, community centres, public realm, leisure centres etc.</i></p>
--	---

<p>Does the project propose?</p>	<p><input checked="" type="checkbox"/> Provision of new infrastructure</p> <p><input checked="" type="checkbox"/> Improvement of existing infrastructure</p> <p><input type="checkbox"/> Replacement of existing infrastructure</p> <p><input type="checkbox"/> Operation</p> <p><input type="checkbox"/> Maintenance</p>
----------------------------------	---

<p>What benefits will the scheme deliver to the local area?</p>	<p><input type="checkbox"/> Economic improvements</p> <p><input checked="" type="checkbox"/> Environmental improvements</p> <p><input checked="" type="checkbox"/> Social improvements</p>
---	--

Please provide details.	<p>Environmental improvements – the proposed project will seek to make the building carbon neutral through the utilisation of carbon neutral energy (solar panels and heat pump), LED lighting throughout and improved insulation. This will contribute environmental benefits to the local community as the current building is not energy efficient – it is poorly insulated, relies on electric heaters and offers no solar or heat pump efficiency.</p> <p>Social improvements – the proposed project will offer numerous social benefits to the local community including:</p> <ul style="list-style-type: none"> • Access to leisure, health and cultural advice and sessions for the whole community, delivered by our partners, in our new community hub • Improving local organisation’s ability to raise awareness of, and access, the help and support they through the use of an easily accessible outreach community hub facility • Improved access to health and well-being opportunities through tennis and disability tennis • Free access, for designated groups, to a facility that will enable them to hold events that boost personal and social well-being <p>It is hoped that that new facility will offer those residents across West Lancashire, but in particular in Ormskirk and Burscough, the opportunity to access leisure, health and cultural sessions/advice that improve their well-being from social, emotional and health perspectives. It is also envisaged that, in addition to providing additional capacity for existing services, that new services, such as disability tennis, are able to satisfy previously uncatered for demand.</p> <p>Our main objective is for this project to positively affect as many West Lancashire (with a focus on Ormskirk and Burscough) residents as possible.</p>
What geographic area will the project benefit?	<input checked="" type="checkbox"/> Neighbourhood / local <input checked="" type="checkbox"/> Town / large village <input type="checkbox"/> Borough wide / beyond
Please provide details	<p>Due to the location of the proposed project, it would predominantly be Ormskirk and Burscough residents that gain the biggest benefit; however any and all West Lancashire residents would be welcome to access the facility and benefit from what is on offer.</p>
Does the proposal have a positive impact on equality? <i>This includes gender, race, age, religion, sexuality, disability</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Please explain if and how any specific equalities groups would be affected by the project.</i>	<p>Our research suggests that there is a perceived inequality in sport provision in the local area, with many people citing that physical disabilities are not well catered for; this project seeks to achieve</p>

	<p>equality in sport provision, specifically tennis, between able bodied and disabled individuals.</p> <p>We are also hoping the project addresses perceived inequality linked to age, with over half of those involved in our research suggesting that they felt help and support for those aged over 60 was inferior to that provided for those aged under 60.</p> <p>With respect to equality, this project seeks to offer as many positive opportunities as possible to all West Lancashire residents irrespective of age, gender, race, religion, sexual orientation or disability.</p>
Has the project already benefitted from stakeholder engagement / discussions with the local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details <i>Is there public support? To what degree?</i>	<p>We have undertaken research with our Club members (including their friends and family) and a sample of our partners. In total there were 170 respondents to our research, who represented in excess of 5000 people.</p> <p>Key feedback included:</p> <ul style="list-style-type: none"> • 100% support for our project • 100% thought that the easily accessible location of the Club made it an ideal location for the proposed project • 90% believed that the project would make a significant or highly significant difference to the local community • 90% said that they envisaged the project would have a positive benefit for them and/or their family • 100% of partners sampled said that they would welcome and utilise an 'outreach' facility • 75% of partners sampled said that the proposed new facility would help them address capacity issues • 50% of partners sampled said that an 'outreach facility' would help them to continue to be viable as a small local organisation <p>We believe that our research demonstrates an overwhelming support for the project and that this support would only grow if we were to widen our stakeholder engagement.</p>

3. Deliverability

When can the infrastructure be delivered?	<input checked="" type="checkbox"/> Within 1-2 years (short term) <input type="checkbox"/> Within 3-5 years (medium term) <input type="checkbox"/> Over 5 years (long term) <input type="checkbox"/> Unknown
Please provide details	We are seeking to commence the project in April 2024 with a completion date of December 2024, in time for a January 2025 opening.
Are there any risks to the delivery? Is commencement of	The risks to delivery are:

<p>the project reliant on any planning, legal or other consents? Is the project reliant on the completion of any other projects first?</p>	<p>Planning consent – we have discussed the project with a planning expert and, given the location of the project, surrounding buildings and local planning regulations, they can see no reason why the project would not secure planning permission. We are scheduled to submit a planning application for the project in August 2023.</p> <p>Finance - the inability to secure the required funding is a risk, however we have had productive discussions with the LTA and believe that, if grant funding did not achieve the required total, a loan option would be made available to us to secure any shortfall required.</p> <p>Commencement of the project is only subject to planning and funding; all other considerations have been addressed.</p> <p>Our risk register did not identify any other ‘moderate’ risks. There are no significant risks.</p>
<p>Has any work been carried out to date to assess the feasibility of the project?</p>	<p>Yes, we have undertaken RIBA stages 0, 1 and 2 (2020RIBAPlanofWorktemplatepdf.pdf) and therefore have undertaken feasibility work including: completing an initial business case, structural and topological surveys, architectural concepts, cost plan, outline specification planning advice and a draft project programme and plan.</p> <p>We are seeking to move to RIBA stage 3 in August 2023 in order to finalise the concept, achieve planning permission and refine our cost and programme plans.</p>
<p>Please set out any key milestones and/or tasks for the project</p>	<p>The key milestones we have identified are:</p> <p>August 2023 – submit planning permission</p> <p>December 2023 – gain planning permission, finalise the concept and begin refining the cost and programme plans.</p> <p>January 2024 – secure all required funding for the project and finish the cost and programme plans - complete RIBA stage 3 (spatial coordination)</p> <p>February 2024 - submit building regs application</p> <p>March 2024 - complete RIBA stage 4 (technical design)</p> <p>April 2024 – RIBA stage 5 commences (manufacturing and construction)</p> <p>December 2024 – complete RIBA stage 5 and 6 (handover)</p> <p>January 2025 – complete RIBA stage 7 (use)</p> <p>We have allowed January 25 – March 25 as ‘contingency time’ should any of the aforementioned milestones not be met by the envisaged dates; this would still enable the project to be completed within the 24/25 financial year and be operational in spring 2025.</p>
<p>Which organisation will be responsible for delivering the infrastructure?</p>	<p>Ormskirk Tennis Club - through their Management Committee and any appointed contractors.</p>
<p>Who will be responsible for the future management and maintenance of the infrastructure?</p>	<p>Ormskirk Tennis Club - through their Management Committee and any appointed contractors.</p>

Are there specific implications, risks or negative impacts if this project does not come forward?	<input type="checkbox"/> Strategic risks / impacts <input type="checkbox"/> Major risks / impacts <input checked="" type="checkbox"/> Minor risks/impacts <input type="checkbox"/> No risks/impacts
Please provide details	<p>The implications of this project not going ahead are:</p> <ul style="list-style-type: none"> • The Club is not able to meet the increased demand for its facilities and activities and therefore the health and well-being of West Lancashire residents may be negatively impacted • The Club is not able to effectively cater for disabled people therefore the health and well-being of affected West Lancashire residents may be negatively impacted in addition to the Club not being able to achieve its equality ambitions • The potential benefits identified earlier in the application cannot be realised and therefore this, indirectly, adversely impacts West Lancashire residents, and the organisations seeking to support them, as the much needed capacity for community services outlined is not provided <p>In summary, whilst the implications of this project not going ahead may be classified as 'minor' to 'moderate', the missed opportunity to positively affect residents lives through the project would be 'major'.</p>

4. Project costs and funding

<p>What is the cost of the project?</p> <p><i>Please complete the table below with as much detail as possible – including, where known, a breakdown of the different elements of the scheme. Please make clear if funding is being sought for revenue costs (eg on-going maintenance). Costs associated with preparing the CIL funding bid should not be included.</i></p>	
<p>Source</p> <p>Kevin Wan (architect) FCCA, FCA, FCPA, ACG, ACS, FTIHK, MHKSI</p> <p>The cost quoted is an estimated total cost for the entire project (inclusive of VAT) from RIBA stages 0 to 7, inclusive of design, materials and labour.</p> <p>The CIL funding bid has been prepared by the project lead; Rob Owens (Chairman of Ormskirk Tennis Club) free of charge.</p> <p>A detailed breakdown of the costs (our cost plan) associated with the project is available if required.</p>	<p style="text-align: right;">Estimate cost (£)</p> <p style="text-align: right;">320,000</p>

<p>Do you wish to (bid for the) use CIL monies to help deliver the project?</p>	<p>Yes</p>
--	------------

Are CIL monies needed to deliver the project? What match funding is available or secured?

Please give details of all identified sources of funding for the project, including the amount of CIL funding being sought and any match funding and its status (e.g., proposed, bid submitted, approved in principle, secured).

Source	Amount (£)	Status of funding	% of total cost
Tennis Club internal funds	£75,000	Secured	23.44
Biffa Award	£75,000	Application Submitted	23.44
CIL	£100,000	Application Submitted	31.25
LTA	£70,000	Application Started	21.87
Tennis Club – further fundraising	£10,000	N/A	Contingency

Additional CIL funding, over and above the £100,000 applied for, would be advantageous but we appreciate that such an award may not be feasible and would be required to go through a different decision process, as per the guidance. If additional funding may be possible then we would welcome the opportunity to discuss this.

Please detail why CIL funding is needed and/or how it will add value to the project?

Will CIL help secure the overall delivery of the project (i.e., the project would not proceed without CIL), the timing of delivery (i.e., would CIL enable the project to be brought forward earlier) or the longevity of the project (i.e., CIL would enhance the quality of the project, increase the benefit to residents or enable the benefit to be sustained for longer).

The CIL funding applied for is integral to the deliverability of this project, without it the project would, in all likelihood, not be able to proceed.

Appendix 2 - Consultation Responses

PROJECTS WHERE CIL FUNDING REQUESTED IS £100,000 OR LESS		
REF:	Should the Council fund these projects using CIL/NCIL YES/NO? If YES - Why do you support these projects? If NO - Why do you not support these projects?	
1	No	I think the owners of the doctor's surgeries should pay for their own extension as they will profit from a larger surgery in the long run. I think items such as new fencing should be part of the normal upkeep from the council and should not involve CIL money. I think CIL money should add to the surrounding area where building has been undertaken to improve the local area as a kind of 'plaster on the knee' for having new build going on for years and putting strain on services. CIL money should be for new green areas, new walking paths, new bike lanes and new community centres for making our lives nicer and healthier.
3	Yes	Infrastructure improvements are required across the Borough - some areas more than others
5	Yes	Improving natural green spaces for sport or recreation, plus, provision of additional healthcare facilities, is everyone's responsibility.
6	Yes	places need tidying up and kept and make places useable / safe
7	Yes	No comment made
8	Yes	Good spread of projects which will benefit residents in many ways
9	Yes	Project such as Hall Green Surgery desperately needed. They can't cope with demand.
12	Yes	I agree to Hants Lane getting funding but not 100% sure about the others
14	Yes	The Holmeswood & Rufford plans meet the green infrastructure. I would like to see the path to the Rufford MUGA made wheelchair accessible by dropping the kerb from the car park onto the path. Also by providing wheelchair accessible parking spaces on the car park
15	Yes	Worthy causes
16	No	I don't think that the council should fund surgery improvements as these are not community assets.
18	Yes	Environmental site enhancements at Kiln Lane and Tongbarn playing fields, Skelmersdale - we need to make the most of green spaces and these areas are used often by children, families and dog walkers. I also support funding to help health services to increase capacity. I'm not aware of the state of the playing areas etc mentioned to know if they're in need of replacement but I feel we need to make improvements that add to the community before we make replacements of existing areas.
20	Yes	There appear to be realistic community improvements in the provision of these projects, however where there are cross border improvements eg GP surgeries/healthcare provision, match funding should be sought from other related partnerships, to be fair to all.
21	Yes	No comment made
22	Yes	Funding is required to upgrade local amenities, all of which are relevant to improve the health and wellbeing of our communities.
23	Yes	Enhance local provision of facilities
25	No	Too much is being allocated to rufford. Also before spending money on paths at fairy glen the parking needs sorting first to stop people double parking and parking on the grass. Why is there no project for a crossing or new path on briars lane near the canal entrance at wheat lane
26	Yes	More projects can be completed
27	Yes	All seem to enhance or provide improved facilities for the community

36	Yes	It's great and important to see investment into the borough to deliver the wants and needs of it's residents and to achieve the Council priorities.
37	Yes	All good community projects, green spaces, community needs etc
38	Yes	No comment made
40	Yes	They improve the area, add value for the community and improve community assets.
41	Yes	The children's playground in Rufford is in desperate need of updating the rotten wood on the boat is an accident waiting to happen.
43	Yes	Rural areas need the support and funding. Lots of old people depend on buses to get out to do there shopping and replacement shelters are definitely needed.
44	Yes	Rufford Park is in desperate need of renovation and upgrading
45	No	There should be the ability to support some projects but not others. The distribution of the projects across the Borough seems uneven and therefore unfair.
46	Yes	It benefits the community. I am particularly wanting some bus shelters in Rufford. It's shocking that there aren't any when all neighbouring villages have them. Especially as you are supposed to be encouraging people to use public transport.
48	Yes	Adds community value and is a good use of funds.
49	Yes	No comment made
51	Yes	they are for the public benefit
52	Yes	Necessary improvements that may not happen without this money.
54	Yes	No comment made
56	Yes	Fairy Glen Green Infrastructure Improvements, WLBC – CIL amount requested £55,000 This project is to improve access points, upgrade existing footpath network, provide interpretation and information signage and additional seating for visitors to this area of public open space/woodland. These improvements will also assist in the protection of woodland flora. Fairy Glen has seen a marked increase in visitor numbers over the last few years, from both Borough residents and beyond. The project is strategic green infrastructure (amenity open space/semi-natural open space) and can be delivered in 1-2 years. The Parish Council support the majority of the proposed spend at Fairy Glen provided the site remains, and is left, as natural as possible with any health and safety risks identified, rectified eg: broken bridges or boardwalks, and improved signage. The Parish Council would like to see the inclusion of bird boxes and bat boxes where possible to encourage wildlife to the area. It has also been suggested that some of the money could be used to improve the local public rights of way network used to access Fairy Glen eg: the public footpath from Skull House Lane to Finch Lane and the public footpath from Finch Lane to Stoneygate Lane. The Parish Council do not feel it would be appropriate to add furniture such as benches to this very natural site. Fallen trees provide adequate support for people to sit on. The addition of benches would encourage young people to congregate in the woods and would result in incidences of anti-social behaviour, vandalism and possible drug abuse due to the secluded nature of the woods. The Parish Council hope that any improvements and enhancements will be totally sympathetic to the natural beauty of this wood and the way that nature has evolved here over recent years.
57	No	Gps to fund their own building projects
58	Yes	They benefit range of areas and help mental and physical well-being
59	Yes	They all add value to the local communities

PROJECTS WHERE CIL FUNDING REQUESTED IS MORE THAN £100,000		
REF:	Should the Council fund these projects using CIL/NCIL YES/NO? If YES - Why do you support these projects? If NO - Why do you not support these projects?	
1	Yes	Anything that can make the connection between Ormskirk and Burscough better for young people is of benefit. If the suggested park can contribute to people not having to bike/walk on the A59 then it's a big yes
9	Yes	Public recreational areas desperately need improvement
19	Yes	My comments of support related to the two projects: the Halsall-Scarbrick Canal Towpath Improvements and the Banks Linear Park scheme. Both projects could help to facilitate greater levels of active travel, and improve access to green and blue space which have benefits to both mental and physical wellbeing
20	No	does not seem very clear what these large amounts of monies would be funding. eg blind bids - do not know what projects are proposed.
27	No	I'm in favour oof the Ormskirk to Burscough walking/cycling track being completed. Not sure why improved walking along a canal is essential
31	Yes	Play equipment (including accessible) at Beacon County Park
33	Yes	They will be great enhancements to the people of west lancs
36	Yes	It's important to upgrade areas such as the Beacon to increase use and show the importance to residents that the Council listen to their views and where funding is available, use it to regenerate and improve sites utilised by residents.
38	Yes	No comment made
39	Yes	Linear park between Ormskirk and Burscough along with safe road crossings at each end is vital to improve overall safety for pedestrians, cyclists and drivers as well as cutting down on number of cars taking small journeys.
42	Yes	Help the local community
43	No	Funding should not be given to the Beacon due to the point no funding was available to save the golf course.
45	No	There should be the ability to support some projects but not others. I support the Halsall canal towpath scheme and the Burscough linear Park scheme.
47	Yes	We need to improve the lives of the people living in west lancs Health ,surroundings ,recreation and to encourage our young people to stay local
49	Yes	No comment made
50	Yes	If UKSPF is to be used for the projects listed, I'd hope a fair process would be applied; whereby, everyone has to submit a bid so the money is disseminated proportionally and used in line with the funding aims and outcomes "improve pride in place and increase life chances across the UK, investing in communities and place, supporting local business, and people and skills."
54	Yes	It is providing lots of cycling infrastructure which is desperately needed to prompt people to get out of their cars.
58	Yes	No comment made

PROJECTS IDENTIFIED FOR ORMSKIRK NCIL FUNDING			
REF:	Do you Live, Work or Visit Ormskirk? Should the Council fund these projects using NCIL YES/NO? If YES - Why do you support these projects? If NO - Why do you not support these projects?		
1	Live	Yes	I think the Rugby club could benefit from CIL money, it's a very prominent location where people passing by see Ormskirk. They are also good at involving the local schools in their tag rugby tournaments. It looks sad and run down so we should support it. Don't think West End football club should benefit. It's only for boys playing football for West End and is located quite isolated... if you don't know about it you would never go... Grove Farm development would not use it.... They would be more inclined to use a Burscough/Ormskirk park
9	Visit	No	Money could be better used
26	Live	Yes	Parish projects are important to local people
27	Live	Yes	Good to see sporting venues and general activity areas being improved
35	Live	Yes	The projects will add to the services and facilities in the community
37	Visit	Yes	Good community projects and promoting sports, ie rugby pitch improvements which promote physical activities
38	Live	Yes	To help improve facilities in our local area
58	Visit	Yes	No comment made

PROJECTS IDENTIFIED FOR ALTERNATIVE FUNDING SOURCE			
REF:	Should the Council fund these projects using S106 alternative funding? YES/NO. If YES - Why do you support these projects? If NO - Why do you not support these projects?		
20	Yes	No	No comment made
26	No	No	No comment made
43	No	No	No comment made

PROJECTS IDENTIFIED AS NOT SUITABLE FOR CIL FUNDING/DO NOT MEET CRITERIA			
REF:	Should the Council fund these projects using CIL/NCIL?		
9	No	No	If alternative funding available should be used and money allocated to projects with no alternative source of funding
12	Yes	No	Community Projects are important
26	No	No	It has been decided they're not suitable
**	**	**	NO CONSENT TO COLLABORATE PUBLISH COMMENT GIVEN
43	Yes	No	Great to invest in youth sports such a tennis as these seem to be missed a lot of the time.

FUTURE CIL FUNDING 2024/25		
REF:	Are there any other projects on the Infrastructure Delivery Schedule (IDS) that you think should be considered for CIL funding in 2024/25?	
13	Yes	Skelmersdale - Ormskirk Linear Park - Open up the disused railway line between Skelmersdale and Ormskirk as footway, cycleway and bridle-way. This is a valuable community asset that should be established. It ticks so many important boxes including environmental, health and transport matters. Where this has been undertaken in other areas of the country, it has been highly successful.
54	Yes	Consider the following projects for CIL funding 2024 - 2025 - Projects: 108, 123, 24, 29, 76, 179, 202, 70, 177, 200, 122, 33, 11, 42, 171, 175, 12, 208, 207, 101, 102, 166, 211, 189, 167, 191
55	Yes	Consider the following projects for CIL funding 2024 - 2025 - Projects: 108, 24, 25, 31, 63, 81, 129, 179, 202, 70, 177, 127, 153, 122, 181, 185 186, 33, 11, 42, 107, 111, 175, 12, 34, 65, 101, 102, 106, 110, 166, 189, 10, 89, 159, 167 and 190. 123, 107 and 27 unless the land is peatland.

FUTURE CIL FUNDING		
REF:	Are there any other projects that you think should be considered suitable for inclusion on the IDS?	
2	Yes	Finish Skelmersdale
4	Yes	Yes, a footpath along Vale Lane, Lathom , L40 6JH The road is widely used by pedestrians, however it has no footpath leaving people close to large wagons, tractors etc that regularly use this road
10	Yes	Something in Hesketh bank/Tarleton
11	Yes	Funds were promised and allocated to improve pickles park Burscough 2020. There's yet to be any money spent here? Where has this funding disappeared too?
17	Yes	Need for development of facilities for expanding population of Skelmersdale.
24	Yes	Refurbishment of Burscough leisure centre to include . Earlier opening weekdays and weekends. 6AM weekdays 7AM weekends Extend or place an extra level in the main gym area (very high roof would allow this)so more equipment can be added. Replace old and damaged equipment. Place large lockers in the chaining rooms not in the corridor locker to be big enough to hang a shirt in so you could use the gym before work. This would improve security of users belonging much more convenient for using the showers
28	Yes	I would personally like to see some improvements to Richmond park in Burscough. Whilst it is a lovely park it can be very dangerous in the car park area, especially at school pick up time which is incredibly busy and I'm surprised a child hasn't been knocked over yet, as cars park all over the place including on the pedestrian walk way. I also find it strange that we have a bowling green that doesn't get used. This area could be so much better used, either practically by adding more car parking spaces which would make it safer, or alternatively maybe a 'teenager' area with some age appropriate play equipment (similar to Ormskirk Coronation Park). Or maybe a community garden area or something. This is a great initiative and I'm pleased that money is being put aside for these

		sort of projects. Many thanks and I look forward to seeing where this money is to be spent.
29	Yes	Need for Community Facilities for residents and future residents of new development at Fine Janes Farm. Provision of public open space/recreation field suggested in future land allocations in this location.
30	Yes	Creation of a community orchard and allotments on the field on Red Cat Lane, Burscough.
32	Yes	I was disappointed that horse riders hadn't got a mention .Some of the routes could link into other BWs and country lanes that horse rider's cyclists and walkers use .If the routes where dedicated definitive bridleway they could be used as multipurpose routes for walkers cyclists and the disabled and would be there for the next generation to get pleasure out of them. I have worked with others council who have dedicated definitive BWs which has proved very successful to all user groups .I ask that you look at your projects and where possible and safe dedicate some definitive BWs for all our user groups in our community.
33	Yes	Improvements to the council owned pond a chequer lane, this a much used facility but needs some attention, there has been a significant amount of development in the surrounding area so CIL monies could be appropriate
34	Yes	Appleton Fields Association
46	Yes	We desperately need a proper towpath on the Rufford branch of the Leeds Liverpool canal between Rufford and Burscough. This will encourage people to cycle or walk to Burscough away from traffic on the very busy A59. The small stretch that has been resurfaced behind Rufford Old Hall is used extensively by visitors and locals so there is a real demand there.
53	Yes	Replacement benches in the following locations: Entrance to Mere Brow Village Hall, On the Utility area near Huntapac, the sheltered accommodation in Tabby Nook (All in Mere Brow) And new benches at the following locations: Alongside the flower planters (Legh Arms car park) Outside of/or footway opposite MB School Grassed Utility area at the entrance to The Gravel. (Mere Brow) Holmes is sadly lacking in benches for walkers and there is a lengthy grassed area through the village so, with permission, somewhere along Blackgate Lane, Holmes. Vintage style lamp posts in Tarleton Village to improve the look of the area to encourage more people into the local amenities.

Appendix 3 – Overview of All Shortlisted/Not Shortlisted Bids

Project Ref	Project Name	Shortlisted	Source	Location	Parish	Match Funding Sources	Total Cost of Project	Match Funding Amount	CIL Amount Required	% CIL of Total Required
196	Holmeswood Play Area Fence Replacement	Yes <£100,000	Rufford and Holmeswood Parish Council	Holmeswood Village Hall	Rufford	Rufford and Holmeswood Parish Council	£7,000.00	£4,000.00	£3,000.00	43%
197	Holmeswood MUGA (Phase 2)	Yes <£100,000	Rufford and Holmeswood Parish Council	Holmeswood Village Hall	Rufford	n/a	£13,000.00	£0.00	£13,000.00	100%
198	Replacement Bus Shelters Rufford Holmeswood	Yes <£100,000	Rufford and Holmeswood Parish Council	Bus Stops at Hesketh Arms, Cousins Lane, Holmeswood Road, Holmeswood	Rufford	Rufford and Holmeswood Parish Council	£11,400.00	£1,500.00	£9,900.00	87%
199	Rufford park Play Area	Yes <£100,000	Rufford and Holmeswood Parish Council	Rufford Park	Rufford	n/a	£4,500.00	£0.00	£4,500.00	100%
203	Aughton surgery - increase capacity to deliver GP and primary care NHS provision	Yes <£100,000	NHS Lancashire and South Cumbria ICB	Aughton Surgery, 19 Town Green, Aughton, L39 6SE	Aughton	ICB - £200,000	£250,000.00	£200,000.00	£50,000.00	20%
204	Hall Green surgery, Skelmersdale - increase capacity to deliver GP and primary care NHS provision	Yes <£100,000	NHS Lancashire and South Cumbria ICB	Hall Green Surgery, 164 Ormskirk Road, Up Holland	Up Holland	NHS Lancashire and South Cumbria ICB £42,000, Hall Green GP practice £33,000	£100,000.00	£75,000.00	£25,000.00	25%
205	Hants Lane Clinic, Ormskirk - increase capacity for the provision of GP and primary care services	Yes <£100,000	NHS Lancashire and South Cumbria ICB	Hants Lane Clinic, 43 Hants Lane Ormskirk	Ormskirk (non-parished)	NHSPS - £50,000	£100,000.00	£50,000.00	£50,000.00	50%
208	Fairy Glen Green Infrastructure Improvements	Yes <£100,000	WLBC	Fairy Glen, Parbold/Wrightington	Parbold/Wrightington	N/A	£55,000.00	£0.00	£55,000.00	100%

Project Ref	Project Name	Shortlisted	Source	Location	Parish	Match Funding Sources	Total Cost of Project	Match Funding Amount	CIL Amount Required	% CIL of Total Required
209	Environmental site enhancements at Kiln Lane and Tongbarn playing fields.	Yes <£100,000	WLBC	Kiln Lane and Tongbarn Playing Fields, Skelmersdale	Skelmersdale	Existing resources £7,000, Housing Environment Improvement Fund - £40,000	£109,700.00	£47,000.00	£62,700.00	57%
200	Halsall-Scarisbrick Canal Towpath Improvements	Yes >£100,000	Canal and River Trust	Leeds Liverpool Canal Scarisbrick Bridge to Halsall Warehouse Bridge	Halsall/Scarisbrick	S106 - 2013/0994/FUL to be committed by Dec 2024	£190,095.14	£15,000.00	£175,095.14	92%
206	UK Shared Prosperity Fund Community Grant Scheme Match Funding	Yes >£100,000	WLBC	Borough-wide	All	UKSPF - £688,821	£1,033,231.50	£688,821.00	£344,410.50	33%
207	Beacon Country Park Play Improvements	Yes >£100,000	WLBC	Beacon Country Park	Skelmersdale (non-parished) /Up Holland	N/A	£346,500.00	£0.00	£346,500.00	100%
80	Whittle Drive Playing Pitch New Changing Rooms	Yes - Ormskirk NCIL	WLBC Leisure	Whittle Drive, Ormskirk	Ormskirk (non-parished)	Football Foundation £99,999, Previous NCIL allocation £60k	£199,999.00	£159,999.00	£40,000.00	20%
171	West End Park Improvements	Yes - Ormskirk NCIL	WLBC Leisure	Ormskirk	Ormskirk (non-parished)	n/a	£80,000.00	£0.00	£80,000.00	100%
172	Halsall Lane Park, Ormskirk	Yes - Ormskirk NCIL	WLBC Leisure	Ormskirk	Ormskirk (non-parished)	n/a	£16,500.00	£0.00	£16,500.00	100%
195	Green Lane - Rugby Pitch Works	Yes - Ormskirk NCIL	Ormskirk Rugby Club	Green Lane, Ormskirk, L39 1ND	Ormskirk (non-parished)	n/a	£9,261.97	£0.00	£9,261.97	100%
201	Ormskirk West End FC - Football Pitch Works	Yes - Ormskirk NCIL	Whittle Drive Football Club	Whittle Drive playing fields, Ormskirk	Ormskirk (non-parished)	n/a	£6,100.00	£0.00	£6,100.00	100%
TOTAL							£2,532,287.61	£1,241,320.00	£1,290,967.61	51%

Project Ref	Project Name	Shortlisted	Source	Location	Parish	Match Funding Sources	Total Cost of Project	Match Funding Amount	CIL Amount Required	% CIL of Total Required
193	Richmond Park Football Pitch Maintenance Works	No - Funding already approved	Burscough Richmond AFC	Richmond Park, Junction Lane, Burscough	Burscough	Burscough Richmond FC	£6,068.40	£1,517.10	£4,551.30	75%
11	Ormskirk to Burscough Linear Park	No - Funding already approved	WLBC	High Lane, Ormskirk to Lordsgate Lane, Burscough	Ormskirk (non-parished)/ Burscough	S106 - 2 Sites	£364,200.00	£164,000.00	£200,200.00	55%
194	Hilldale Junior Play Area	No	Hilldale Parish Council	Hilldale Playing Fields, Chorley Road, Hilldale, Nr Wigan, WN8 7AS	Hilldale	Hilldale Play Reserves	£33,420.61	£1,420.61	£32,000.00	96%
210	Ormskirk Tennis Club into a community health and well-being centre	No	Ormskirk Tennis Club	Ormskirk Tennis Club, County Road, Ormskirk	Ormskirk	Tennis Club internal funds - £75,000, Biffa Award - £75,000 (unsecured), LTA - £70,000 (unsecured)	£320,000.00	£220,000.00	£100,000.00	31%
202	A59 Toucan Crossing (upgrade), Abbey Lane, Burscough	No - Project withdrawn	LCC	Liverpool Road South (A59), between Abbey Lane and Lordsgate Lane, outside the Bull and Dog pub.	Burscough	S278 (allocated for puffin crossing)	£155,000.00	£80,000.00	£75,000.00	48%
TOTAL							£878,689.01	£466,937.71	£411,751.30	47%

Appendix 4 - Infrastructure Delivery Schedule 2023 – By Ward

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
182	Completed 2022/23	West Lancashire Dial-a-Ride (Year 2)	Dial-a-Ride is an accessible passenger transport service for West Lancashire, already supported by Lancashire County Council.	West Lancashire Dial-a-Ride	LCC, WLBC	Borough Wide	Strategic Transport and Highways/Community Facilities	Transport provision	Yes
192	Completed 2023/24	West Lancashire Dial-a-Ride (Year 3)	Dial-a-Ride is an accessible passenger transport service for West Lancashire, already supported by Lancashire County Council.	West Lancashire Dial-a-Ride	LCC, WLBC	Borough Wide	Strategic Transport and Highways/Community Facilities	Transport provision	Yes
7	In progress	Water supply	Upgrade the Southport boreholes and Bickerstaffe water treatment works	United Utilities		Borough Wide	None	None	No
66	Not started	Route management opportunities	Effective route management for HGVS as a result of the Switch Island link road	LCC	WLBC	Borough Wide	Strategic Transport and Highways	Highways	No
206	New 2023	UK Shared Prosperity Fund Community Grant Scheme Match Funding	To use CIL as match-funding for eligible projects seeking to access the Council's UK Shared Prosperity Fund Community Grant Scheme ('UKSPF CGS'). Up to £500,000 of CIL funding is sought to match-fund with UKSPF CGS on eligible projects.	WLBC	None	Borough Wide	All	All	Yes
212	New 2023	Estates Strategy for the provision of increased capacity within West Lancs GP and primary care NHS provision	Increase capacity of existing primary care system existing premises and provision.	NHS Lancashire and South Cumbria ICB	None	Borough Wide	Community Facilities	Health Facilities	Yes
108	Not started	Surface water flooding study investigation	Surface water study investigation into flooding	LCC	WLBC	Aughton	None	None	No
145	Not started/Updated 2023	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Aughton	Strategic Transport and Highways	Strategic Transport and Highways	Yes
146	Not started/Updated 2023	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Aughton	Strategic Transport and Highways	Strategic Transport and Highways	Yes
203	New 2023	Scheme to increase capacity to deliver GP and primary care NHS provision within Aughton surgery, Ormskirk.	Scheme to increase capacity to deliver GP and primary care NHS provision within Aughton surgery, Ormskirk.	NHS Lancashire and South Cumbria ICB	None	Aughton	Community Facilities	Health Facilities	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
123	Not started	Flood prevention works, Bickerstaffe	Installation of flood prevention infrastructure in consultation with LCC flood management team	LCC		Bickerstaffe	None	None	No
6	In progress	New Lane WWTW	Solution for wastewater treatment capacity issue at New Lane	United Utilities		Burscough	None	None	No
20	Not started	Extension to Burscough primary school	Potential extension to increase a 1 form entry to a 2-form entry primary school.	LCC	Developer(s)	Burscough	None	None	No
21	Not started	Increase secondary provision in the Burscough area	Increase secondary provision in the Burscough area	LCC	Developer(s)	Burscough	None	None	No
22	Not started	Burscough library	Provision of a new library of appropriate size in central location to support additional development	LCC		Burscough	Community Facilities	Libraries	No
24	Not started	Reinstatement of Burscough Curves	Reinstatement of the Burscough Curves to Link Ormskirk - Southport - Preston.	LCC / Network Rail	WLBC	Burscough	Strategic Transport and Highways	Transport	No
25	Not started	Electrification Ormskirk - Preston; First phase Burscough Junction	Electrification of the Liverpool - Ormskirk Line to Burscough Junction to open up the Liverpool travel to work area. Second phase to extend Burscough Junction to Preston.	LCC / Network Rail	WLBC	Burscough	Strategic Transport and Highways	Transport	No
27	Not started	Burscough drainage	In addition to usual on-site SuDS, surface water removal from existing system	LCC	WLBC	Burscough	None	None	No
29	In progress/ Updated 2023	Burscough Racquets and Fitness Centre	The existing sports centre will be upgraded	WLBC		Burscough	Community Facilities	Leisure Centres	Yes
30	Not started	New Burscough Park	New Park proposal as part of Yew Tree Farm Development	Developers		Burscough	None	None	No
31	Not started	Community Woodland	New community woodland to be created in Burscough	WLBC		Burscough	Strategic Green Infrastructure	Amenity Open Space/Semi-natural Public Open Space	Yes
63	Not started	Yew Tree Farm to Burscough Town Centre access improvements	Provide widened footway to cater for cyclists on the west side of Liverpool Road between the new access junction (south of Higgins Lane) to Lord Street and to include pedestrian improvements at the Trevor Road signals.	LCC		Burscough	Strategic Transport and Highways	Cycle network provisions/footpaths	No
64	Not started	Burscough Town Centre Public Realm Improvements	Public realm improvements and shared space scheme on Liverpool Road between Mill Lane and Bobby Langton Way.	WLBC		Burscough	Community Facilities	Public Realm	No

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
76	Not started	Burscough-Parbold Towpath Improvements	Surface improvement works to the towpath between Parbold and Burscough, between Windmill Bridge (Bridge 37) to Glovers Bridge (Bridge 33). Approx distance of 4.5km.	Canal & Rivers Trust	WLBC / Parish Councils	Burscough	Strategic Transport/Strategic Green Infrastructure	Cycle Network Provisions/Amenity Open Space	Yes
81	Not started	New allotments in Burscough	Creation of new allotment facility	WLBC		Burscough	Community Facilities	Public Realm - Allotments	No
84	Not started/Updated 2023	Investment in health facilities in Burscough	Upgrade and develop services in Burscough to address locality demand constraints and infrastructure issues	West Lancs CCG / NHS PropCo		Burscough	Community Facilities	Health Facilities	Yes
105	Not started	Burscough Library / Transport Interchange	Relocation of existing library into a larger more suitable premises. Dual project with ticketing and transport office	Network Rail / LCC		Burscough	Strategic Transport and Highways/Community Facilities	Public Realm/Libraries	Yes
120	Not started	Heathfields Connectivity and Canal Enhancement Plan	To improve access to the canal from Heathfields and to improve connectivity with shops, schools and local amenities, while enhancing the canal as a leisure facility by providing a pedestrian bridge over the canal	Burscough Town Council	LCC	Burscough	Strategic Transport and Highways/Community Facilities	Footpaths/amenity open space	Yes
129	Not started	Burscough Bridge Station - Improvements to access	To provide a safe access to the railway station and to the Grove for public transport users and local residents, that enables people both with and without disability to access public services.	Burscough Town Council	Lancashire County Council	Burscough	Strategic Transport and Highways	Rail	Yes
130	Not started	Martin Mere Filtration Reed Bed	Creation of a filtration reed bed. The work will require the removal of topsoil from approximately 74 acres of land, the landscaping of the site, installation of water control mechanisms, planting of reed and installation of platforms/interpretation.	Martin Mere WWT		Burscough	Strategic Green Infrastructure	Amenity Open Space	Yes
139	Not started/Updated 2023	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Burscough	Strategic Transport and Highways	Strategic Transport and Highways	Yes
143	Not started/Updated 2023	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Burscough	Strategic Transport and Highways	Strategic Transport and Highways	Yes
150	Not started	Public Right of Way (8-18-FP139 & FP140)	Improve access along footpath and to canal moorings	Lancashire County Council		Burscough	Strategic Transport and Highways	Footpaths	Yes
179	Not started	Burscough cycleway	New cycle route between Ringtail Retail Park and Burscough Industrial Estate	Lancashire County Council		Burscough	Strategic Transport and Highways	Cycling Network Provisions	Yes
193	New 2023	Richmond Park Football Pitch Maintenance Works	Maintenance and upgrade of football pitch at Richmond Park, Burscough	Burscough Richmond AFC	None	Burscough	Green Infrastructure/Community facilities	Amenity open space/Outdoor sports facilities and playing pitch	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
202	New/Withdrawn 2023	A59 Toucan Crossing (upgrade), Abbey Lane, Burscough	Upgrade of puffin to toucan crossing on the A59.	LCC	None	Burscough	Strategic Transport and Highways	Cycle network provisions and Improvements to footpaths	Yes
103	Not started	Refuge and footway improvement	Refuge and footway improvement on A5147 Wainshar Lane, Haskayne (35m north of Rosemary Lane)	Downholland Parish Council	LCC	Downholland	Strategic Transport and Highways	Footpaths	Yes
70	Completed 2023/24	Cheshire Lines Path	Improvements to access, signage, surfacing and interpretation.	WLBC		Great Altcar	Strategic Transport/Strategic Green Infrastructure	Cycle Network Provisions/Amenity Open Space	Yes
177	Not started	Shirdley Hill Cycleway	To create a new off-road cycle path along the former Cheshire Lines Extension Line from Halsall to Kew (Southport).	Lancashire County Council		Halsall	Strategic Transport and Highways	Cycling Network Provisions	Yes
200	New 2023	Halsall-Scarisbrick Canal Towpath Improvement	Resurfacing of canal towpath between Summerwood Lane, Halsall and Scarisbrick Marina with a 2m wide crushed stone surface, 2,250m in length	Canals and Rivers Trust	CRT	Halsall/Scarisbrick	Strategic Transport and Highways	Cycle network provisions	Yes
153	Not started	Hesketh Bank Heritage Park	Creation of a Heritage Park/Gateway Facility for the Douglas Linear Park and Footpaths.	West Lancashire Heritage Park Trust	LCC, WLBC	Hesketh-with-Becconsall	Strategic Transport and Highways/Community Facilities	Cycle network provisions and Improvements to footpath/Community Facilities/Public Realm	Yes
127	Not started	Hilldale Jubilee Field Footpath	Reinstatement of the footpath	Hilldale Parish Council	LCC	Hilldale	Strategic Transport and Highways	Footpaths	Yes
194	New 2023	Hilldale Junior Play Area	Replacement of stand alone timber multi activity play structure with multi activity structure including flat seat and team swings.	Hilldale Parish Council	None	Hilldale	Green Infrastructure	Play Area	Yes
180	Not started	New car park at the Maharishi School, Lathom	New car park at the Maharishi School, Lathom	Maharashi School		Lathom	None	None	No
122	Not started	Swells Wood	Development as a linear park route	Lathom South Parish Council	WLBC / LCC	Lathom South	Strategic Transport/Strategic Green Infrastructure	Footpaths/Amenity open Space	No
181	Not started	Westhead nature area	To create a nature site, with wildflowers, trees, paths and benches on a 0.9ha site	Trustees of Westhead Village Hall (via Our West Lancashire / Cllr Davis)		Lathom South	Strategic Green Infrastructure	Semi-natural Public Open Space	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
185	Not started	Lathom South footpath network upgrades	3x footpath upgrades to accommodate pedal cycles (3m wide), new signage, new lighting, creation of new PROW between FP24 and FP101. Total length of paths = 1km.	Lancashire County Council	WLBC / Parish Council	Lathom South	Strategic Transport and Highways	Footpaths	Yes
186	Not started	Neverstitch Road Cycle Path Upgrade, Skelmersdale	Numerous upgrades required along existing cycle path along Neverstitch Road from the western end (Turnberry underpass / connection with 8-2-FP-101), in order to conform to LTN 1/20 standards:	Lancashire County Council	WLBC	Lathom South	Strategic Transport and Highways	Cycle network provision	Yes
33	Not started	New Allotments in Newburgh	New Allotments in Newburgh	WLBC		Newburgh	Community Facilities	Public Realm - Allotments	No
96	Not started/Updated 2023	Newburgh-Parbold Canal towpath improvements	Improvements to the Leeds Liverpool Canal towpath between Newburgh and Parbold over a distance of approx. 1.3kms.	Canal & Rivers Trust	Parish Councils	Newburgh	Strategic Transport/Strategic Green Infrastructure	Cycle Network Provisions/Amenity Open Space	Yes
13	Not started/Updated 2023	Banks Linear Park	New multi-use linear park providing an off-road path following former railway line	LCC		North Meols	Strategic Transport and Highways/Strategic Green Infrastructure	Cycle network provisions/footpaths/amenity open space/semi-natural open space	Yes
94	Not started	North Meols Community Centre renovations	Renovations for existing community centre	North Meols Parish Council		North Meols	Community Facilities	Community Centre	Yes
95	Not started	Hesketh Avenue / Aveling Drive sports pavilion	Construction of a new purpose-built pavilion	North Meols Parish Council	WLBC	North Meols	Strategic Green Infrastructure/Community Facilities	Parks/Amenity Open Space	Yes
113	Completed 2022/23	Thompson Avenue play area improvements	Upgrade play area at Thompson Avenue public open space	WLBC		Ormskirk (non-p)	Strategic Green Infrastructure	Play area	Yes
4	Not started	Ormskirk Town Centre Movement Strategy	Package of measures to address congestion and movement in Ormskirk.	LCC	WLBC	Ormskirk (unparished)	Strategic Transport and Highways	Improvements	No
11	Not started/Updated 2023	Ormskirk to Burscough Linear Park	Delivery of and Ormskirk to Burscough Linear Park pathway from existing footway/cycleway that has been created as part of the Grove Farm development to Abbey Lane, Burscough	WLBC	None	Ormskirk (unparished)	Strategic Transport and Highways/Strategic Green Infrastructure	Cycle network provisions/footpaths/amenity open space/semi-natural open space	Yes
39	Not started	Ormskirk bus station	Ormskirk bus station upgrade	LCC	WLBC	Ormskirk (unparished)	Strategic transport and Highways	Transport	No
40	Not started	Coronation Park improvements	Coronation Park - final phase of environmental and facility improvements (art, water features, stone wall repairs, flower beds)	WLBC		Ormskirk (unparished)	Community Facilities	Parks	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
41	In progress/ Updated 2023	Ormskirk Wellbeing and Leisure Hub/Park Pool	Replacement of, or improvements to, existing facility	WLBC		Ormskirk (unparished)	Community Facilities	Leisure Centres	Yes
42	In progress/ Updated 2023	Cycle link between Ormskirk bus station and Edge Hill University	Provision of new cycle link between Ormskirk bus station and Edge Hill University	LCC	WLBC	Ormskirk (unparished)	Strategic Transport and Highways	Cycling Network Provisions	Yes
80	Not started/ Updated 2023	Whittle Drive Playing Pitch New Changing Rooms	Improve community facilities at Whittle Drive football pitches.	WLBC Leisure	Football Foundation, West End Football Club	Ormskirk (unparished)	Community Facilities	Amenity open space/Outdoor sports facilities and playing pitch	Yes
100	In progress/ Updated 2023	Puffin pedestrian crossing	Construct a staggered puffin pedestrian crossing on the A570 at the junction of Derby Street West / Southport Road / Church Street	LCC		Ormskirk (unparished)	Strategic Transport and Highways	Footpaths	Yes
104	Not started	Zebra crossing	Construction of a zebra crossing at junction of Aughton St / Bridge St, Ormskirk	LCC		Ormskirk (unparished)	Strategic Transport and Highways	Footpaths	Yes
107	In progress	Hurlston Brook Flooding Study	Various improvements to infrastructure to alleviate flooding issues - recommendation of study on Hurlston Brook. In relation to Halsall Lane, Altys Lane, Railway Path, Cottage Lane. Various locations in Ormskirk.	LCC	WLBC	Ormskirk (unparished)	None	None	No
111	Not started	Ormskirk allotments	Creation of new allotment site in Ormskirk	WLBC		Ormskirk (unparished)	Community Facilities	Public Realm/Allotments	Yes
134	Not started	Scott Estate Community Plan	Provision of increased parking area with seated section, tree planting	Scott Estate Community Plan	WLCVS	Ormskirk (unparished)	None	None	Yes
135	Not started	A570 improvements in relation to Edge Hill related traffic congestion	Two small scale interventions to ease peak time congestion as traffic goes towards then away from Edge Hill	LCC	WLBC	Ormskirk (unparished)	Strategic Transport and Highways	Strategic Transport and Highways	Yes
142	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Ormskirk (unparished)	Strategic Transport and Highways	Strategic Transport and Highways	Yes
151	In progress / CIL Funding secured/Updated 2023	Overhaul of UTMC system Ormskirk Town Centre	Assess and improve efficiency of signal co-ordination.	Lancashire County Council		Ormskirk (unparished)	Strategic Transport and Highways	Transport Improvement/footpaths	Yes
171	Not started/Updated 2023	West End Park Improvements	Upgrade and improvements to park.	WLBC Leisure	None	Ormskirk (unparished)	Strategic Green Infrastructure	Green Parks and amenity open space	Yes
172	Not started/Updated 2023	Halsall Lane Park, Ormskirk	Improvement of play area	WLBC Leisure	None	Ormskirk (unparished)	Strategic Green Infrastructure	Green Parks and amenity open space	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
175	In progress / CIL Funding secured/ Updated 2023	Ormskirk cycle improvements	Improvements to signage and a new pedestrian/cycle crossing.			Ormskirk (unparished)	None	None	No
176	Not started	Westhead Bowling Green	Creation of a bowling green, toolshed, small hut and car park	WLBC		Ormskirk (unparished)	Strategic Green Infrastructure/Community Facilities	Outdoor sports facilities	Yes
195	New 2023	Green Lane - Rugby Pitch Works	Maintenance and drainage upgrade at Green Lane Rugby pitch	Ormskirk Rugby Club	None	Ormskirk (unparished)	Green Infrastructure/Community facilities	Amenity open space/Outdoor sports facilities and playing pitch	Yes
201	New 2023	Ormskirk West End FC - Football Pitch Works	Drainage support for the pitch at Ormskirk West End Ground	Whittle Drive Football Club	None	Ormskirk (unparished)	Green Infrastructure/Community facilities	Amenity open space/Outdoor sports facilities and playing pitch	Yes
205	New 2023	Scheme to increase capacity for the provision of GP and primary care services within Hants lane clinic, Ormskirk.	Increase capacity of existing primary care system existing premises and provision.	NHS Lancashire and South Cumbria ICB	NHS Property services Ormskirk Primary care network	Ormskirk (unparished)	Community Facilities	Health Facilities	Yes
210	New 2023	Transforming Ormskirk Tennis Club into a community health and well-being centre	Redevelopment of existing Clubhouse, installing an additional storey to provide a multi-purpose open space for leisure, health and cultural related use.	Ormskirk Tennis Club	A number of project partners being sought	Ormskirk (unparished)	None	None	Yes
12	Not started	Ormskirk to Skelmersdale Linear Park	New multi use linear park providing a largely off road path following route of former railway line	WLBC		Ormskirk/Skelmersdale (unparished)	Strategic Transport and Highways/Strategic Green Infrastructure	Cycle network provisions/footpaths/amenity open space/semi-natural open space	Yes
34	Not started	New Allotments in Parbold	New Allotments in Parbold	WLBC		Parbold	Community Facilities	Public Realm - Allotments	Yes
59	Not started	New changing facilities at Bramble Way, Parbold	New changing room facilities at Bramble Way, Parbold	WLBC		Parbold	Community Facilities	Outdoor Sports Facilities	Yes
121	Not started	Car parking resurfacing, Canal side, Parbold	Resurfacing works on waste ground to formal car parking	Parbold Parish Council		Parbold	Strategic Transport	Improvement	Yes
140	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Parbold	Strategic Transport and Highways	Strategic Transport and Highways	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
168	In progress / CIL Funding secured/Updated 2023	Appley Bridge – Parbold Towpath Enhancement	Towpath enhancements along the Leeds Liverpool Canal between Bridge 42 Appley Lane South, Appley Bridge and Bridge 37 Mill Lane Parbold - a distance of approx. 3.5 miles.	Canal and River Trust	WLBC	Parbold	Strategic Transport and Highways/Green Infrastructure	Amenity Open Space	Yes
208	New 2023	Fairy Glen Green Infrastructure Improvements	Green infrastructure improvements to Fairy Glen, involving significant upgrades to the paths, access controls, site signage and site furniture.	WLBC	None	Parbold/Wrightington	Green Infrastructure	Green Parks and amenity open space	Yes
144	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Rufford	Strategic Transport and Highways	Strategic Transport and Highways	Yes
148	Not started	Public right of way (8-14-FP08 & FP09)	Improving the public footpath along part of Rufford Boundary Sluice	Lancashire County Council		Rufford	Strategic Transport and Highways	Cycle Network Provisions and footpaths	Yes
155	Not started	Burscough-Rufford Canal towpath improvements	Surface improvements to canal towpath between Burscough and Rufford	Canal and River Trust	Lancashire County Council	Rufford	Strategic Transport and Highways	Cycle network provisions and improvements to footpaths	Yes
196	New 2023	Holmeswood Play Area Fence Replacement	Perimeter safety fence to play area. To replace existing fence that is in a poor state of repair and not safe	Rufford and Holmeswood Parish Council	None	Rufford	Green Infrastructure/Community facilities	Play Area	Yes
197	New 2023	Holmeswood MUGA (Phase 2)	Completion of MUGA (new fencing already complete - Phase 1)	Rufford and Holmeswood Parish Council	None	Rufford	Green Infrastructure/Community facilities	Sports facilities (MUGA)	Yes
198	New 2023	Replacement Bus Shelters Rufford Holmeswood	Replacement of 4 bus shelters	Rufford and Holmeswood Parish Council	None	Rufford	Strategic Transport and Highways	Improvements to bus stops	Yes
199	New 2023	Rufford park Play Area	Replacement of frequently vandalised wooden boat	Rufford and Holmeswood Parish Council	None	Rufford	Green Infrastructure/Community facilities	Play Area	Yes
137	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Scarisbrick	Strategic Transport and Highways	Strategic Transport and Highways	Yes
138	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Scarisbrick	Strategic Transport and Highways	Strategic Transport and Highways	Yes
209	New 2023	Environmental site enhancements at Kiln Lane and Tongbarn playing fields.	Site enhancements are to include habitat creation, improved path network, seating, development of natural play features.	WLBC	None	Skelmersdale	Green Infrastructure	Green Parks and amenity open space	Yes
58	Completed 2022/23	Tawd Valley Improvements	Improvements to enhance the Tawd Valley, including improved access, recreation and landscaping improvements	WLBC		Skelmersdale (non-p)	Strategic Green Infrastructure/Community Facilities	Green Parks/amenity open space/Public Realm	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
157	Completed 2022/23	Tawd Valley Park Play Area	High quality play facilities for all ages and abilities to complement the development of Skelmersdale Town Centre	WLBC Leisure	Groundwork Trust; Friends of Tawd Valley Park	Skelmersdale (non-p)	Strategic Green Infrastructure	Play Area	Yes
174	Completed 2022/23	Clough Valleys environmental improvements	Access improvements, woodland management, drainage works, routine cleansing and vegetation clearance to upgrade the environment and develop the recreational and ecological potential of the three cloughs.	WLBC Leisure		Skelmersdale (non-p)	Strategic Green Infrastructure	Semi-natural Public Open Space	Yes
183	Completed 2022/23	Skelmersdale Active Community Hub	Creation of an active community hub at the Ecumenical centre, where people can access a range of leisure and fitness activities that enrich their lives, with particular focus on people who are older, with mobility issues, disengaged youth, refugees.	Skelmersdale Ecumenical Centre		Skelmersdale (non-p)	Community Facilities	None	Yes
207	New 2023	Beacon Country Park Play Improvements	Upgrades and increase of provision of play facilities at Beacon Country Park	WLBC	None	Skelmersdale (non-p)/Up Holland	Green Infrastructure	Green Parks and amenity open space	Yes
44	Not started	Skelmersdale Movement Strategy	Package of measures to improve connectivity throughout Skelmersdale and open up public realm	LCC	WLBC	Skelmersdale (unparished)	Strategic Transport and Highways/Community Facilities	Transport/Public Realm	No
45	Not started	Skelmersdale rail connection	Provision of a rail connection, together with a rail/bus interchange and parkway facilities, to serve Skelmersdale, with services to both Manchester and Liverpool	LCC / Network Rail	WLBC	Skelmersdale (unparished)	Strategic Transport and Highways	Transport	No
48	Not started	New changing facilities at Chequer Lane	New football changing facilities at Chequer Lane, Up Holland	WLBC		Skelmersdale (unparished)	Community Facilities	Outdoor Sports Facilities	Yes
49	Not started	New Visitor Centre at Beacon Country Park	New Visitor Centre at Beacon Country Park	WLBC		Skelmersdale (unparished)	Strategic Green Infrastructure/Community Facilities	Green Parks/amenity open space/Public Realm	Yes
51	In progress/Updated 2023	Skelmersdale Wellbeing and Leisure Hub	New sports centre to replace the existing sports centre	WLBC		Skelmersdale (unparished)	Community Facilities	Leisure Centres	Yes
65	Not started	Skelmersdale Public Transport Connectivity and New Interchange	New bus station and interchange facilities to support cycling and links with rail facility	LCC	WLBC	Skelmersdale (unparished)	Strategic Transport and Highways	Highways	No
83	Not started/Updated 2023	Redevelopment of Birleywood Health Centre	Upgrade and extension to Birleywood health centre to address locality demand constraints and infrastructure issues	West Lancs CCG / NHS PropCo		Skelmersdale (unparished)	Community Facilities	Health Facilities	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
88	Not started	Improvements to Skelmersdale employment areas	Improvements to infrastructure within Skelmersdale employment areas including entrance signage, green spaces, public realm and car parks to improve attractiveness of areas for business purposes	WLBC		Skelmersdale (unparished)	Strategic Green Infrastructure/Community Facilities	Amenity open space/Public Realm	No
101	Not started	Cycle footpath linking to industrial estates in Skelmersdale (Whiteledge South to Nipe Lane)	Cycle footpaths linking to industrial estates. 2 schemes possible. Scheme A - Whiteledge South footbridge to Nipe Lane	LCC		Skelmersdale (unparished)	Strategic Transport and Highways	Cycle network provisions	Yes
102	Not started	Off road cycle path at Whitehey Lane, Skelmersdale	Off road cycle path at roundabout linking to industrial estate and footway linking to bus stop	LCC		Skelmersdale (unparished)	Strategic Transport and Highways	Cycle network provisions	Yes
106	Not started	Skelmersdale subway improvements	Urban Art project with local young people to repaint 8 subways	WLBC		Skelmersdale (unparished)	None	None	No
110	Not started	Cycle footpath linking to industrial estates in Skelmersdale (Nipe Lane to Pimbo Road)	Cycle footpaths linking to industrial estates	LCC		Skelmersdale (unparished)	Strategic Transport and Highways/Community Facilities	Cycle network provisions	Yes
119	Not started	Tanhouse Environmental Improvements	Replanting the landscape area on spine road to improve street scene	Tanhouse Community Enterprise	WLBC	Skelmersdale (unparished)	Community Facilities	Public Realm	Yes
126	Not started	Skelmersdale Memorial Garden	Creation of a memorial garden as an extension of the existing war memorial. This will include new pathways, planting, fencing and artworks with armed forces themes.	WLBC Leisure	Skelmersdale Ex-Servicemans Club	Skelmersdale (unparished)	Strategic Green Infrastructure/Community Facilities	Amenity open space/Public Realm	Yes
131	Not started	Tanhouse bowling green	Construction of new bowling green	Tanhouse Community Enterprise	WLBC	Skelmersdale (unparished)	Strategic Green Infrastructure	Outdoor Sports Facilities	Yes
132	Not started	Extension of footpath/cyclepath to Elmers Green Lane	Extension of the footpath/cycleway to the south of Beacon Lane at the northern boundary of the Whalleys site to Elmers Green Lane. Extension of route would encourage new residents to walk or cycle.	West Lancashire Borough Council	Lancashire County Council	Skelmersdale (unparished)	Strategic Transport and Highways	Cycle Network Provisions and footpaths	Yes
166	Not started	Cycle route along the old Bickerstaffe-Skelmersdale rail link	New cycle route along the former railway line between Bickerstaffe and Skelmersdale, linking Jubilee Woods cycle trails with Skelmersdale via White Moss Road South.	Lancashire County Council	WLBC	Skelmersdale (unparished)	Strategic Transport and Highways/Green Infrastructure	Cycling Network Provisions	Yes
170	Not started	Helmsdale Replacement Play Area	Replacement play area	WLBC Leisure		Skelmersdale (unparished)	Strategic Green Infrastructure	Play Area	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
184	In progress / CIL Funding secured/Updated 2023	Installation of a 1 mile running track and trim trail	Installation of a 1 mile running track and trim trail	St James Catholic Primary School, Ashurst Road, Ashurst		Skelmersdale (unparished)	Community Facilities	Outdoor sports facility	Yes
187	Not started	Community MUGA, St James' Primary School	Installation of an all-weather sports pitch (MUGA).	St James Primary School		Skelmersdale (unparished)	Community Facilities	Outdoor leisure facilities	Yes
189	Not started	Skelmersdale-Up Holland cycle proposals - Section A	Creation of a cycle-path to link to cyclepath over Stannanought Road bridge	LCC		Skelmersdale (unparished)	Strategic Transport and Highways	Cycling Network Provisions	Yes
211	New 2023	Beacon Country Park Masterplan	Beacon Country Park improvements	WLBC	None	Skelmersdale (unparished)	Green Infrastructure	Green Parks and amenity open space	Yes
36	Not started	Green Lane link road	Required to remove HGV traffic off rural road network in Tarleton.	LCC	WLBC	Tarleton	Strategic transport and Highways	Transport	No
82	Not started/Updated 2023	Investment in health facilities in Tarleton, Hesketh Bank and Banks	Upgrade and develop services in this locality to address locality demand constraints and infrastructure issues	West Lancs CCG / NHS PropCo		Tarleton	Community Facilities	Health Facilities	No
109	Not started	Installation of dedicated highway surface water drainage system	Installation of dedicated highway surface water drainage system - Tarleton Highway surface water infrastructure	LCC		Tarleton	None	None	No
10	Not started	River Douglas Linear Park	New multi use linear park providing an off road path linking Hesketh Bank to Tarleton	WLBC	LCC	Tarleton and Hesketh Bank	Strategic Transport and Highways/ Strategic Green Infrastructure	Cycle network provisions/footpaths/amenity open space/semi-natural open space	Yes
89	In progress	(re) Cycle to Work Scheme	Scheme provided for Skelmersdale and Up Holland residents, working on Pimbo or White Moss employment areas, and earning under £25k per annum, to provide them with reconditioned cycles to access work/encourage sustainability	WLBC		Up Holland	None	None	No
125	Deleted 2023	Up Holland library and community meeting room	Internal re-arrangement work to provide flexible space for community facilities	Up Holland Parish Council	LCC	Up Holland	Community Facilities	Libraries/Community Centres	Yes
136	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Up Holland	Strategic Transport and Highways	Strategic Transport and Highways	Yes
158	Deleted 2023	Refurbishment of Wesleyan Chapel to provide community facilities	Refurbishment of Grade II Listed Chapel to provide community facilities	Up Holland Parish Council		Up Holland	Community Facilities	Community Centre	Yes

Project Number	Current Status	Project Name	Project Description	Organisation Name	Project Partners	Parish Area	IDS Project Type - General	IDS Project Type - Detail	Are CIL monies requested/required?
159	Not started	Provision of off-road footpath on Tower Hill Road, Up Holland	Provision of a new footpath on Tower Hill Road, Up Holland	Up Holland Parish Council	LCC; WLBC; Up Holland PC; Ibstock Bricks	Up Holland	Strategic Green Infrastructure	Footpath	Yes
165	Not started	Tower Hill Sports Hub	Two phased approach: First, to introduce an adult football club and secondly, to develop the concept of a sports club with other indoor and outdoor sporting activities, including tennis, bowling, indoor sports centre and rooms for leisure classes	Orrell Sporting Club Ltd		Up Holland	Strategic Green Infrastructure	Outdoor sports facilities and football pitches	Yes
167	Not started	Up Holland cycle route provision and improvements	Creation of an Up Holland cycle link	Lancashire County Council	WLBC	Up Holland	Strategic Transport and Highways/Green Infrastructure	Cycling Network Provisions	Yes
190	Not started	Skelmersdale-Up Holland cycle proposals - Section B	Creation of a cycle-path to link	LCC		Up Holland	Strategic Transport and Highways	Cycling Network Provisions	Yes
191	Not started	Skelmersdale-Up Holland cycle proposals - Section C	Would create an off-road cyclepath to the south of Up Holland, to connect Up Holland with Tontine/Orrell	LCC		Up Holland	Strategic Transport and Highways	Cycle Network Provisions	Yes
204	New 2023	Scheme to increase capacity for the delivery of GP and primary care NHS provision within Hall Green surgery, Skelmersdale.	Increase provision and capacity of primary care system within Hall Green Surgery, Upholland.	NHS Lancashire and South Cumbria ICB	None	Up Holland	Community Facilities	Health Facilities	Yes
32	Not started	Appley Bridge Park and Ride	Park and Ride facilities and accessibility improvements at - Appley Bridge	Network Rail	WLBC	Wrightington	Strategic Transport and Highways	Transport	No
98	Not started	Improvements to play area/field at Appley Lane South	Improvements to play area/field at Appley Lane South	WLBC	Wrightington Parish Council	Wrightington	Strategic Green Infrastructure	Outdoor Sports Facilities and Playing Pitches	Yes
99	Not started	Improved drainage at Mossy Lea playing fields	Improved drainage at Mossy Lea playing fields	WLBC	Wrightington Parish Council	Wrightington	Strategic Green Infrastructure	Outdoor Sports Facilities and Playing Pitches	Yes
141	Not started	Improvements to railway station facilities	Improvements to railway station facilities	Network Rail		Wrightington	Strategic Transport and Highways	Strategic Transport and Highways	Yes

Equality Impact Assessment Form



Directorate: Place and Community	Service: Planning and Regulatory Services
Completed by: Nicola Hamilton	Date: 30/10/2023
Subject Title: Allocation of Strategic CIL Monies	

1. DESCRIPTION

Is a policy or strategy being produced or revised:	No <i>*delete as appropriate</i>
Is a service being designed, redesigned or cutback:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	Yes
Is a programme or project being planned:	Yes
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes
Details of the matter under consideration:	The allocation of CIL monies to infrastructure projects

*If you answered **Yes** to any of the above go straight to Section 3*
*If you answered **No** to all the above please complete Section 2*

2. RELEVANCE

Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No* <i>*delete as appropriate</i>
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>	-
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	-

3. EVIDENCE COLLECTION

Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	CIL provides funding to provide or improve infrastructure required as a result of new development and growth in the Borough. CIL expenditure will benefit the residents and businesses within the Borough by delivering improvements to infrastructure. Infrastructure
--	--

	<p>projects considered in this report have been shortlisted from the Infrastructure Delivery Schedule (IDS). The IDS has been compiled through consultation with infrastructure providers. Some schemes on the IDS will need to be delivered in partnership with the infrastructure providers and their deliverability, timescales and costs have been a consideration in identifying project priorities.</p>
<p>If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?</p>	<p>The schemes proposed for funding serve to provide or make improvements to community infrastructure, the need for which has arisen as a result of new development. Such projects will be prepared in acknowledgement of equality and diversity to ensure that all groups may access the schemes.</p>
<p>Which of the protected characteristics are most relevant to the work being carried out?</p> <p>Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity</p>	<p style="text-align: right;"><i>*delete as appropriate</i></p> <p>Yes Yes Yes Yes No No No No No</p>
<p>4. DATA ANALYSIS</p>	
<p>In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?</p>	<p>Service-users will include, but not be limited to, members of the public and local community groups.</p>
<p>What will the impact of the work being carried out be on usage/the stakeholders?</p>	<p>Provision of improved infrastructure can only benefit stakeholders.</p>
<p>What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?</p>	<p>The Council consults on proposals for spending CIL each year and seeks ideas and input from members of the public, key stakeholders and infrastructure providers. The proposals for the Wellness and Leisure Hubs have been consulted on and gained public support.</p>
<p>What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?</p>	<p>Any completed equality surveys have been analysed and reported on.</p>
<p>If any further data/consultation is needed and is to be gathered, please specify:</p>	<p>-</p>

5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	Provision of improved infrastructure can only benefit all parts of the community, including those with protected characteristics.
6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	No negative impacts have been identified.
What actions do you plan to take to address any other issues above?	No actions. <i>If no actions are planned state no actions</i>
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	An Infrastructure Funding Statement is prepared each year by the Council, which provides opportunity to review the decisions on how CIL funding is being allocated.



Report of: Head of Environmental Services

Relevant Portfolio Holder: Councillor N Furey & Councillor A Yates

Contact for further information: David Jones

**(E-mail: David.Jones@westlancs.gov.uk)
(Extn: 5254)**

SUBJECT: TREE POLICY

Wards affected: Borough wide

1.0 PURPOSE OF THE REPORT

1.1 To consider and approve the proposed Tree Policy.

2.0 RECOMMENDATIONS TO EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE

2.1 That the report be noted and any agreed comments to be referred to Cabinet for consideration.

2.2 That the Tree Policy included attached as Appendix 1 be approved to progress to Cabinet.

3.0 RECOMMENDATIONS TO CABINET

3.1 That any agreed comments from the Executive Overview and Scrutiny Committee be considered.

3.2 That Cabinet approve the Tree Policy attached as Appendix 1 to this report.

3.3 That delegated authority be given to the Head of Environmental Services in consultation with the relevant Portfolio Holder to make amendments to the Tree Policy during the lifetime of this document.

3.4 That the Tree Policy is reviewed and updated with new national legislation, including Biodiversity Net Gain, updates to the Climate Change Act 2008 or local policy, such as the update to the Climate Change Strategy and Action Plan that is published.

4.0 BACKGROUND

4.1 In November 2020, the Council adopted a new 'Climate Change Strategy and Action Plan 2030' to assist in the delivery of the Council's aspiration to be carbon neutral by 2030 at the latest, to be committed to climate action in other areas and to progress towards a low carbon West Lancashire.

4.2 The Strategy identified seven key priority areas for action, they are:

1. Delivering a carbon neutral Council,
2. Sustainable procurement,
3. Transport and travel,
4. Residential buildings,
5. Commercial activity,
6. Community action and the
7. Natural environment.

The Tree Policy will directly assist the Council to implement Priority 7. Natural Environment, and action: Protect and Promote Green Infrastructure. The key objectives are to introduce tree planting schemes and delivering the right trees to the right places.

4.3 The proactive introduction of a Tree Policy will clearly set out the parameters of the management and maintenance of the Council's tree stock.

5.0 CURRENT POSITION

5.1 The Tree Policy will provide greater clarity and transparency to customers on tree management and a clear direction on the service provided.

5.2 The Tree Policy will support the customer when making a request for tree services and provide relevant information on the tree assessment process.

5.3 The Council work to British Standards BS3998 Tree Work Recommendations and BS5837 trees in relation to Design, Demolition and Construction. This is used to identify dead, dying, and diseased trees that require maintenance or removal.

5.4 A tree replacement programme will be implemented with the Tree Policy. For every tree that is removed, it will be replaced with either saplings or tree whips that are native species to the UK in locations that have been approved.

5.5 A planned and robust tree management and maintenance inspection programme is being developed as part of this Tree Policy. This is currently being progressed through the procurement process and will enable the tree service to deliver a new long-term structured approach to the management and maintenance of Council owned trees in the borough.

5.6 It is recognised that there may be occasions where tree works are carried out that fall outside the parameters of the Tree Policy. Any work undertaken will be at the discretion of the authorising Officer.

- 5.7 The Tree Policy is accompanied by Frequently Asked Questions and will be published on the Council's website. This section of the policy will be reviewed and refreshed as necessary. Appendix 2

6.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

- 6.1 There are no significant sustainability implications associated with this report and in particular, no significant impact on crime and disorder. However, consideration has been given to ensuring this compliments the Council's Climate Strategy and Action Plan and has been developed in conjunction with the Council's Environmental Sustainability Team.

7.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 7.1 There are financial implications directly associated with a tree planting replacement programme and there is some capacity within existing resources. However, there are a number external funding schemes / grants that are available for replacement trees. This will be explored by the service to meet the requirements of the Tree Policy.

8.0 RISK ASSESSMENT / PENTANA

- 8.1 A formalised Tree Policy and the management, and inspection programme developed in relation to tree stock in the West Lancashire, will result in a more efficient and effective service. The Tree Policy will subsequently mitigate future risks. The risks have been added to Pentana for monitoring.

9.0 HEALTH AND WELLBEING IMPLICATIONS

- 9.1 There are no health and wellbeing implications associated with this report.
- 9.2 There are long term benefits to health and wellbeing when spending time around trees, woodlands, and open spaces to improve our mental health and offering relief from the symptoms of stress, anxiety, and depression. The Tree Policy will support the benefits.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

There is a direct impact on members of the public, employees, elected members and / or stakeholders, therefore an Equality Impact Assessment is required. A formal equality impact assessment is attached as an Appendix 3 to this report, the results of which have been taken into account in the Recommendations contained within this report.

Appendices

Appendix 1 – Proposed Tree Policy

Appendix 2 – Frequently Asked Questions

Appendix 3 – Equality Impact Assessment

Appendix 4 – Minute of Executive Overview & Scrutiny Committee (Cabinet only)

West Lancashire Borough Council Tree Policy



Contents

1.0	Introduction	2
2.0	Maintenance of Council Trees	3
3.0	Replacement of Felled Trees	4
4.0	Dangerous Trees	5
5.0	Action in response to Service Requests for Council owned trees	5
6.0	Further Advice	6
7.0	Exceptional Circumstances	7

Owner / Job Title: David Jones – Technical Services Manager

Service Area: Environmental Services

Group / Persons Consulted:

Version: 1

Issued Date: 31st October 2023

Review by Date: 1st April 2028

1.0 Introduction

- 1.1 The Council is progressively bringing its trees into an active management and maintenance programme. This policy sets out West Lancashire Borough Council's (WLBC) approach to the management of trees on Council owned land. It is intended to act as a point of reference for the public, officers, elected members and professionals to ensure a clear, consistent, and structured approach to the management of Council's tree stock.
- 1.2 The Policy includes trees in Council owned properties (currently set out within the tenancy agreement) that tenants are responsible for the tree management and maintenance in their gardens and within the boundary of their property. The Council will work on a tree in a Council property in exceptional circumstances only.
- 1.3 The way that trees are managed very much reflects where they are and ultimately the amount of space they have to grow.
- 1.4 The Council recognise the importance of trees in combating air pollution and capturing and storing CO₂. We are committed to improving air quality and we will replant saplings and tree whips for every tree that is removed.
- 1.4 This policy does not cover Tree Preservation Orders (TPOs) or the management of non-council-owned Trees located within Conservation Areas. Applications for TPO's are made to Technical Services via Planning. The webpage can be accessed by visiting:
<https://www.westlancs.gov.uk/planning/heritage-and-environment/trees-hedges-and-woodlands/tree-preservation-orders.aspx>.
- 1.5 The objectives of this policy document are:
- To set out West Lancashire's Borough Council's approach to tree management, the management of risk associated with trees, and to outline the legal obligations and requirements imposed on the Council as a landowner.
 - To provide a cohesive framework to which West Lancashire Borough Council officers can work.
 - To encourage the implementation of best practice in the management of WLBC's tree stock assets.
 - To promote the creation and/or maintenance of a high-quality amenity landscape within the borough, with a sustainable tree cover and the associated environmental benefits.
- 1.7 The customer will receive a response within 10 working days acknowledging their enquiry and advising of a timescale for inspection of a tree. Emergency works are managed outside the scope of this policy.
- 1.8 A list of frequently asked questions is available on the Council's website relating to tree enquiries for customers to easily find a response to a question about tree management and maintenance. These may be amended and / or updated as necessary.

2.0 Maintenance of Council Trees

- 2.1 The Council aims to manage its trees so that they are safe and make a positive contribution to their locality and amenity.
- 2.2 The Council is progressively bringing its trees into an active programme of management and maintenance. The Council aims to carry out works on trees between the months of October and March to minimise the impact on nesting birds, however emergency works may take place outside of this timeframe.
- 2.3 Trees in parks and public open spaces are managed to reflect the circumstances of any one site and the type, age, and condition of each tree, as well as for the benefit of the woodland as an ecosystem. Outside of a woodland setting, trees in parks generally have more room to grow compared to street trees and hence typically they can grow to their full height and spread. Ongoing maintenance may include:
- Removal of dead wood.
 - Formative pruning (to remove problems in tree form when the tree is young so avoiding expensive problems later).
 - Removing low branches from pathways.
 - Removal of trees when they come to the end of their safe and useful life unless the setting is suitable to leave them as standing deadwood.
- 2.4 Trees in public open spaces are managed according to their location which includes streets, grass verges and parks. Other Council trees are managed in a more informal arrangement. These are managed through service requests to the Council and outside of a planned tree management and maintenance programme. Trees within or adjacent to adopted highways are the responsibility of Lancashire County Council. They can be contacted at www.lancashire.gov.uk
- 2.5 All works to trees on Council land shall be in accordance with British Standard 3998 Tree Work Recommendations and BS5837 trees in relation to Design, Demolition and Construction .
- 2.6 Trees in Council ownership which are growing in areas of high public use are inspected for safety according to the level of public use in the area immediately surrounding the tree.
- 2.7 The Council will notify residents of any tree works undertaken to a Council owned tree as follows:
- Where one tree or more is pruned or felled in residential location, residents will be notified if:
 - There are properties within 50 metres on either side of the affected tree.
 - A notice may be placed on the tree/or trees to communicate with residents from a wider area if deemed appropriate.
 - Where tree works have a greater or significant impact to an area, including the pruning or felling of a larger group of trees, we will inform residential properties within 100 metres of the trees affected.

2.8 Where tree works are minor or there is a requirement to remove unsafe trees, works will proceed as soon as necessary. Residents may not be informed unless they meet the criteria set out above in 2.7.

2.9 Where it is appropriate, i.e., in a woodland, felled trunks and limbs will be left on the ground to provide a valuable habitat for insects and fungi.

It is good practice to remove tree stumps which may cause a trip hazard in area where there is high footfall. In other areas such as woodlands, stumps should be left to provide natural habitat.

2.10 It is illegal to disturb nesting birds and roosting bats. Upon discovery/evidence of this, all work on the tree/s must stop until either birds have left the tree/ or the bats have been moved by a licenced bat handler.

The Council aims to work on trees outside of bird nesting season however it may be necessary to carry out works on a tree during nesting season in an emergency situation, such as an unsafe or dangerous tree.

3.0 Replacement of Felled Trees

3.1 This policy has been developed in line to the Council's commitments of the Climate Change Strategy and Action Plan, The Strategy identified seven key priority areas for action, they are:

1. Delivering a carbon neutral Council,
2. Sustainable procurement,
3. Transport and travel,
4. Residential buildings,
5. Commercial activity,
6. Community action and the
7. Natural environment.

The Tree Policy will directly assist the Council to implement Priority 7. Natural Environment, and action: Protect and Promote Green Infrastructure. The key objectives are to introduce tree planting schemes and delivering the right trees to the right places.

3.2 Council owned Trees that are felled will be replaced with saplings or tree whips. Funding schemes / grants will also be explored where possible and will be utilised for further planting opportunities throughout the borough.

3.3 Native tree species will be selected and planted to complement and enhance the natural environment and local area.

3.4 Trees may not be replaced in the exact location that they were removed due local issues such as, underground utilities and the presence of peat land. However, suitable

areas will be selected near to where the original tree was felled and approved by Council officers.

- 3.5 Trees will not be replaced where tree thinning of a woodland/plantation area is necessary to increase its ecological value or where we expect natural regeneration to occur.

4.0 Dangerous Trees

- 4.1 Where a Council owned tree is in such a condition that it poses a very high risk to residents or property, and it has been identified as an emergency situation it will be made safe as soon as possible.

- 4.2 Signs that may mean that a tree is such a condition that it may warrant immediate action include:

- Tree is snapped or blown over,
- Tree is rocking – roots are damaged,
- Tree is uprooting and held up by another tree or building,
- A large branch has fallen off or is hanging off a tree,
- Tree or branch is blocking access to a property,
- Tree has fallen onto property or vehicle

- 4.3 Signs that may mean that a tree may pose a potential risk to people or property, but the risk does not require an emergency response:

- Tree is dead,
- The tree is dying- few leaves in summer or dieback in the crown,
- Bark is loose and falling off,
- Mushrooms or fungi growing on or near the base of the tree,
- Old splits and cracks in the trunk or large branches,
- Smaller branches falling from the tree (weather and species dependent)

- 4.4 Trees can be made safe by pruning or felling. Typically, we would employ the most effective approach. For certain high value amenity trees we would consider other options to reduce the risk to an acceptable level whilst prolonging the life of the tree and reduce the risk of failure.

5.0 Action in response to Service Requests for Council owned trees

- 5.1 Non-urgent requests will be considered against cost, resources available or the benefit or detrimental impact upon the tree.

- 5.2 The Council will not take action to prune or fell a Council owned tree:

- to improve natural light to a property,
- to improve the view from a private property,
- to alleviate the nuisance of overhanging branches,
- to alleviate, remove or reduce bird droppings, or remove bird dropping from private land,
- to alleviate the fall of leaves, sap, blossom, fruit/nuts/berries

- If there are suspected poisonous berries and foliage, such cases will be investigated, and appropriate action considered and actioned.
- to remove or reduce incidences of bees, wasps, or wild animals,
- to prevent interference with TV/satellite installation, reception and/or telephone wire interference,
- or cut the roots of a Council owned tree to prevent roots entering a drain that is already broken or damaged.
- if deemed too tall / big regarding its height or size
- perceived risk of damage from a tree

6.0 Further Advice

- 6.1 If a Council owned tree is touching a private building, we will take action to remove the nuisance. In the majority of cases the solution will be for the Council to prune the tree, but in some circumstances, it may be more appropriate to fell the tree.
- 6.2 We will investigate reports of vandalism and/or purposeful damage to a Council owned tree. Prosecutions may follow pending investigations. A site inspection would be required to assess damage caused and the safety of the tree. We will try to repair any damage and save the tree where possible.
- 6.3 Where a Council owned tree is associated with criminal activity and/or anti-social behaviour, measures to reduce the problem will be considered on a site-by-site basis, including where a tree is blocking line of sight that would assist in the prevention and detection of crime.
- 6.4 Where a tree has been impacted by criminal activity and/or anti-social behaviour, steps to reduce the problem will typically require the co-ordination of a number of agencies including Lancashire Police.
- 6.5 Pruning or felling a tree is not always the answer to the problem and consideration of available statutory agency tools and powers to tackle the issue must always be considered.
- 6.6 The Council will not accept funding from private sources for tree works where there is no clear public benefit or where work is not necessary on safety grounds.
- 6.7 Private individuals/companies do not have access rights to undertake tree works on Council land.
- 6.8 The Council has no authority to intervene in a dispute between neighbours. However, if the problem is due to a 'high hedge' guidance can be found on the Councils website <https://www.westlancs.gov.uk/planning/heritage-and-environment/trees-hedges-and-woodlands/high-hedges.aspx>
- 6.9 If a tree is covered by a Tree Preservation Order (TPO) or is in a conservation area, then planning consent will be needed before pruning or felling can occur.

Guidance can be found on the Councils website:

<https://www.westlancs.gov.uk/planning/heritage-and-environment/trees-hedges-and-woodlands/tree-preservation-orders.aspx>

- 6.10 If a customer believes their property is suffering subsidence damage due to the action of the trees in Council ownership (or concerned about potential damage) they are advised to contact their property insurer in the first instance.
- 6.11 Should they wish to make a claim, details can be found by visiting:
<https://www.westlancs.gov.uk/about-the-council/information-governance/insurance-making-a-claim.aspx>

7.0 Exceptional Circumstances

- 7.1 In exceptional circumstances it may be necessary for the Council to carry out works on trees outside of these parameters. This shall be done as discretion of the officer dealing with the case.
- 7.2 In circumstances where it is claimed that a tree is impacting upon a resident's health, such cases will be investigated, and appropriate action considered.

WLBC Tree Maintenance and Management

Frequently Asked Questions:

Below are some of our most frequently asked questions relating to tree management and maintenance, that may provide an answer to your query. If you have any other questions or queries, please contact the Tree Officer using the details on the right.

What can I do if a tree/s are too tall or too big?

A tree is not dangerous just because it may be considered too big for its surroundings. Other issues would need to be identified as defined in the Councils Tree Policy for the Council to consider the tree to be dangerous and further action taken by us. You can read the policy here (*insert link*).

What can I do if a tree (or tree's) branches are overhanging onto my property and are causing a nuisance?

You can only consider removing those parts of the tree from the point where they cross the boundary of your property, as long as the tree is not left in an unsafe condition and/or the tree does not die from the works carried out.

You have no legal right to cut or remove any part of a tree that does not overhang your property and are strongly advised to consult a professional tree surgeon for guidance on how best to prune back encroaching trees. We recommend that you tell the owner of the trees what you plan to do. Legally you do not own those parts of the tree that encroach your property, and you should make an offer to return any materials, although these do not have to be accepted.

Before you consider doing any works to the trees you should find out if they are protected by a Tree Preservation Order or if they are in a Conservation Area. If trees are protected, then you will need to gain consent by making an application/give notice to the Council.

For guidance on how to check if the trees are protected and how to make an application please contact the Arboricultural Officer, Russell Critchley at Russell.critchley@westlancs.gov.uk . Protected Trees and applications can be viewed at <https://pa.westlancs.gov.uk/online-applications/>

Will a tree be removed or reduced in height if they drop leaves, sap, blossom, fruit, nuts, or berries onto my property?

The fall of leaves is part of the natural life cycle of trees and cannot be avoided by pruning. Honeydew is caused by greenfly (aphids) feeding on the sap from the leaves and excreting their sugary, sticky waste. Unfortunately, there is little that can be done to remove the aphid which causes the problem. Pruning the tree may only offer temporary relief and any re-growth is often more likely to be colonised by greenfly thereby potentially increasing the problem. Some trees, such as limes, are more prone to attack by greenfly and in some years, greenfly are more common, especially following a mild winter. Honeydew is a natural and seasonal problem. Where new trees are planted, we select tree species that are less likely to generate this problem.

Tree fruit/nut/berries may be a nuisance, but the problem is not considered to be a sufficient reason to remove a tree. If there are suspected poisonous berries and foliage, such cases will be investigated, and appropriate action considered and actioned.

Tree blossom usually heralds the start of spring. Blossom is a natural occurrence, which cannot be avoided by pruning. Roads, streets, or the highway are swept of excessive blossom as necessary.

Will a tree be removed or reduced in height to if there is a problem with bird droppings?

Bird droppings may be a nuisance, but the problem is not considered a sufficient reason to prune or remove a tree. Nesting birds are protected under the Wildlife and Countryside Act 1981 (and other related wildlife law).

What if a tree (or trees) interferes with my TV/satellite installation, reception, or telephone wires?

It may be that your satellite or TV provider will be able to suggest an alternative solution to the problem, for example, relocating the aerial/dish or means to boost the signal. If a tree is affecting your telephone wires, your provider may be able to carry out some works on a tree. You should always contact them regarding this.

What can I do if a tree has caused damage to my drains?

Tree roots typically invade drains that are already broken or damaged. Trees themselves very rarely break or damage the drains. Tree roots found in a drain are usually symptomatic of an underlying problem requiring repair of the broken pipe. If you are concerned about the condition of your drains, then you are advised to contact

your water and sewerage company. Householders are usually responsible for the maintenance of the drains within their property.

What if a tree (or trees) is blocking natural light?

A property will not usually benefit from a 'right to light' as trees will naturally create shade at certain times of the day.

Under the Prescriptions Act 1832, a person can only benefit from a 'right to light' if they have enjoyed light to their property for 20 years before the obstruction appeared.

This normally only applies to buildings/structures that block light directly and not trees.

For more information see: [Rights to Light - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

If a tree is blocking natural light, we will only carry out tree works in exceptional circumstances.

What should I do if I think a tree is causing damage to my property?

You are advised to contact your property insurer in the first instance so that you may discuss your concerns and agree an appropriate course of action. Should you, or those acting on your behalf, wish to make a claim, details can be found by visiting <https://www.westlancs.gov.uk/about-the-council/information-governance/insurance-making-a-claim.aspx>

What if a hedge is blocking natural light?

If natural light is being blocked by the growth of an evergreen hedge, then action may be taken to reduce the problem under the High Hedges Act, Part 8 of the Anti-social Behaviour Act 2003.

For further information refer to <https://www.westlancs.gov.uk/planning/heritage-and-environment/trees-hedges-and-woodlands/high-hedges.aspx>

If a tree is blocking natural light, we will only carry out tree works in exceptional circumstances.

Equality Impact Assessment Form



Directorate: Place and Community	Service: Environmental Services
Completed by: David Jones	Date: 27.10.23
Subject Title: Tree Policy	
1. DESCRIPTION	
Is a policy or strategy being produced or revised:	<i>*delete as appropriate</i>
	Yes
Is a service being designed, redesigned or cutback:	
	Yes
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	Yes
Is a programme or project being planned:	Yes
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes
Details of the matter under consideration:	That a new robust tree management programme and policy be put in place to give greater clarity to customers on the parameters of the Council's tree management and maintenance programme. The policy has been considered in line with the Climate change Strategy 2020-2030 Action Plan in Protecting and Promoting Green Infrastructure.
<p><i>If you answered Yes to any of the above go straight to Section 3</i> <i>If you answered No to all the above please complete Section 2</i></p>	
2. RELEVANCE	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	<i>*delete as appropriate</i>
	Yes/No*
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>	
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>	
3. EVIDENCE COLLECTION	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	The new policy would impact on officers within the Environmental Service and the contractors who provide the tree maintenance works.

	Residents who also engage with the council for tree maintenance or management would also be impacted.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	The new tree policy would improve the universal service offered by the Council to residents. However those directly affected would be the residents who have Council owned tree stock near or within the perimeter of their property or business.
Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	<i>*delete as appropriate</i> No No No No No No No No No No
4. DATA ANALYSIS	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	Residents of the borough who request maintenance or management of Council owned trees on Council land.
What will the impact of the work being carried out be on usage/the stakeholders?	The Tree Policy will provide greater clarity and transparency to customer on tree management and a clear direction on the service provided.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	The Council works to British Standard to identify dead, dying and diseased tree that require maintenance or removal, and not on a request basis. This supports the Climate change strategy and Action Plan to Protect the Natural Environment.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	The Tree Policy will not impact protected characteristics but will mitigate future risks and will result in a more efficient and effective service.
If any further data/consultation is needed and is to be gathered, please specify:	The Tree Policy is accompanied by Frequently Asked Questions and will be published on the Council's website. This section of the policy will be reviewed and refreshed as necessary based

	on customer feedback.
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	The Tree Policy will not impact protected characteristics but will mitigate future risks and will result in a more efficient and effective service for all users.
6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	It is acknowledged that some decisions on removal or non-removal of a tree may impact on residents however officers will work to the British Standards of legislation. The proactive introduction of a Tree Policy will clearly set out the parameters of the management and maintenance of the Council's tree stock.
What actions do you plan to take to address any other issues above?	In order to further support the Council to implement Priority 7. Natural Environment, and action: Protect and Promote Green Infrastructure. The key objectives are to introduce tree planting schemes and delivering the right trees to the right places. A tree replacement programme will be implemented with the Tree Policy. For every tree that is removed, it will be replaced with either saplings or tree whips that are native species to the UK in locations that have been approved
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	The new Tree Policy will be regularly reviewed and monitored by the Technical Services team via the risk management programme Pentana.



Report of: Corporate Director of Transformation, Housing & Resources

Relevant Portfolio Holders: Councillor N Furey & Councillor A Yates

Contact for further information: Stephen Bissette
(E-mail: stephen.bissette@westlancs.gov.uk)
(Extn: 5290)

SUBJECT: MEADOW AREAS

Areas affected: Borough wide.

1.0 PURPOSE OF THE REPORT

- 1.1 To consider and approve the introduction of Meadow Areas into the borough to improve biodiversity, pollinators, and invertebrates and to meet the commitments of the Climate Change Strategy and Action Plan.
- 1.2 Shortlisted open spaces are currently subject to regular grass cutting and are to be reduced to create Meadow Areas during the grass growing season which will benefit the natural environment and decrease greenhouse gas emissions.

2.0 RECOMMENDATIONS TO EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 That the areas recommended for the potential creation of Meadow Areas be endorsed as identified in Appendix 1.
- 2.2 That approval from Cabinet be sought to carry out a 4-week public consultation around the Meadow Areas identified in Appendix 1.
- 2.3 That the report be noted and any agreed comments to be referred to Cabinet for consideration.
- 2.4 That approval from Cabinet be sought, that delegated authority be given to the Head of Environmental Services in consultation with the relevant Portfolio Holders, to work on the proposed Meadow Areas that receive a 50%+ positive feedback following consultation, to enable the creation of Meadow Areas at the start of the grass growing season.
- 2.5 That the information signage be installed at each public open spaces site accessed by members of the public that will provide information on Meadow Areas and the benefits of natural meadows in Appendix 5.

3.0 RECOMMENDATIONS TO CABINET

- 3.1 That the areas recommended for the potential creation of Meadow Areas be endorsed as identified in Appendix 1.
- 3.2 That approval from Cabinet to be sought to carry out a 4-week public consultation in relation to creating Meadow Areas in Appendix 1 within the open spaces in West Lancashire.
- 3.3 That the report be noted and any agreed comments from Executive Overview and Scrutiny Committee be considered.
- 3.4 That delegated authority be given to the Head of Environmental Services in consultation with the relevant Portfolio Holders to commence work on those proposed Meadow Areas that receive a 50%+ positive feedback following consultation to enable the creation of Meadow Areas.
- 3.3 That should we receive 50%+ positive feedback from the consultation, the Meadow Areas will be created at the start of the grass growing season.
- 3.4 That Cabinet approve information signage to be installed at each public open spaces site accessed by members of the public and will provide information on Meadow Areas and the benefits of natural meadows in Appendix 5.
- 3.4 That Meadow Areas are reviewed and amended to reflect new national legislation, including Biodiversity Net Gain, updates to the Climate Change Act 2008 or local policy, such as the update to the Climate Change Strategy and Action Plan that is published.

3.0 BACKGROUND

- 3.1 In November 2020, the Council adopted a new 'Climate Change Strategy and Action Plan 2030' to assist in the delivery of the Council's aspiration to be carbon neutral by 2030 at the latest, to be committed to climate action in other areas and to progress towards a low carbon West Lancashire.
- 3.2 The Strategy identified seven key priority areas for action, they are:
 - 1. Delivering a carbon neutral Council,
 - 2. Sustainable procurement,
 - 3. Transport and travel,
 - 4. Residential buildings,
 - 5. Commercial activity,
 - 6. Community action and the
 - 7. Natural environment.

The Meadow Areas will directly assist the council to implement Priority 7: Natural Environment, and objective: To Preserve, Maintain and Promote the use of Council owned Green Space across the Borough.

- 3.3 In the summer of 2022, Leisure Services trialled a Meadow Area at Kiln Lane, Skelmersdale. Grass cut pathways were introduced to allow access to the community and members of the public. Results of the meadow area showed that many species of wildflowers grew naturally during the trial. (Appendix 2)
- 3.4 In 2022 and 2023, the roundabout at the top of Egerton in Skelmersdale was chosen as a site to allow the centre to grow as a Meadow Area. A one metre perimeter strip was maintained throughout the season to allow clear visible sight lines for motorists. A number of wildflowers including wild orchids and mouse ears were found to grow within the meadow. (Appendix 3)
- 3.5 Lancashire County Council have been consulted and support the introduction of meadow areas on selected roundabouts that fall under the ownership of Lancashire County Council.
- 3.6 All proposed areas on Council owned land within the borough were considered based on suitability, access, environmental impact and density of open spaces available (Appendix 4). The public consultation will seek to obtain other locations, which then may be considered as part of the Meadow Area.

4.0 CURRENT POSITION

- 4.1 All Meadow Areas chosen in public open spaces where they are currently accessed by members of the public will have a grass cut pathway created to allow for the continuous enjoyment for members of the public at these proposed locations.
- 4.2 Information signage will be installed at the open space sites where they are currently accessed by members of the public to showcase to the benefits of Meadow Areas in the environment. The signage will include links to the website for more information on Meadow Areas and their locations. (Appendix 5)
- 4.3 An Educational Campaign will be developed in advance of the proposed Meadow Areas through Community Information Days and delivered by the Clean and Green Service. The areas suggested will also be promoted on the Council's social media platforms.

5.0 CONSULTATION

- 5.1 The proposed public consultation will seek to understand any potential issues relating to the Meadow Areas for the Council to consider, change or implement.

6.0 MAINTENANCE

- 6.1 Meadow Areas will be cut down at the end of the grass growing season in the autumn to allow seeds drop and increase flower species to develop. A full assessment of the grassed areas will take place before cutting.
- 6.2 The cuttings will then be lifted and collected following a period of rest to allow any wildlife to disperse from the meadow area. This method will form part of the public consultation process.

7.0 REVIEW PROCESS

7.1 Meadow Areas will be reported on as part of the Climate Change Strategy updates.

8.0 SUSTAINABILITY IMPLICATIONS

8.1 Meadow Areas benefit wildlife as they provide a habitat for invertebrates, mammals, and birds. Due to the wide range of wildflowers and grasses within meadows, they are considered to be a permanent habitat for pollinators, a group of insects which are under threat due to increased urbanisation and intensive farming practises. By managing areas of land as meadows, we create wildlife corridors, allowing a diverse range of creatures to thrive across the borough, including more urbanised areas such as Skelmersdale. This aligns itself with the Councils Climate Change Strategy 2020 – 2030 in 'Protecting the Natural Environment.'

9.0 FINANCIAL AND RESOURCES IMPLICATIONS

9.1 There are some financial/ resource implications arising from this report in respect of the hire of suitable machinery to cut, lift and collect at the end of the growing season. However, this will be met within existing resources.

10.0 RISK ASSESSMENT/ PENTANA

10.1 Risk assessments will be in place for each identified Meadow Area as well as ensuring sightlines are maintained for road users. These will be created and monitored by the Clean and Green Area Manager and overseen by the Clean and Green Operations Manager. It will not be added to Pentana as not a high risk to the Council.

11.0 HEALTH AND WELLBEING IMPLICATIONS

11.1 The proposal of the Meadow Areas will benefit the residents of West Lancashire by creating a welcoming environment to residents, visitors and businesses as well as enhancing the open spaces and roundabouts within West Lancashire.

11.2 Outdoor area improvements have a positive impact on the wellbeing of residents, and it will also allow members of the public who undertake a number of activities to continue to enjoy areas of natural beauty and interest.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

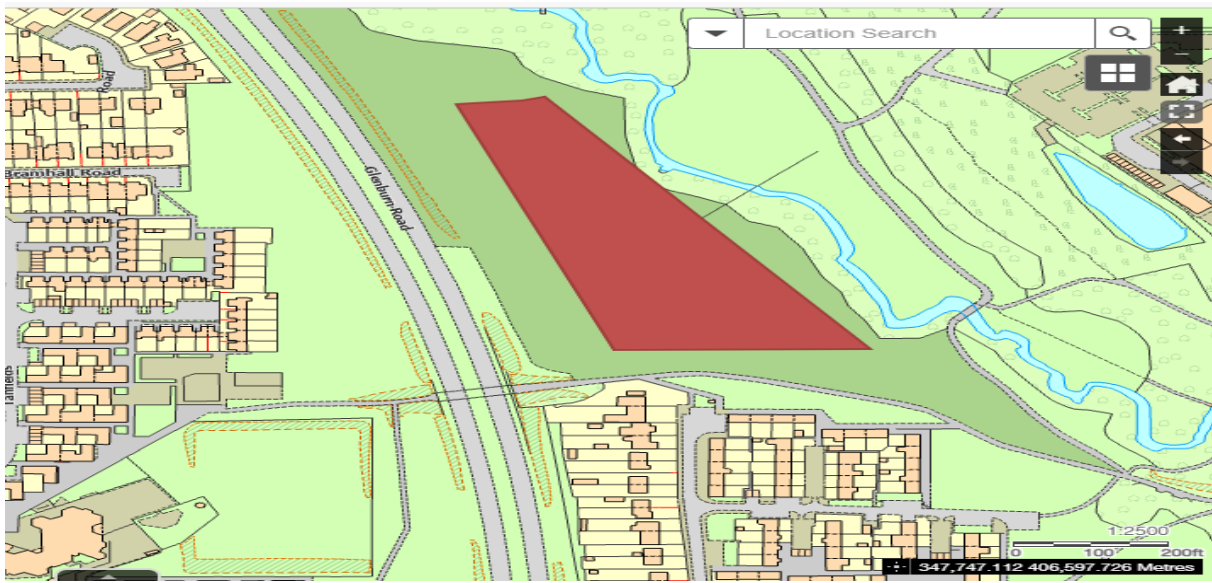
There is a direct impact on members of the public, employees, elected members and / or stakeholders, therefore an Equality Impact Assessment is required. A formal equality impact assessment is attached as an Appendix 6 to this report, the results of which have been taken into account in the Recommendations contained within this report.

Appendices

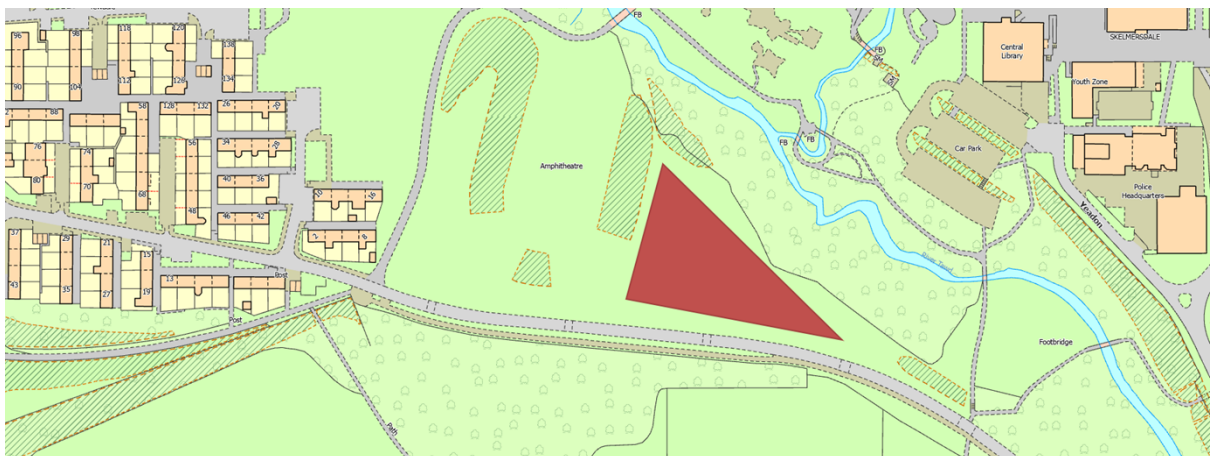
- Appendix 1: Proposed Meadow Area Locations
- Appendix 2: Kiln Lane Trial 2022
- Appendix 3: Egerton Roundabout Trial
- Appendix 4: Council owned land – open spaces
- Appendix 5: Meadow Area Information Signage
- Appendix 6: Equality Impact Assessment
- Appendix 7: Minute of Executive Overview & Scrutiny Committee (Cabinet only)

Appendix 1 – Proposed Meadow Area Locations

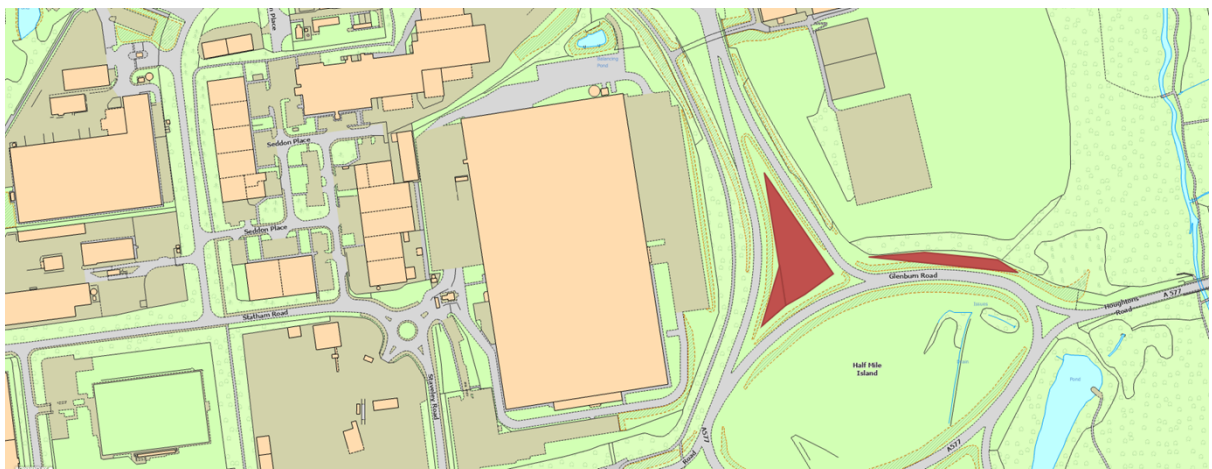
Tawd Valley, Skelmersdale – adjacent to Glenburn Road – WN8 6



Yewdale, Skelmersdale – near Amphitheatre – WN8 6

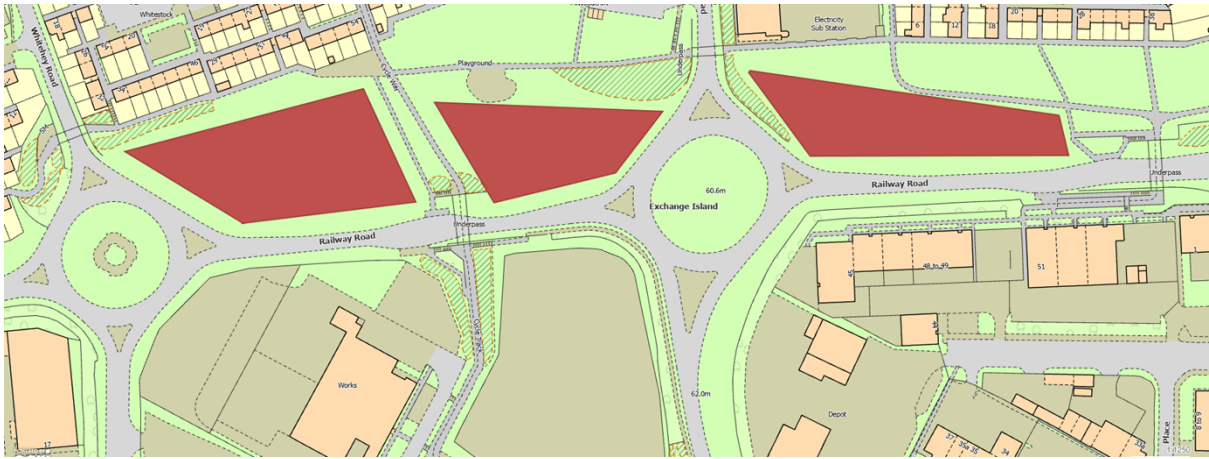


Glenburn Road, Stanley, Skelmersdale – heading to Houghtons Road – WN8 8

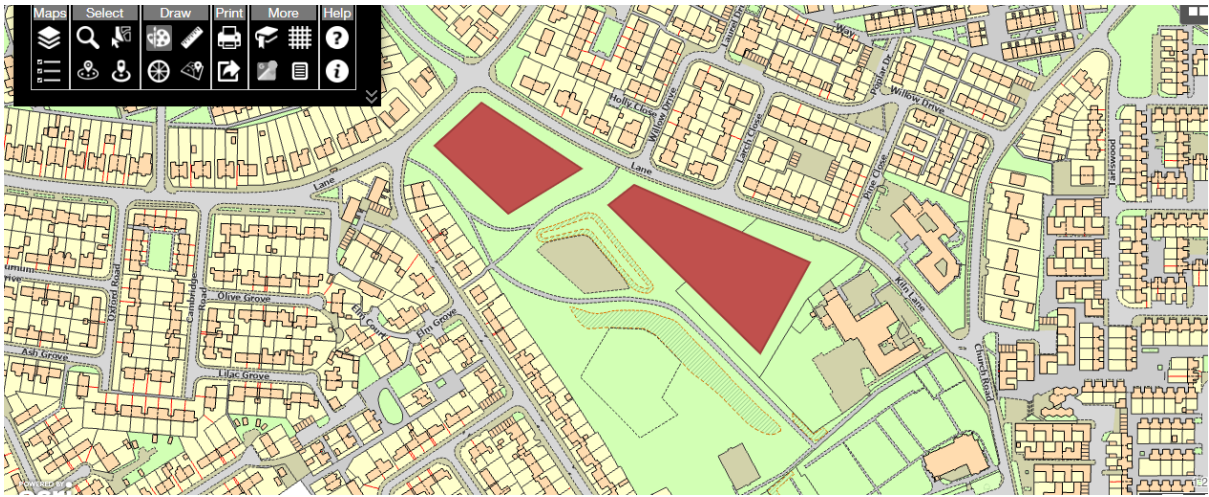


Appendix 1 – Proposed Meadow Area Locations

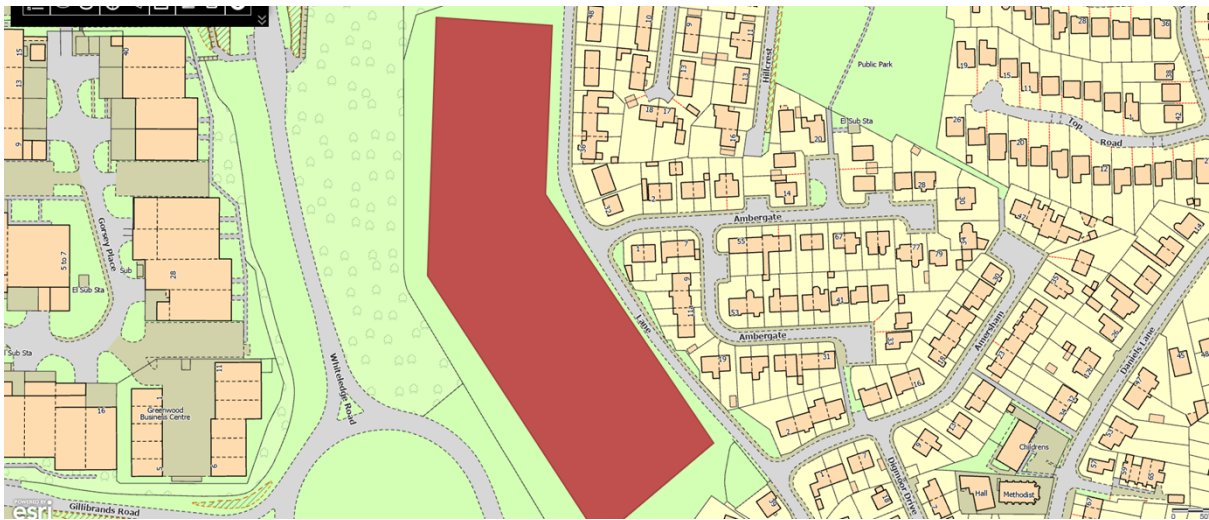
Pennylands, Skelmersdale – fields behind Woodrow – WN8 8



Kiln Lane, Pennylands, Skelmersdale – WN8 8



Spencers Lane, Digmoor, Skelmersdale – WN8 9

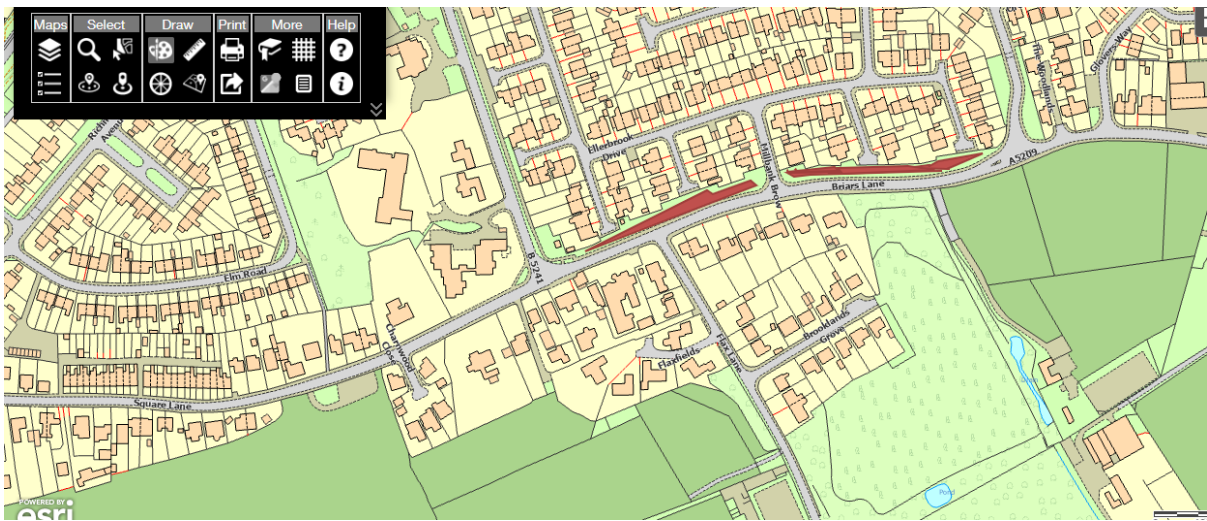


Delph Clough, Skelmersdale - adjacent to Tanhouse Road – WN8 6

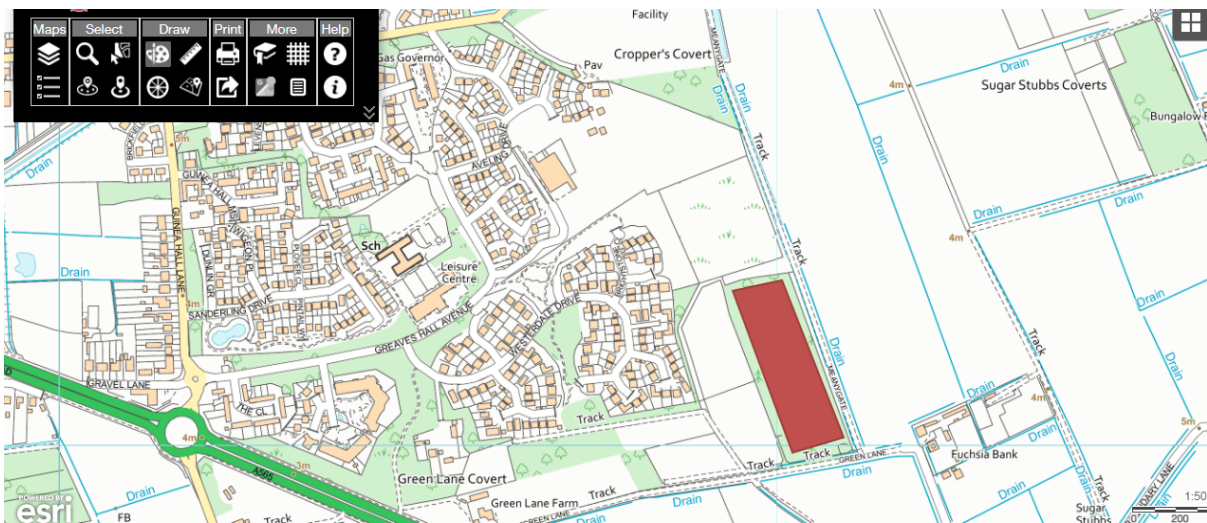
Appendix 1 – Proposed Meadow Area Locations



Briars Lane, Burscough – L40 5



Westerdale Drive, Banks – PR9 8



West End Field, Ormskirk – L39 1

Appendix 1 – Proposed Meadow Area Locations



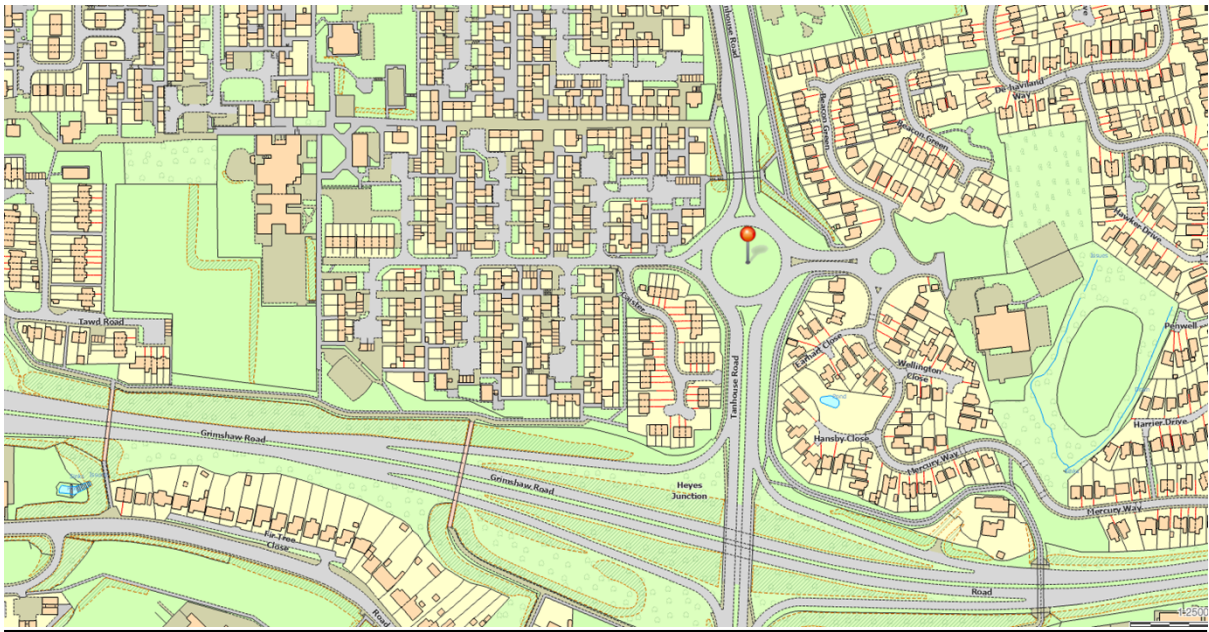
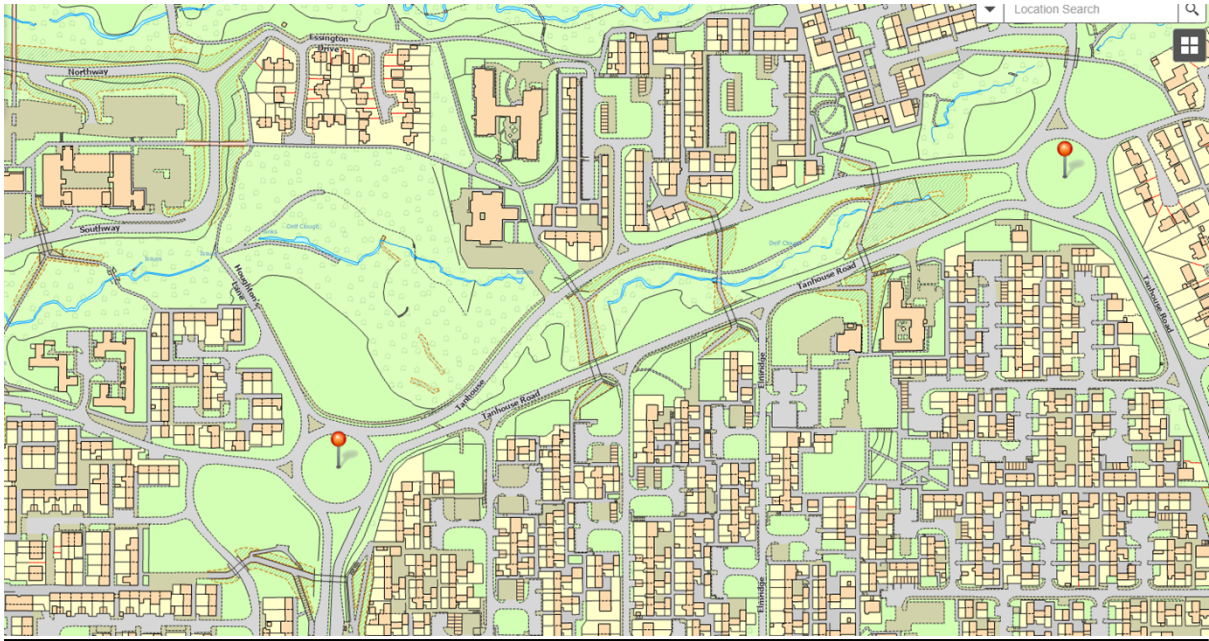
Hill Rise View, Aughton – adjacent to Northway – L39 3



Roundabouts

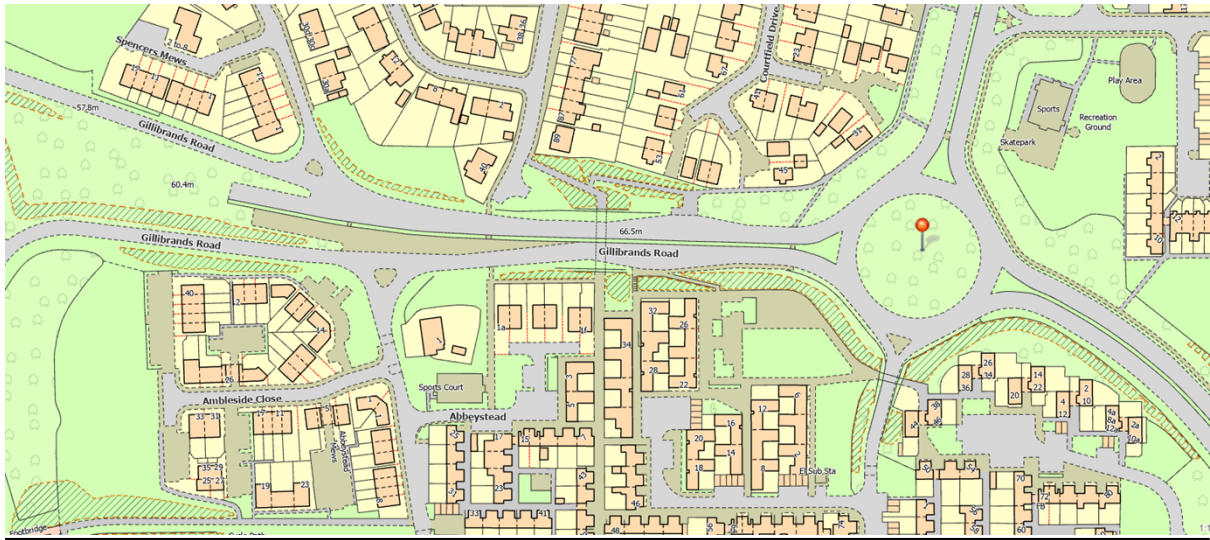
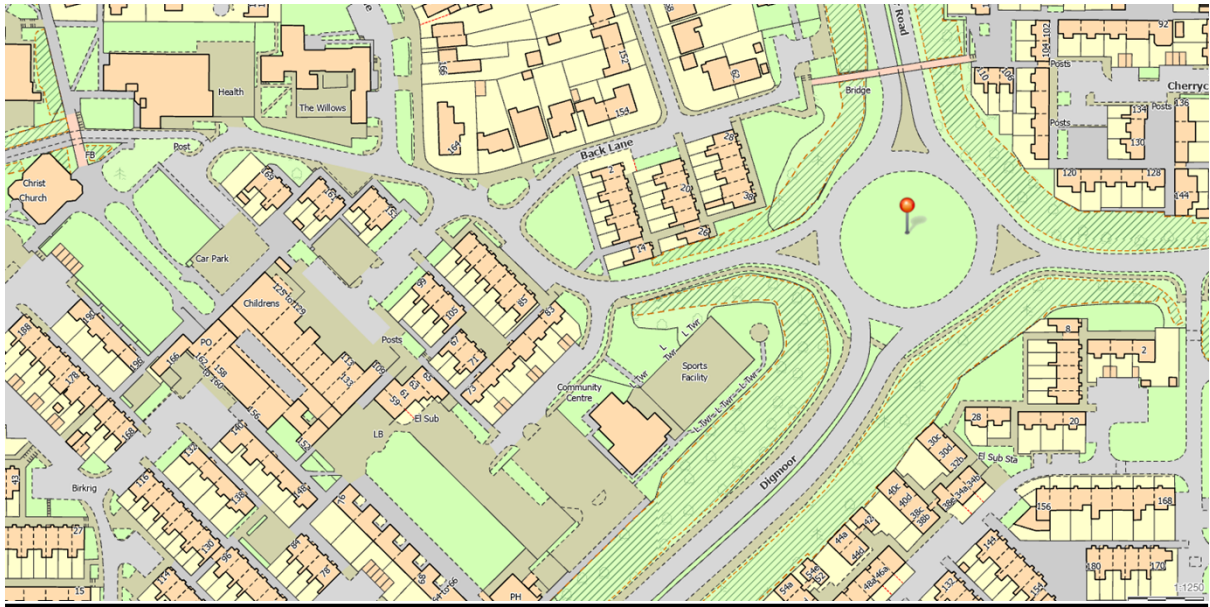
Tanhouse, Skelmersdale – Elswick, Enstone and Egerton

Appendix 1 – Proposed Meadow Area Locations



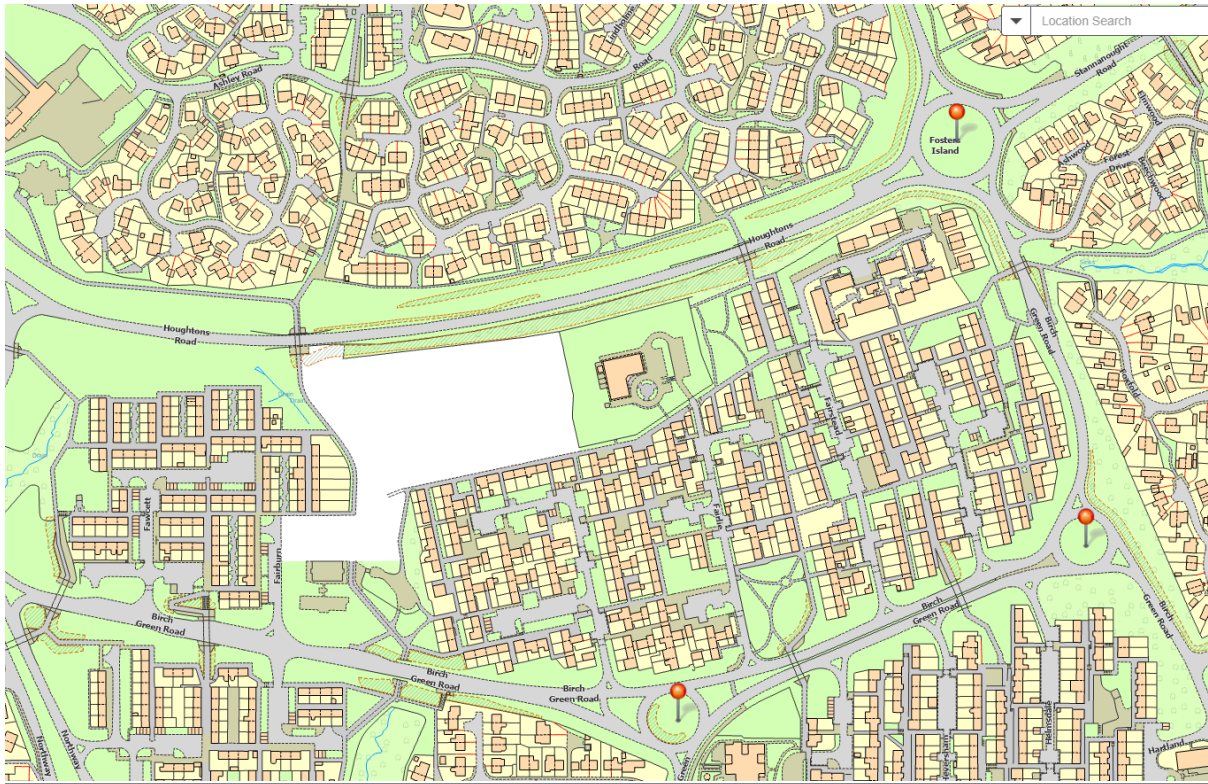
Digmoor, Skelmersdale – Birleywood and Abbeywood

Appendix 1 – Proposed Meadow Area Locations



Birch Green, Skelmersdale – Stannanought Road, Birch Green Road and Fairhaven

Appendix 1 – Proposed Meadow Area Locations

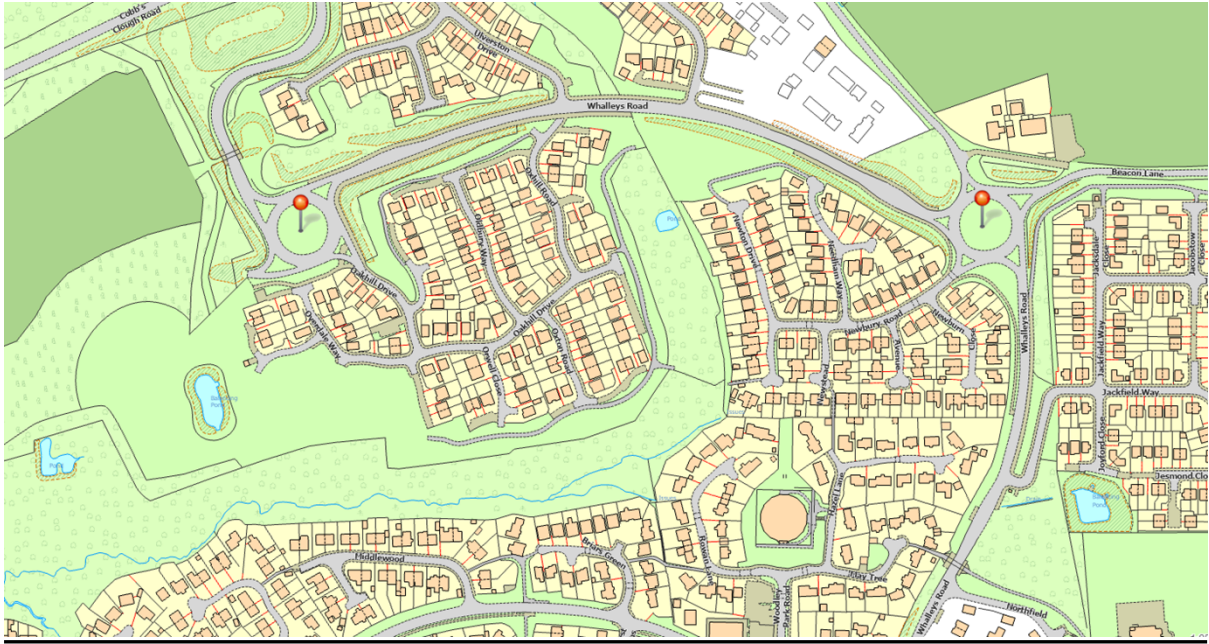


Ashurst, Skelmersdale – Ashurst Road, Whalleys Road and Kestrel Park



Whalleys, Dalton – Beacon Lane and Oakhill Drive

Appendix 1 – Proposed Meadow Area Locations



Old Skelmersdale - Neverstitch Road and School Lane



Appendix 2 – Kiln Lane Meadow Area trial - 2022



Appendix 3 – Egerton Roundabout Trial 2022/3

Wildflowers including wild orchids and mice's ear were found to grow within the meadow.



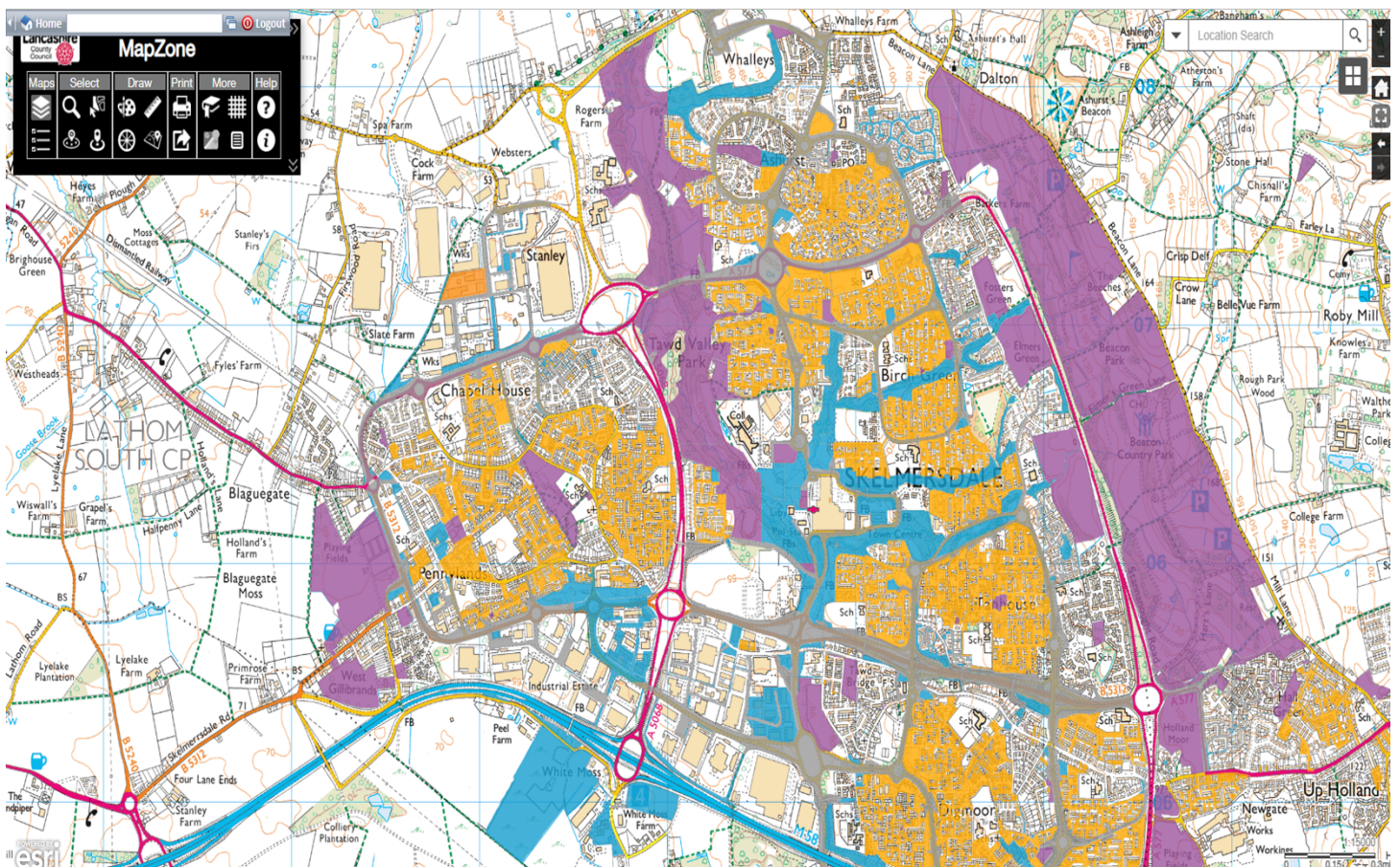
Appendix 4 – Council owned land – open spaces

Proposed Meadow Area locations were considered on all Council owned land areas within the borough. These maps highlight the most suitable open spaces for delivering this project.

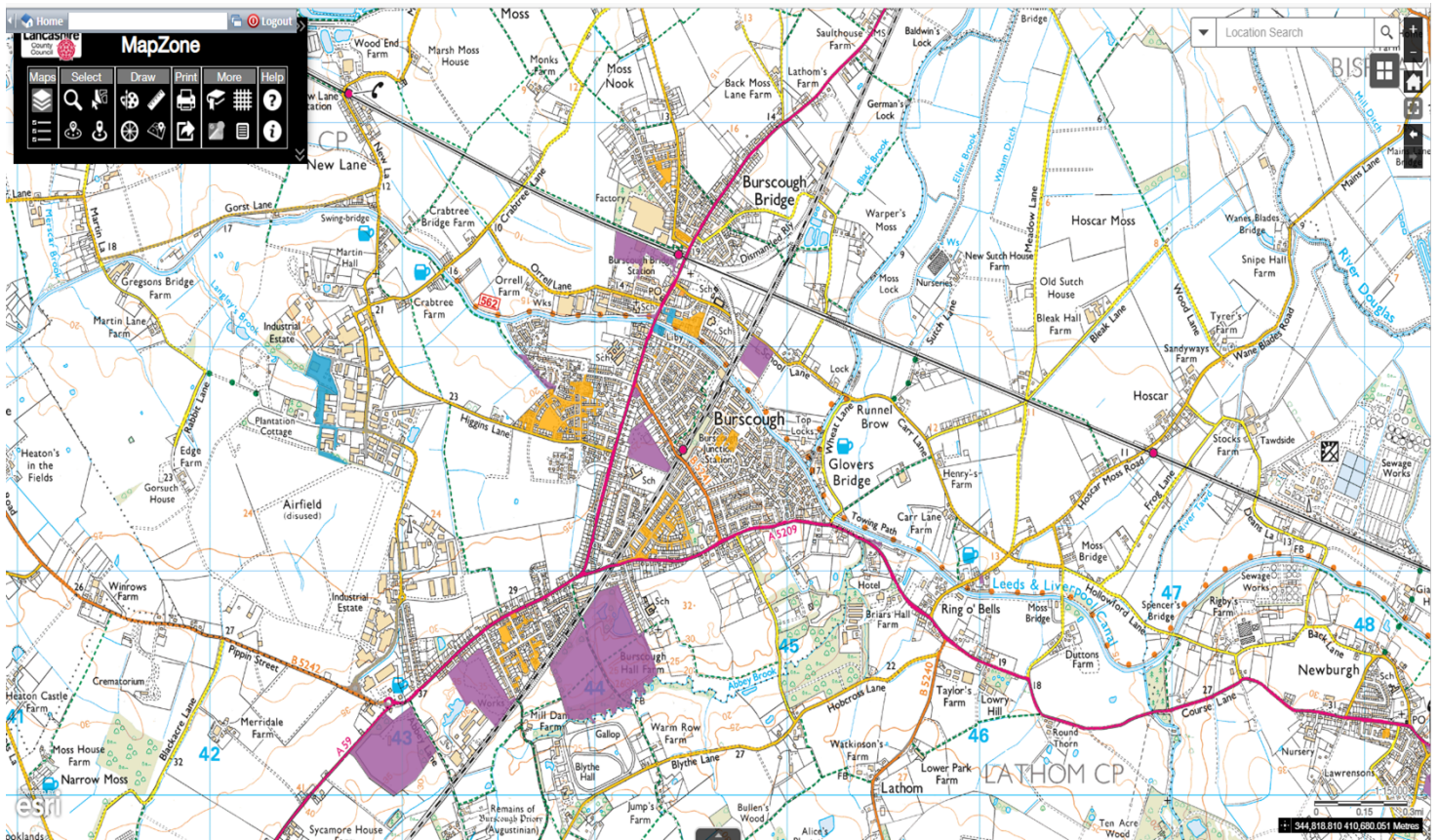
Key:

Blue – Estates land
Orange – Housing land
Purple – Leisure land

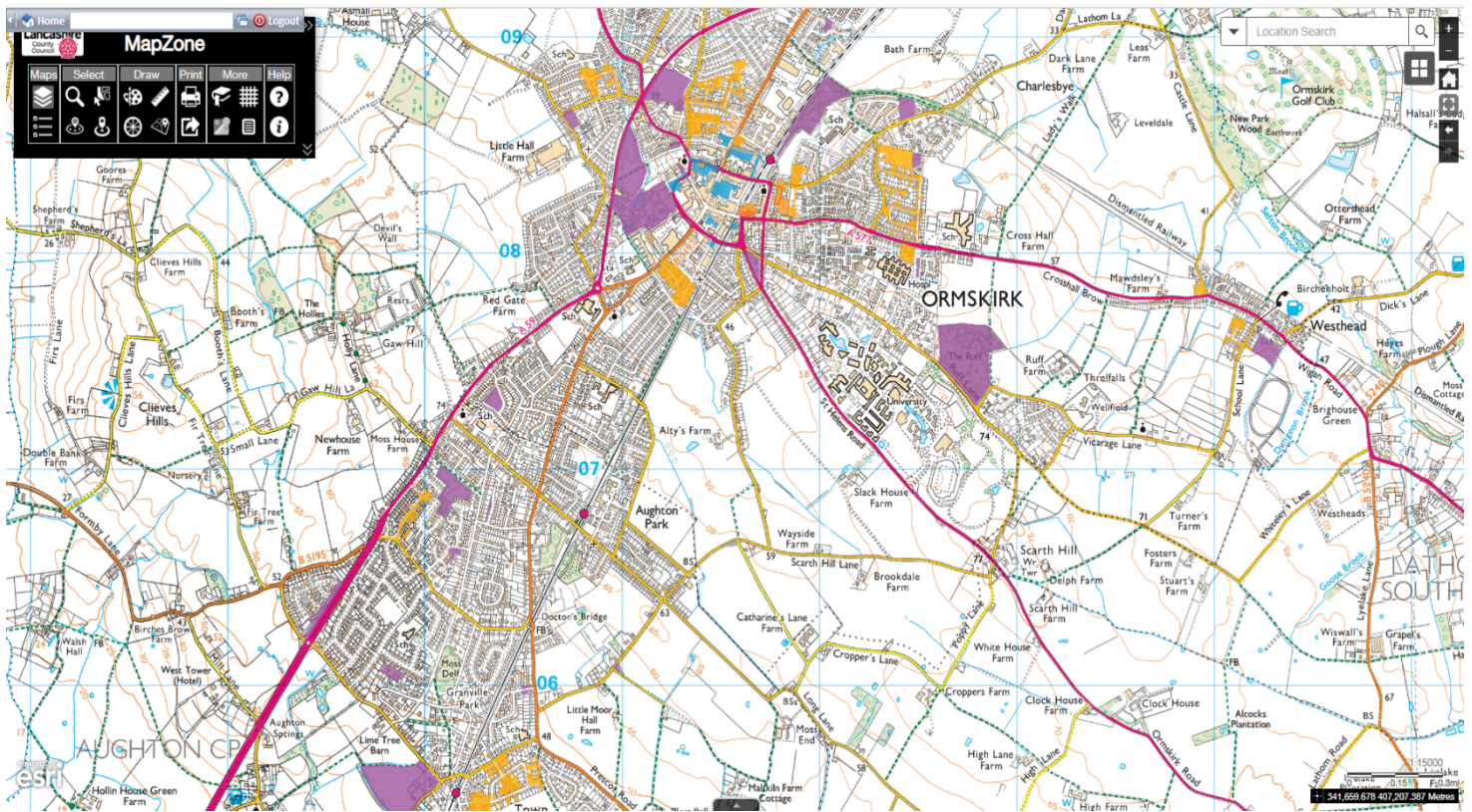
Skelmersdale



Burscough



Ormskirk



Northern Parishes



The Wonder of Meadow Areas



Image: Meadow Area in Coronation Park, Ormskirk.

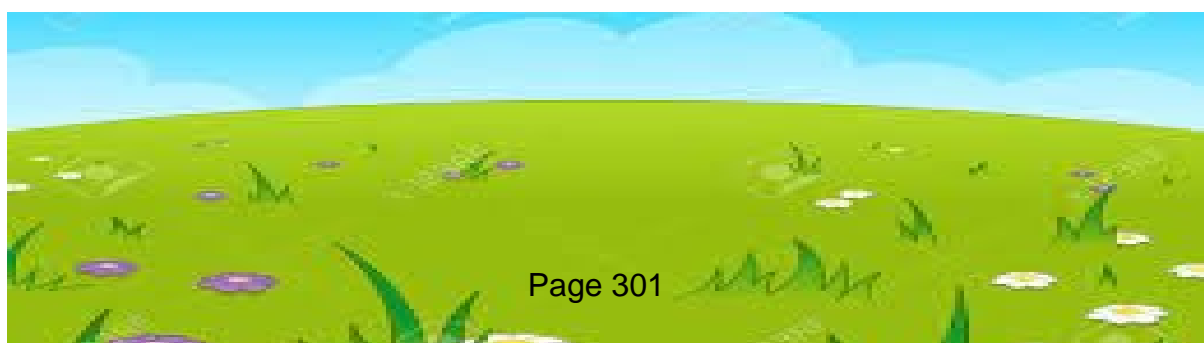
Natural Meadows Areas are great for pollinators, air quality, biodiversity, small mammals and bring a splash of colour to the environment.

This Meadow Area will be cut, collected, and removed in the autumn.

Grass pathways and edges will continue to be maintained throughout the season.

You can find more information and locations on [Community Orchards in West Lancashire - West Lancashire Borough Council \(westlancs.gov.uk\)](http://westlancs.gov.uk)

[Customer Feedback - West Lancashire Borough Council \(westlancs.gov.uk\)](http://westlancs.gov.uk)



Equality Impact Assessment Form



Directorate: Place and Community		Service: Environmental Services	
Completed by: Stephen Bissette		Date: 25.10.23	
Subject Title: Meadow Areas			
1. DESCRIPTION			
Is a policy or strategy being produced or revised:	Yes	<i>*delete as appropriate</i>	
Is a service being designed, redesigned or cutback:	Yes		
Is a commissioning plan or contract specification being developed:	No		
Is a budget being set or funding allocated:	Yes		
Is a programme or project being planned:	Yes		
Are recommendations being presented to senior managers and/or Councillors:	Yes		
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes		
Details of the matter under consideration:			
<p><i>If you answered Yes to any of the above go straight to Section 3</i> <i>If you answered No to all the above please complete Section 2</i></p>			
2. RELEVANCE			
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*	<i>*delete as appropriate</i>	
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>			
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>			
3. EVIDENCE COLLECTION			
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	The creation of Meadow areas in the borough will impact on members of the public, residents, local fauna / flora and positively impact on biodiversity. Lancashire County Council have also been consulted and support the introduction of meadow areas that fall under their land ownership.		

<p>If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?</p>	<p>the proposed creation of meadow areas will be for universal use specifically in those locations. Consideration has been given for accessibility and grass cut paths will be created within the meadow areas to safely pass/walk through.</p>
<p>Which of the protected characteristics are most relevant to the work being carried out?</p> <p>Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity</p>	<p style="text-align: right;"><i>*delete as appropriate</i></p> <p>No No No No No No No No No</p>
<p>4. DATA ANALYSIS</p>	
<p>In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?</p>	<p>Local residents or anyone passing through the specified areas.</p>
<p>What will the impact of the work being carried out be on usage/the stakeholders?</p>	<p>Residents will still be able to use the areas in the same way, however the natural environmental and surroundings would improve and therefore may increase the footfall/usage of the area. Officers have also consulted with the environmental sustainability manager, and greenspace manager and ensures that the proposal is in line with the Council's Climate Change Strategy 2020-2030.</p>
<p>What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?</p>	<p>A public consultation will take place to understand the views of the public and allow residents to comment on the proposed meadow areas. The consultation will also allow those to suggest alternative meadow area locations too.</p>
<p>What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?</p>	<p>Consultation results will be analysed to understand the public impact on the proposed locations. It is not thought that there will be any disproportionate impact on stakeholders as the meadow areas are still open spaces and available to all.</p>
<p>If any further data/consultation is needed and is to be gathered, please specify:</p>	
<p>5. IMPACT OF DECISIONS</p>	
<p>In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?</p>	<p>Consideration has been given for accessibility, and grass cut paths will be created within the meadow areas to safely pass/walk through.</p>

6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	Consideration has been given to not restrict drivers sightline on proposed roundabout locations. Officers have agreed that a one metre perimeter strip will be maintained throughout the grass growing season to allow clear visible sight for motorists.
What actions do you plan to take to address any other issues above?	Risk assessments will be in place for each identified Meadow Area and will be monitored by the Clean and Green service. Information signage will be installed at open space to explain the benefits of meadow areas.
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	The areas will be monitored and reviewed by the Clean and Green Teams, Area Managers and Operations Manager. These will be reported on as part of the Climate Change Strategy Update.

MEMBER DEVELOPMENT COMMISSION

HELD: Thursday, 19 October 2023

Start: 7.03 pm

Finish: 7.46 pm

PRESENT:

Councillor: V Cummins (Chairman)

Councillors: M Parlour R Bailey
J Fillis S Lawton
K Lloyd Mrs J Marshall

In attendance: Councillor Nikki Hennessy

Officers: Duncan Jowitt, Democratic Services Officer

1 APOLOGIES

There were no apologies received.

2 SUBSTITUTIONS (IF ANY)

There were no changes to the membership of the Committee.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 NOTES OF THE PREVIOUS MEETING

RESOLVED: That the notes of the meeting held on the 2 March 2023, be approved as a correct record and signed by the Chairman.

5 MEMBER TRAINING - SUMMARY OF EVENTS MARCH 2023 TO PRESENT

The Commission considered the summary of events undertaken since March 2023.

Members asked about training not included in the update. The Democratic Services Officer (DSO) said that all relevant training would be included in individual training records and Members could also provide details of any transferable skills training undertaken in their professional role.

Councillors asked that attendance at Our Learning - the Council's e-learning system - be sought, Prevent training be promoted, that the council work closer with the LGA and that a "Level 1 achievement" for new councillors who had completed basic training be considered.

AGREED: That the update and comments be noted.

6 FEEDBACK FROM THE MEMBER DEVELOPMENT GROUP REPRESENTATIVES FROM THEIR MEMBERS

In discussion the following feedback, comments and suggestions for training were raised by Members:

- A Glossary of Terms would be useful. Cllr Fillis said that he had one and that he would email it to the DSO to circulate to all Councillors.
- Training on Constitution, e.g. how to move Motions, etc.
- ICT guidance such as navigation around Modern.gov and Intranet.
- Councillors welcomed on-line training and meetings and hoped pressure be put on the Government to allow a move to a hybrid system for all meetings.
- Councillors suggested training sessions be held immediately before Council and Cabinet meetings similar to those held at LCC.
- Recent Licensing training was very well-delivered with excellent case studies - should re-run the session on-line.

AGREED: That the feedback be noted.

7 FUTURE TRAINING

The DSO explained that the delay in providing Code of Conduct training was due to the work required to implement the change in the governance system and that the Monitoring Officer would be unable to provide it until 2024.

The announcement earlier in the week of the Flood Risk training to be held at 6pm on Wednesday 8 November was warmly welcomed as it was currently a particularly important issue and extremely timely.

AGREED: That the future training/briefings be noted.

8 WORK PROGRAMME 2023/24 AND DATE OF NEXT MEETING

The DSO said that in addition to the items listed on the Work Programme, he hoped to bring a Councillor Development Strategy and Programme to the next meeting in March 2024.

AGREED: That the Work Programme be noted.

.....
Chairman